

The Council of the city of Oakwood, State of Ohio, met in a work session at 6:30 p.m. in the conference room of the city of Oakwood, 30 Park Avenue, Oakwood, Ohio, 45419. Council then met in a regular session at 7:30 p.m., in the council chambers of the city of Oakwood.

The Mayor, Mr. William Duncan, presided, and the Clerk of Council, Ms. Lori Stacel, recorded. Mayor Duncan opened the meeting by asking all present to participate in the Pledge of Allegiance.

Upon call of the roll, the following members of Council responded to their names:

MR. WILLIAM D. DUNCAN.....PRESENT
MR. STEVEN BYINGTON.....PRESENT
MR. ROBERT P. STEPHENS.....ABSENT
MRS. ANNE S. HILTON.....PRESENT
MR. CHRISTOPHER B. EPLEY.....PRESENT

Officers of the city present were the following:

Mr. Norbert S. Klopsch, City Manager
Mr. Robert F. Jacques, City Attorney
Mr. Jay A. Weiskircher, Assistant City Manager
Mrs. Cindy Stafford, Finance Director
Ms. Lori Stacel, Clerk of Council

The following visitors registered:

Stefanie Campbell, 271 Schenck Avenue
Brian Barr, *Oakwood Register*

It was moved by Mrs. Hilton and seconded by Mr. Epley that the absence of Mr. Stephens be excused. Upon a viva voce vote on the question of the motion, same passed unanimously and it was so ordered.

Mrs. Hilton advised Council she had read the meeting minutes of the April 4, 2016 regular, executive and work sessions; April 8, 2016 executive session; and April 18, 2016 work session and executive session. Mrs. Hilton reported she found the minutes correct and complete. Therefore, it was moved by Mrs. Hilton and seconded by Mr. Epley that the minutes of the sessions of Council aforementioned be approved as written and the reading thereof at this session be dispensed with. Upon a viva voce vote on the question of the motion, same passed unanimously and it was so ordered.

VISITORS

Mayor Duncan recognized Mr. Roger Blumensheid in the audience. Mr. Blumensheid served on Oakwood City Council from 2002-2007. Mr. Blumensheid addressed Council. He said that he lived in Oakwood for 30 years before moving to San Francisco, and in his opinion, Oakwood is the best place to raise a family. His son recently moved back to Oakwood to raise his grandson. Mr. Blumensheid shared that he received an Oakwood Centennial Book and he asked City Council and staff present to sign the book to make it that much more special.

LEGISLATION

AN ORDINANCE

BY MRS. HILTON NO 4824

AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE
IMPROVEMENT OF CERTAIN STREETS BETWEEN CERTAIN
TERMINI IN THE CITY OF OAKWOOD, OHIO, BY LIGHTING THE
SAME WITH ELECTRICITY.

A copy of the ordinance, having been placed on the desks of each member of Council prior to introduction, was read by title.

Mrs. Hilton explained that this is the third and final step of the 2017 street lighting program. Mr. Stephens introduced this as a first reading at the April meeting, and this is the second reading. This ordinance allows for the costs of next year's street lighting to be certified to the Montgomery County Auditor for assessment.

Thereupon, it was moved by Mrs. Hilton and seconded by Mr. Epley that the ordinance be passed.

Upon call of the roll on the question of the motion, the following vote was recorded:

MR. WILLIAM D. DUNCAN.....YEA
 MR. STEVEN BYINGTON.....YEA
 MRS. ANNE HILTON.....YEA
 MR. CHRISTOPHER EPLEY.....YEA

There being four (4) yea votes and no (0) nay votes thereon, said ordinance was declared duly passed and it was so ordered.

AN ORDINANCE

BY VICE MAYOR BYINGTON NO 4825
 AN ORDINANCE ADOPTING THE 2017 TAX BUDGET FOR THE
 CITY OF OAKWOOD, OHIO, FOR THE FISCAL YEAR BEGINNING
 JANUARY 2017.

A copy of the ordinance, having been placed on the desks of each member of Council prior to introduction, was read by title.

Vice Mayor Byington explained that to comply with Section 6.01 of the City Charter, this is Oakwood's annual housekeeping ordinance to estimate the city's revenues for calendar year 2017. The Budget is prepared by city staff and then reviewed by the citizen Budget Review Committee and City Council before it is approved by City Council.

