



2009

CITY OF OAKWOOD
ANNUAL REPORT



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CITY PHONE NUMBERS

CITY ADMINISTRATION 298-0600
 City Manager
 Deputy City Manager
 Clerk of Council

POLICE, FIRE & RESCUE
 EMERGENCY 9-1-1
 NON-EMERGENCY 298-2122

PUBLIC SAFETY DEPARTMENT 298-2122
 Public Safety Director
 Police and Fire Services
 Emergency Medical Services
 Public Safety Records
 Info Line (Recordings) 293-INFO

FINANCE DEPARTMENT 298-0402
 Finance Director
 Assessments
 Vital Statistics
 Refuse Billing
 Water & Sewer Metering/Billing 298-0400
 Income Tax 298-0531

PUBLIC HEALTH 298-0600

INSPECTIONAL SERVICES 297-2920
 City Inspector
 Permits and Zoning
 Pre-Sale Housing Inspections
 Property Maintenance Issues

LEISURE SERVICES DEPARTMENT 298-0775
 Leisure Services Director
 Health Center & Teen Center
 Horticulturist & Smith Gardens
 Parks & Recreation Programs
 William E. Gardner Pool 297-2933
 Leisure Line (Recordings) 297-2935

MUNICIPAL COURT 293-3058
 Clerk of Courts
 Small Claims Court & Traffic Violations

PERSONNEL/HUMAN RESOURCES 298-0411

PUBLIC WORKS DEPARTMENT 298-0777
 Public Works Director
 City Engineer
 Bulk Pick-ups
 Street, Alley, Water & Sewer Maintenance
 Waste Collection (Refuse & Recycling)
 Water Treatment Plant Information

CITY WEBSITE:
www.mvcc.net/oakwood

OTHER FREQUENTLY CALLED NUMBERS

OAKWOOD SCHOOLS
 Board of Education 297-5332
 Oakwood High School 297-5325
 Oakwood Junior High School 297-5328
 Edwin D. Smith Elementary School 297-5335
 Harman Elementary School 297-5338
 Lange School (Kindergarten) 299-8730

OTHERS
 AT&T 1-866-505-1765
 Dayton Power & Light 331-3900
 Hills & Dales Shelter Rental Info 275-7275
 Kettering Inspection Dept. 296-2441
 Montgomery County Property
 Tax Information 225-4326
 RTA (Route & Schedule Info) 425-8300
 Time Warner Cable 294-6400
 Vectren 1-800-909-7668
 Wright Brothers Post Office 1-800-275-8777
 Wright Memorial Public Library 294-7171



William Duncan
Mayor



Steve Byington
Vice Mayor



Stanley Castleman
Council Member



Rob Stephens
Council Member



Anne Hilton
Council Member

OAKWOOD CITY COUNCIL

Oakwood is served by a council/manager form of government. Oakwood City Council is comprised of five members who are elected on a non-partisan basis for four-year overlapping terms. The mayor and vice mayor are selected by their fellow council members for two-year terms.

City Council is the policy-making body of the community. Council appoints a full-time professional city manager to implement city policies, enforce ordinances and direct delivery of citizen services. The city manager serves as chief administrative and operating officer of the city.

City Council normally meets in formal session on the first Monday of each month at 7:30 p.m. at the city building, 30 Park Avenue. Meetings are open to the public and citizen attendance is encouraged. These formal meetings are broadcast live on the local cable Government Access channel (Time Warner Channel 6 and AT&T Cable Channel 99). The meetings are re-broadcast several times during the week or two afterwards (check www.mvcc.net for dates and times). The meetings are also viewable through the city website at www.mvcc.net/oakwood.

Council also meets in work session typically once each month. These work sessions are held at the city building and normally begin at 5 p.m. on the third Monday of each month. During summer months, council may meet only once per month. The schedule for upcoming Council meetings is posted on the city website. Also available on the website are Council meeting agendas, minutes and legislation.

