

**MINUTES**  
**OAKWOOD CITY COUNCIL WORK SESSION**  
**MARCH 14, 2016**

The Council of the city of Oakwood, Ohio, met in a work session on Monday, March 14, 2016 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided. Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Councilmember Rob Stephens, Councilmember Anne Hilton and Councilmember Chris Epley. Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques. Also attending for the discussion on the Shroyer Road Safety Study were Assistant City Manager Jay Weiskircher and Public Safety Director Alex Bébris.

Mayor Duncan called the work session to order at 6:30 p.m. and acknowledged the presence of Oakwood resident John McIntire, owner of 1712 Shafor Boulevard. Mayor Duncan invited Mr. McIntire to speak. Mr. McIntire explained that he wishes to install central air conditioning into his 4-unit apartment across from Smith School and desires to place two of the four condenser units in areas that are currently not permitted by Oakwood Zoning Code. He asked Council to grant a variance. Mr. Weiskircher explained that this is a matter that cannot be approved through a variance. Allowing the condenser within the effective front yard of the 4-unit apartment would require a text change in the zoning code. The matter would first go to the Planning Commission for a recommendation, and then to City Council for a decision. Mayor Duncan confirmed with Mr. McIntire that he has a right to request the zoning code change but must follow the normal procedure as explained. At 7 p.m., Mr. McIntire departed the meeting.

Mayor Duncan then reviewed the agenda for the formal Council meeting this evening. Thereafter, Mayor Duncan led a discussion on the following agenda items:

- **STATUS REPORTS:** Mayor Duncan noted that he will present the following two proclamations at the formal meeting this evening:
  - Proclamation recognizing April as “Fair Housing Month”
  - Proclamation recognizing April as “Autism Awareness Month” and April 2, 2016 as “World Autism Awareness Day”
- **LEGISLATION:** Council discussed the following eight items of legislation scheduled for the formal meeting this evening:
  - Resolution of necessity for 2016 Sidewalk Repair Project.
  - Ordinance to proceed with the 2016 Sidewalk Repair Project.
  - Resolution of necessity for 2017 Street Lighting.
  - Ordinance to proceed with the 2017 Street Lighting Program.
  - Ordinance to levy special assessments for the 2015 Sidewalk Repair Project.
  - Resolution to approve a Pointe Oakwood Master Plan amendment for a 32-unit condominium complex.
  - Resolution to deny a Pointe Oakwood Master Plan amendment for an 84-unit condominium complex.
  - Ordinance to provide an appropriation from the Fire Insurance Trust Fund.

- COUNCIL COMMITTEES

- Public Properties, Christopher Epley
  - Old River Athletic Facility: Mr. Klopsch explained that this project is currently advertised for bid with a bid opening scheduled for April 12. The April 4 Council meeting agenda will include a resolution for Council to express approval of the facility design and support for moving forward with the project, assuming successful bidding.
- Safety & Traffic, Mr. Stephens
  - Shroyer Road Safety Study: Mr. Klopsch provided an updated on the project. This included comments on the neighborhood meetings held on February 23 and March 3 where approximately 50 Oakwood residents attended and provided comments on the Shroyer Road corridor and the proposed *Road Diet* countermeasure. The April 4 Council meeting will include a detailed presentation on this topic and a resolution for Council to consider regarding the *Road Diet* conversion. This conversion would involve reducing vehicle lanes on Shroyer road from four to three. The 3-lane section would include single through lanes in each direction, exclusive left turn lanes at intersections, a bike lane on both sides of the street between the roadway and adjacent curb, raised center medians with grass, and two mid-block pedestrian crossings.
  - Oakwood/Kettering AMARS Agreement: Mr. Klopsch reported that the Public Safety Officers' union filed a grievance on matters relating to the AMARS agreement.

- MISCELLANEOUS

- Board of Health appointments: Not discussed.
- Verizon Cell Tower: Mr. Klopsch noted that the Planning Commission will consider the Verizon cell tower application at the April 13 meeting. If a recommendation is made at that time, the matter will come before Council on May 2.
- Crime Lab: Chief Bebris noted that the Oakwood Safety Department is now using the state BCI lab in London, Ohio rather than the Miami Valley Regional Crime Lab. This change became effective on January 1 and all is going well.

There being no other business; at 7:25 p.m. Mayor Duncan adjourned the work session at which time Council moved to the formal meeting.



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Mayor

ATTEST:



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Clerk of Council