This was a first reading of this ordinance, so Vice Mayor Byington made no motion at this time.

STAFF REPORT

Finance Report: Mrs. Cindy Stafford, Finance Director, referenced a PowerPoint presentation and updated Council on the following topics: 2015 year-end financials, 2015 financial audit, 2016 financial update and the Water Meter Transmitter Replacement project.

In regard to the 2015 year-end results, she referenced a chart for Non-Enterprise Funds, excluding transfers, showing budgeted versus actual for receipts (budgeted: \$12,381,708 versus actual: \$12,731,000), which is 103% for the year; disbursements (budgeted: \$13,241,390 versus actual: \$12,057,614) which is 91% of budget. There were a lot of minor cost savings items that account for the 91%. For example, in the past, income tax refunds were shown as an expense rather than netting against the revenue. This was changed in 2015, but it was still budgeted on the expense side and represents approximately \$160,000. Another example is health insurance, which came in lower than what was budgeted. One of the larger items that had an impact on this was fuel. Approximately \$80,000 was saved due to the lower cost of fuel last year.

She then referenced a chart for Enterprise Funds, excluding transfers, showing budgeted versus actual for receipts (budgeted: \$2,746,200 versus actual: \$2,713,953) which is 99% of budget; disbursements (budgeted: \$3,426,390 versus actual: \$2,832,956) which is 83% of budget. The Enterprise Funds include water, sewer and stormwater. She explained that in regards to disbursements, Montgomery County is a quarter behind in sewer billing and the graph reflects disbursements only, and not disbursements plus encumbrances. If encumbrances are added, it is another \$300,000 cutting into the \$600,000 difference.

The 2015 financial audit is being performed by the Ohio Auditor's office. The auditors have completed their field work in the city's administrative offices. There were no items noted by the auditors so the city anticipates an unqualified "clean" opinion, which is the best opinion. There has been no timeline given by the Ohio Auditor's office for completion of the audit, but it is expected by the end of May. The audit has taken longer than usual because of a new standard that came out this year related to pensions, GASB No 68. The impact of this from one year to the next is approximately \$10 million on Oakwood's audited financial statements, but this is only an accounting matter. It does not affect Oakwood financial resources.

Mayor Duncan asked if the liability on this new standard is based on current employees.

Mrs. Stafford answered that it is based on current headcount and the amount of yearly pension contributions.

Mayor Duncan added that the number might have been higher if there had not been a reduction of staff over the past 5-6 years.

Mayor Duncan asked if Mrs. Stafford anticipates a new bond rating.

Mrs. Stafford answered no. She further explained that the city is just reporting a number and the city does not have any involvement in the decision making process on the pension system, that is all done at the state level.

In regard to the 2016 budget update, Mrs. Stafford referenced a chart for Non-Enterprise Funds, excluding transfers, showing budgeted versus actual for receipts (budgeted: \$12,742,993 versus actual: \$3,920,418), which is 31% for the year, primarily because April is when a large portion of income taxes are received; disbursements (budgeted: \$13,119,066 versus actual: \$2,762,019) which is 21% of budget and on track. She then referenced a chart for Enterprise Funds, excluding transfers, showing budgeted versus actual for receipts (budgeted: \$2,726,500 versus actual: \$636,382) which is 23% of budget; disbursements (budgeted: \$3,460,422 versus actual: \$739,190) which is 21% of budget.

The Automated Meter Reading (AMR) Transmitter Replacement project is a two-year endeavor, taking place in 2015 and 2016. Approximately 3,100 transmitters will be replaced. There were 1,390 transmitters replaced in 2015, and 392 so far in 2016. The total cost of the project is \$210,000, which is split 50/50 between the Water and Sewer Enterprise Funds. This project is a transition from the Fixed Net System, which is a radio system that reads antenna to antenna, to the Flex Net System, which reads from antenna to antenna, but also allows employees travelling the city to use a handheld drive-by unit to pick up water readings. For the replacement process, Public Works employees knock on resident's doors and if there is no response, a door hanger is left asking the resident to call Public Works. The Public Works or Finance Department will follow-up with a telephone call or a letter if there is no response from the door hanger. The 2016 project is being completed in the area east of Far Hills between Wisteria Drive and East Drive.