To help in performing city business, Oakwood City Council relies on the assistance of many Oakwood citizen committees. The current list of council-appointed committees is as follows:

- ADA Compliance Committee**
- Athletic/Recreation Master Plan Committee**
- Board of Health**
- Board of Zoning Appeals**
- Budget Review Committee**
- Comprehensive Planning Committee**
- Environmental Committee**
- Human Relations Commission**
- Martin Luther King Breakfast Committee**
- Personnel Appeals Board**
- Planning Commission**
- Property Maintenance Board**
- Public Facilities Task Force**
- Tax/Sewer/Water/Assembly Appeals**

In total, the current slate of committees provides opportunities for over 170 residents to be involved in the business of providing local public services. Citizens interested in serving on a committee should contact Clerk of Council Cathy Gibson at 298-0600 or should send an e-mail to Mayor Bill Duncan at duncan@oakwood.oh.us or City Manager Norbert Klopsch at klopsch@oakwood.oh.us

2009

MESSAGE FROM MAYOR BILL DUNCAN



Dear Friends and Neighbors,

Each year we assemble an annual report to highlight the events of the previous year and to provide a means of informing you about important issues facing our community. We deliver the report to every household and business in Oakwood. We hope you take some time to read it and get better acquainted with how our city operates. I trust you will find it interesting and useful.

2009 marked our 101st anniversary. We first incorporated as a village in 1908. Through the decades, Oakwood continues to be the premier residential community in the Dayton and Miami Valley region. In 2009 we established a marketing packet to promote the wonderful qualities and attributes of our city. The marketing packet is available at the city building and is also accessible on-line at welcome2oakwood.com. I invite you to look it over. I am certain it will reinforce your appreciation for our fine city.

Why is Oakwood the region's premier residential community? It is simple. It is our neighborhoods, our schools & library, city services, public safety, and recreation & leisure offerings; but most of all it is our citizens.

Here are a few highlights from 2009:

- Hawthorn Hill was approved for addition to the National Park Service list of important national places and is one of six sites in the Dayton Aviation Heritage National Historical Park.
- We were honored as a Tree City USA for the 28th consecutive year and have planted approximately 2,400 trees during the 31 years of our Johnny Appleseed Street Tree Planting program.
- We upgraded our public safety dispatch and communications center and now have the state-of-the-art equipment needed to continue providing the finest possible police, fire and emergency medical services (EMS) to our citizens and businesses. Our police, fire and EMS response times are the fastest in the region and significantly below national standards and averages.
- With significant financial contributions by friends and family of the late Francine van der Hoeven, money from the Bullock Endowment Fund, and some General Fund dollars we created Francine's Garden in Centennial Park at Houk Stream. Under the leadership of Irv Bieser, Cindy Garner and Dr. Ludolph van der Hoeven we created a beautiful addition to our green space for the benefit of all citizens.
- In January, 2009 several hundred people attended the 6th annual Kettering-Oakwood Martin Luther King, Jr. Breakfast.
- In April and May the Talbott-Greene estate on Runnymede Road was the site of the 2009 Designer's Show House hosted by the Dayton Philharmonic Volunteer Association.
- In May, over 700 walkers participated in the 8th Annual Breast Cancer 5K CARE Walk. The event raised over \$17,000 to support the quest to find a cure for breast cancer.
- That Day in May, sponsored by the City and the Oakwood Rotary Club, including the tradition of the pancake breakfast, 5K and 10K runs, community parade, games, rides, refreshments and displays, was again a huge success.
- In June, Oakwood City Council appointed a 25 member Athletic/Recreation Master Plan Committee. The committee's purpose is to assist City Council, staff and our outside consultants in preparing a guide for operations, maintenance and capital improvements of Oakwood's athletic and recreation facilities for the next 5 to 10 years. We expect to complete the project and adopt the plan in the spring of this year.
- In July, hundreds of people participated in the Oakwood Relay for Life. The event raised over \$60,000 for cancer research.

Oakwood has always been blessed with leaders who believe in community service. Two such leaders are Judy Cook and Carlo McGinnis. Both served our City for many years and ended their tenure on City Council at the end of 2009. Carlo served on council for 24 years, six years as Vice Mayor. Judy served on City Council for 20 years, eight years as Mayor. Their service and commitment to the City of Oakwood will be sorely missed. In November, 2009 our citizens elected Rob Stephens and Anne Hilton to City Council. Rob and Anne are lifelong residents of Oakwood, graduates of Oakwood City Schools, and share the belief that our city is the premier residential community in Dayton and the Miami Valley.