Mayor Duncan thanked Cindy Stafford and said that he appreciates all of her efforts.

CITY MANAGER'S COMMENTS – Mr. Klopsch shared that years ago, before the first iteration of the automated meter readers, a city employee would go into resident's homes on a daily basis to get utility readings. New technology has helped the city to save time and money.

The Vectren gas line work is a continuation of a multi-year project to replace all of the underground gas distribution lines in Oakwood. The work this year is more concentrated because city staff pushed Vectren to complete the project before the opening of Gardner Pool.

There was a recent water main break on Far Hills Avenue. The problem was contained, and the road at Far Hills Avenue and E. Schantz Avenue was repaired. Kudos to the Public Works Department for their hard work. They received a call at midnight and worked all night to isolate the problem and make repairs.

The Sidewalk, Curb and Driveway Apron Project started last week. The work will begin with curb replacement on the streets that will be milled and overlaid this summer. In June, the sidewalk replacement work will begin on Patterson Road and north down to Irving Avenue, and then from Far Hills Avenue to the east; the northeast quadrant of Oakwood.

The Asphalt Paving Project will take place from July into early August with the grinding off of the pavement and resurfacing. All work should be done before the beginning of the school year.

The Shroyer Road Project plan is for Spring-Summer-Fall 2017 construction. The coordination through MVRPC and ODOT is moving along nicely. Shroyer Road will have three new highly marked and visible crossings, two for pedestrians and one for the bikeway crossing.

The 2015 Water Production Annual Report is completed. It provides a history of Oakwood's water system. The report discusses water pumping, treatment and usage, and is available on the city's website at www.oakwoodohio.gov.

The 2015 Drinking Water Consumer Confidence Report is required by the EPA and it lists the water quality testing that was completed in 2015. Most importantly, it notes that the City of Oakwood is in compliance with federal and state EPA rules and regulations, and that the city runs a very good water system. Hats off to Gary Dursch, who continues to do a good job in running the public water system. Also, hats off to Derek Shell, who has been with the city for 6 months and is Gary Dursch's back-up. Derek recently received his Class II Water Supply certification, so he is fully qualified to oversee the water system in Gary's absence. This report is also available on the city's website at www.oakwoodohio.gov.

Mayor Duncan added that in addition to being fully water independent, Oakwood's water rates are the third lowest in the Miami Valley region.

Mr. Klopsch added that Oakwood's water rates are third lowest out of 66 jurisdictions.

Mayor Duncan asked if he was correct in understanding that citizens do not have to pay for driveway apron repairs.

128 Mr. Klopsch answered that he was correct.

Mrs. Hilton asked if Oakwood adds fluoride to the city water.

Mr. Klopsch answered that there is a small amount of naturally occurring fluoride in the city's water. The issue of adding additional fluoride was put to a public vote in Oakwood in the late 1970's and it was voted down.

COUNCIL COMMENTS

Mrs. Hilton congratulated the Oakwood Historical Society for sponsoring an open house event at Hawthorn Hill, along with Dayton History. The event was very successful with 500 people attending.

Vice Mayor Byington shared that he had the honor of helping out with the Smith School 3rd graders on their annual trip to City Hall. He spoke to them about the role of City Council and city administration. They were very attentive and it was an enjoyable experience. Vice Mayor Byington congratulated the Oakwood High School Academic Decathlon Team for winning the National Title for the fifth straight year. He reminded residents of "That Day in May" on Saturday, May 21. He said there is a full slate of activities which include: the pancake breakfast, 5K and 10K runs, annual parade and afternoon games and rides. It is a great time for people to get to know one another or to get reacquainted.

Mayor Duncan shared that had the opportunity to go to the Wright State gala where Tom Hanks and author David McCullough celebrated the capital campaign that raised \$152 million dollars. He presented David McCullough a scale model replica of a Wright-B flyer and a 6-pack of warped wing beer. On Saturday, May 14 is the 15th annual CARE walk to raise money for breast cancer research where 100% of the proceeds go to find a cure. He shared that he will be attending with former Mayor Judy Cook to welcome the participants.

The public meeting concluded at 8:01 p.m.



MAYOR

ATTEST:


CLERK OF COUNCIL