Again, I hope you can find time to review this report. If you have any questions about it or about any other issue or aspect of our community, please contact me or any member of City Council... or City Manager Norbert Klopsch or any member of our fine staff. You can find all of the pertinent phone numbers at the front of this report and our e-mail addresses on the city website at www.mvcc.net/oakwood.

Sincerely,

A handwritten signature in black ink that reads "William D. Duncan". The signature is fluid and cursive, with the first name "William" and the last name "Duncan" clearly legible.

William D. Duncan
Mayor



MESSAGE FROM CITY MANAGER NORBERT KLOPSCH

Dear Fellow Citizens,

It is my pleasure to present the city's 2009 Annual Report. The report includes an introduction of each city department followed by a series of questions and answers. The data and narrative should give you a good understanding of the services provided by your city staff. I hope you find this report informative and useful.

As I reflect back on the year I think about many good things that took place throughout our community. Mayor Bill Duncan's message on the previous page highlights a few... but there are many, many more. Oakwood is a singularly special place in which to live, work and play:

- We have a city where people really care about one another.
- We have a community that truly values important things like education and taking care of property.
- We have citizens who are willing to pay the extra costs to have this special Oakwood community. As former City Manager J. David Foell (1963-1993) once said, "It's not a question of how much you pay in taxes; the question is whether you receive good value for each dollar spent."
- We have citizens who get involved in what we do and in how we do it.
- We are a community that is very generous when it comes to supporting regional efforts and those in need.

One of my primary responsibilities is stewardship of our public funds. Many pages in this report include information about our city finances. Please take some time to read them. You will find information about where your property tax dollars go, how much we rely on annual estate tax revenue to pay for city services, and much more.

The annual city budget is our principal financial document. When approved by City Council, it provides the formal authorization for all city spending. The budget document includes a broad range of information about our city and is available to all citizens in hard copy and on-line. You can find it on our city website at www.mvcc.net/oakwood under on-line resources.

Each year we develop the city budget with involvement of our citizen Budget Review Committee ("BRC"). The BRC consists of 33 Oakwood residents with representation from each of our 7 voting precincts.

The single biggest change in our community is occurring at the Pointe Oakwood residential development. Over the past two years we have cleaned up the site and made it ready for construction of patio homes, townhomes and condominiums to meet an important community need. All of the homes will be part of a homeowners association. The homes are being marketed by emphasizing that our community is based on a "New Urbanism" concept, with intense focus on aesthetics, historical preservation, quality architecture, and going green. All residential homes will be built with an "Age in Place" concept. They will have elevators roughed in, giving the homeowner an option to install one now or down the road, and will have other structural details that will allow handicap accessibility if needed. Further in this report you will find more details about this important project.

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Another very significant project underway in Oakwood is development of a community-wide master plan addressing athletic and recreation facilities. We started this project last July and expect to complete it later this spring. The plan will provide a guide for Oakwood athletic and recreation facility operations, maintenance and capital improvements over the next 5-10 years. A 25-member citizen committee is assisting City Council, staff and our planning consultant with this project.

It is very important to note that it is only a master plan... it will not automatically lead to building new facilities or to major facility additions. City Council will make decisions regarding specific projects in the months and years after the master plan is approved and only after extensive additional dialogue with our citizens.

The Athletic and Recreation Master Plan will focus primarily on the following four sites:

- Oakwood Community Center/Tennis Facility/Gardner Pool
- Old River Fields
- Irving Field
- Creager Field

The Pointe Oakwood development and Athletic/Recreation Master Plan Projects are the two biggest city projects currently underway... but there are many more, as you will read on the ensuing pages.

In closing, I again encourage you to read this report. I think it is very important that our citizens understand as much as possible about what we do and how we do it. We have a wonderful city in which to live and work. Our excellent schools, beautiful homes, unmatched community character and ambiance, and neighborly environment are second to none. Although you can point to many features or attributes that make our city special, our most valuable resource is the fine citizens who have chosen Oakwood for the place to live, raise families and retire.

If you have any questions about this report or have any issues that you wish to discuss with me, please do not hesitate to call (298-0600) or e-mail (klopsch@oakwood.oh.us).

Sincerely,

A handwritten signature in black ink, appearing to read "Norbert S. Klopsch".

Norbert S. Klopsch
City Manager

BUILDING, ZONING, PROPERTY MAINTENANCE AND LAND USE

In addition to having one of the top school systems in the State of Ohio and offering citizens a myriad of unique city services, one of the distinguishing features that sets Oakwood apart from other suburban communities is our commitment to enforce Zoning and Property Maintenance Codes. With a majority of the city's housing stock more than 70 years old, it's important that existing structures be continually maintained and upgraded as necessary. Deputy City Manager Jay Weiskircher and Inspector Dave Bunting oversee the enforcement of the Zoning Code, and a 15-member Property Maintenance Board assists city staff and acts as an appellate body with respect to enforcement of the Property Maintenance Code.

Although Oakwood employs a full-time Zoning Inspector, we do not employ inspectors certified to conduct plumbing, electrical, HVAC or structural inspections. Due to the limited number of building permits generated each year by Oakwood projects, it is not cost effective to have several individuals on staff performing each of these functions. Therefore, the city of Oakwood has an agreement in place with the city of Kettering Planning and Development Department to perform plan review, issue permits and conduct the necessary inspections on projects requiring specialized oversight. By contracting with the city of Kettering, Oakwood citizens not only benefit by receiving services from qualified inspectors, but the majority of costs associated with providing these specialized services are borne by users through permit fees and are not paid with tax dollars.

Here are some key questions and updates on building, zoning, property maintenance and land use issues which we thought might be of interest to our citizens.



What improvements took place in 2009 within the 12 acres that comprise the commercial portion of the Sugar Camp Development?

During the past year final courses of asphalt were applied to Sugar Camp Circle – the new public roadway through Sugar Camp – as well as the new parking lot on the west side of the site. A new 22 space parking lot, not visible from West Schantz Avenue, was also built on the east side of Building A. Near that same area the remaining two wood cabins were demolished. This portion of the property will eventually become part of the residential development. New trees were planted throughout the site and additional plant material was installed around the foundations of all four buildings. With the completion of the Mikvah building last year, there are no other major exterior site improvements planned for 2010.



Sugar Camp Site Plan



Building A East Parking Lot



Mikvah Building



Are the office buildings fully occupied?

When the interior renovation work was completed this past summer, Dr. Edward Thomas and his staff from Ohio Eyecare Specialists moved from temporary space in Building D to new offices in Building A. Building D is currently occupied by The Wellness Connection and approximately 70 employees from Teradata. There is approximately 12,200 square feet of remaining available space in Building A and 26,000 square feet in Building D. Building B is separately owned by another group and that 19,500 square feet of available space is being actively marketed.



Are there plans for the former gate house near the intersection of West Schantz Avenue and Sugar Camp Circle?

As part of the Master Plan the developer received approval to renovate and use this building as a café serving light fare such as pastries, sandwiches, coffee and tea. At this time, however, no tenants have been identified for the building.

2009



What are the plans for the east side of the site that was formerly used by NCR as a parking lot?

During site work on both the commercial and residential components of the development the former parking lot has been primarily used as a staging area for construction materials and equipment. As weather permits, this area will be cleared and will eventually become part of the residential development.



On the residential side of the development, has any of the infrastructure and road system been completed yet?

With much of the grading for Phase I completed, the contractor installed storm and sanitary sewers and water lines during the last quarter of the year. Vectren recently completed installing new gas lines to serve Pointe Oakwood and Sugar Camp. Last fall road beds were also completed and a first course of asphalt applied along the main entrance road to the site and continuing down Old River Trail; this is the public road which runs along the north side of the property and will serve as the primary access to the city's Old River Athletic Fields. The connector road leading into Old River will be completed this summer.



What is the building currently under construction on the south side of the main entrance to Pointe Oakwood?

Construction began in late summer on a single family residence which will serve as the model for the development. This particular home is approximately 2,200 square feet with 3 bedrooms and a residential elevator. The exterior of the home features Portuguese limestone with stucco, a slate roof, and copper gutters & downspouts. The model is scheduled to be completed in April.



Pointe Oakwood Model Home



Did I read where the Master Residential Plan for the site was recently amended by City Council?

In response to market demands the developers requested and received approval to modify the housing units planned along Old River Trail. In the original plan 12 duplexes were to be constructed along the north side of the site overlooking the Old River Athletic Fields and downtown Dayton. However; in response to preferences expressed by a number of potential buyers, the duplexes were replaced by clustered single residence units. Each

cluster will include four residence units served by a common driveway. These units will be approximately the same square footage and be constructed of the same high quality building materials being used throughout the development.



Old River Trail



What is planned for the area north of the front entrance which previously served as a temporary storage site for hardfill and other debris?

This portion of the site will eventually be developed into 24 clustered townhomes.



What site improvements are scheduled for Pointe Oakwood in 2010?

Final grading will be completed and the remaining roads will be built this spring within the Phase I portion of the Master Plan. Trees and plant material will be installed along the Far Hills Avenue frontage and main entrance, and within two boulevard islands. Ground cover will be planted on those areas not scheduled for immediate development. As soon as the roads are completed and the public has access to the site, the developers will begin actively marketing the property. Construction is slated to begin in the spring on another single residence home and as lots are purchased, additional residence units will be built. The developer anticipates an 8 to 10 year build-out period for the development.



Main Entry – Pointe Oakwood



There are several vacant buildings in the Far Hills Avenue Business District. Are there any new businesses planned for the area?

In December, the Oakwood Planning Commission approved several special uses and a variance associated with a Technology Café that will be moving into the former "On the Avenue" building at 2515 Far Hills Avenue. Besides workshops and training opportunities to learn how to apply the latest in software technology, users will have access to video conferencing, as well as laser printing, copying, scanning and faxing equipment and services. In addition, non-alcoholic drinks and limited food items will be available including soups, sandwiches, pastries and gourmet pizza. A spring opening is planned.



What is the status of the proposed retail development for the Routsong Funeral Home property at the Irving/Oakwood Avenue intersection?

After months of reviewing various plan options for the site, last September the Planning Commission denied the Major Site Development Plan proposed for the property. Planning Commission members expressed concerns primarily with parking and traffic patterns within the proposed development. The City and Routsong continue to work together towards identifying a mutually agreeable site plan.



How does Oakwood ensure that property owners maintain their properties consistent with community standards?

More than 40 years ago Oakwood was one of the first communities in Ohio to adopt a Comprehensive Property Maintenance Code. That code has been updated over the years and is still in effect today. The code is designed to protect property values and improve aesthetic aspects of the exterior of properties or structures by eliminating blight and nuisances. The city is assisted in this worthwhile endeavor by a 15-member Property Maintenance Board. The three members of the Board in each of the five districts throughout the city authorize the issuance of citations for failure to comply with violation notices and also serve as an appellate body for property owners contesting citations.



How are these Property Maintenance Code violations identified?

Besides telephone, e-mail and written complaints, each spring, members of city staff entrusted to enforce the provisions of the Property Maintenance Code, perform a city-wide automobile tour of the community. During the tour violations are noted, and property owners receive a letter identifying the code violation(s) and are given a reasonable period of time within which to correct the violation(s). A follow-up inspection is then conducted to ensure the violation is corrected. In those situations where a violation continues to exist, but a property owner is making a sincere effort to correct the violation(s), a time extension may be granted.



During an average year, how many violation notices are sent?

During the past five years the city has sent an average of 187 violation notices each year. The number of violation notices has shown a marked increase during the past two years as residents and property owners struggle with the financial challenges posed by the local and national economies.



What if violations are not corrected within a reasonable period of time?

In those rare instances where the property owner ignores the violation notice and makes no attempt whatsoever to correct the violation(s), the three members of the Property Maintenance Board in that district may authorize the city to issue a citation. If a citation is issued, the property owner is required to appear in Oakwood Municipal Court.



Does the city do anything to recognize property owners who maintain their property at a level which enhances the beauty of the community?

More than 15 years ago the city created the Beautification Award Program to recognize residential, rental and commercial property owners who maintain their properties in a manner deserving of special recognition. During the months of May through September, members of the Property Maintenance Board and Environmental Committee select beautification winners in each of the five districts throughout Oakwood. Over the course of this five-month period 45 to 50 properties are recognized for beautification efforts. Monthly winners have a sign posted in their yard for 30 days and later in the year are publicly recognized during a City Council meeting with a video presentation and framed Resolution of Appreciation.



If I am considering a room addition, adding a garage, building a deck, or some other major improvement what do I need to do in order to obtain a permit?

Major projects such as those described require submission of a certified plot plan and detailed scaled drawings that effectively describe the project. Once these items are submitted, the city reviews the plans for Zoning Code compliance. If the zoning setbacks are met and the plans conform in all other respects to city regulations, the plans are approved and forwarded to the city of Kettering for review and issuance of the necessary permit(s).

If zoning setbacks are not met, or if there are other issues that require special use approval or variances, then the application is forwarded to either the Board of Zoning Appeals (BZA) or the Planning Commission, and a public hearing is held. At the conclusion of the public hearing, the proposed project is either approved, denied, or approved with conditions. If the project is approved or approved with condition(s) that the applicant has agreed to meet, the plans are forwarded to Kettering for review and issuance of the necessary permit(s).

Since the BZA and Planning Commission only meet once a month, it is important for property owners planning major improvement projects to submit their plans well in advance of when they hope to begin construction.



Does Oakwood issue any permits?

Yes. Assuming the proposed improvement complies with zoning regulations, the city issues permits for fences, patios, driveway resurfacing or replacement, arbors and trellises, sidewalks and driveway aprons, and storage sheds.



What is the cost of a typical permit?

Most of the permits issued directly by Oakwood are in the \$25 to \$30 range. Permits for home additions and larger projects are not issued by Oakwood and are subject to an established fee schedule used by the city of Kettering.



MUCH OF THE INVESTMENT WITHIN THE COMMUNITY IS DRIVEN BY RENOVATIONS OR ADDITIONS TO EXISTING STRUCTURES. WHAT ARE SOME OF THE MOST COMMON IMPROVEMENT PROJECTS; HOW MANY PERMITS ARE ISSUED ANNUALLY FOR THESE TYPES OF IMPROVEMENTS; AND WHAT HAS BEEN THE TOTAL INVESTMENT IN NEW CONSTRUCTION AND RENOVATION DURING THE PAST FIVE YEARS?

	2005	2006	2007	2008	2009
Driveway, Patio, Sidewalk, etc. projects on Private Property	155	170	194	152	129
Permits Value	\$627,293	\$750,064	\$866,424	\$580,248	\$488,627
A/C Unit/Heat Pump	113	114	78	84	79
Permits Value	\$514,537	\$664,305	\$588,053	\$409,071	\$413,788
Fence/Retaining Wall	74	91	91	66	94
Permits Value	\$136,718	\$249,818	\$303,885	\$173,231	\$246,161
Accessory Structure (Garages, storage sheds, decks, etc.)	31	15	24	17	31
Permits Value	\$60,783	\$68,400	\$67,465	\$46,866	\$175,600
Residential Addition/Remodel	80	88	59	61	49
Permits Value	\$2,786,835	\$2,886,955	\$1,475,994	\$1,682,475	\$1,887,895
Residential – New Home Construction	2	1	1	3	1
Permits Value	\$850,000	\$950,000	\$501,000	\$2,763,146	\$250,000
Business Addition/Remodel	7	6	2	9	1
Permits Value	\$547,400	\$161,500	\$52,000	\$823,100	\$20,000
Business – New Business Construction	0	1	0	0	0
Permits Value	0	\$975,000	0	0	0
All Other Permits/Value Includes:	125	126	114	71	46
Beth Abraham Synagogue In 2007-\$3,500,000	\$1,637,005	\$758,320	\$4,459,302	\$712,071	\$780,298
Total Number of Permits	587	612	563	463	430
Total Value	\$7,160,571	\$7,464,362	\$8,314,123	\$7,190,208	\$4,262,369

This chart shows that during 2009 there was a significant drop-off in construction activity from the previous year. Although the total number of permits issued during 2009 was down only 7.1%, the total value of improvements was down about 41%. This trend is fairly typical of other suburban communities within the greater Dayton area and is representative of the downturn in the local economy.



WHAT ARE THE REQUIREMENTS FOR SOME OF THE MOST COMMON HOME PROJECTS?

The following matrix identifies many of the most common improvement projects and whether those projects require a permit or zoning consideration. This list is not intended to be all-inclusive.

	ZONING REVIEW	BZA OR PLANNING COMMISSION HEARING	PERMIT REQUIRED
Air Conditioning/Heat Pump Equipment	Yes	May be needed	Yes*
Arbor or Trellis	No	No	No
Backflow Device	No	No	Yes*
Deck	Yes	May be needed	Yes*
Driveway Apron Replacement	No	No	Yes
Driveway Resurfacing	No	No	Yes
Driveway Replacement	No	No (If no expansion of existing driveway.)	Yes
Electrical Wiring (New, upgrade or renovation)	No	No	Yes*
Entrance Pillars	Yes	May be needed	Yes
Fence	Yes	No	Yes
Flag Pole	No	No	No
Gazebo	Yes	May be needed	Yes*
Garage	Yes	May be needed	Yes*
Greenhouse	Yes	No	Yes*
Hot Tub	Yes	No	Yes
Irrigation System	No	No	No
Landscaping (Plant material only)	No	No	No
New Construction (Room additions or new homes)	Yes	May be needed	Yes*
Painting	No	No	No
Patio	Yes	May be needed	Yes
Play Structure (12 feet in height or under)	Yes	No	Yes
Porch Enclosure	Yes	May be needed	Yes*
Signs (Permanent)	Yes	May be needed	Yes
Roof Shingles	No	No	No (Yes if roof decking is being replaced.)*
New Steps	Yes	No	Yes
Replacement Steps	No	No	Yes
Siding	No	No	Yes* (If the work requires removal of electric meter.)
Sump Pump	No	No	Yes*
Sidewalks – Public	No	No	Yes
Storage Shed	Yes	No	Yes
Swimming Pool	Yes	May be needed	Yes*
Walkways (Private)	Yes	May be needed	Yes
Water Heater	No	No	Yes*
Water Softener	No	No	Yes*
Window Replacement	No	No	No

*Permits issued by the city of Kettering.

PUBLIC SAFETY

CRIME



The Oakwood Public Safety Department is one of approximately 32 fully consolidated police and fire departments in the country. All of Oakwood's sworn officers are state certified in law enforcement, fire fighting and emergency medical services. The underlying strength of the department is that any officer responding to an incident is trained in the basics of all three disciplines and can take immediate action in providing public safety services.

One significant advantage to consolidation is that Public Safety Officers (PSO's) on police patrol, typically the first officer on the scene, can respond very quickly to a fire call and extinguish small fires even before the fire truck and other firefighters arrive. Another distinct advantage is that the

PSO's are trained and equipped to respond to life-threatening emergencies and to take immediate action on any medical situation, even when they are working their police shift.

Oakwood's Public Safety Department is the second oldest consolidated department in the United States. Formed in 1927, the concept has been successful in providing our citizens with one of the most secure and safest cities in Ohio and an extremely quick and knowledgeable response to any emergency.

The 37-member Public Safety Department is led by Chief Alex Bebris, Captain Dave Lantz and Captain Randy Baldrige. Here are some key questions we are often asked about public safety matters.



WHAT ARE OUR CRIME STATISTICS?

Our annual crime statistics are typically fairly consistent and are low compared to other cities. In 2009 our crime totals were the lowest in five years.

OFFENSE	2005	2006	2007	2008	2009
Part I crimes	165	202	223	148	112
Other major crimes	106	87	67	119	40
Total	271	289	290	267	152

We categorize crimes into two areas: "Part I" and "Other Major". A breakdown of each for 2008 and 2009 is as follows:

CRIME	2008		2009	
	OFFENSES	CLEARANCES*	OFFENSES	CLEARANCES*
PART I CRIMES				
Criminal Homicide	0	0	0	0
Attempted Murder	0	0	0	0
Rape	2	2	0	0
Robbery	1	1	0	0
Assault	15	12	6	5
Burglary	19	6	16	10
Larceny	104	30	88	37
Auto Thefts	7	5	2	2
PART I TOTALS	148	56	112	54
OTHER MAJOR CRIMES				
Arson	1	1	0	0
Forgery, Fraud, Counterfeiting	16	10	5	2
Morals	4	4	2	1
Vandalism	77	10	20	7
Narcotics	20	20	12	11
Carrying Concealed Weapon	1	1	1	1
OTHER CRIMES TOTALS	119	46	40	22
ALL MAJOR CRIMES TOTALS	267	102	152	76

*Clearance means that the case is no longer under investigation because: 1) an arrest has been made; 2) the case is exceptionally cleared; or 3) the case was unfounded

CRIME (cont.)

Again, overall crime was down in 2009. The department attributes this drop to some key arrests and to working in partnership with the citizens to be proactive in crime prevention. Officers are encouraged to take opportunities to educate citizens on crime prevention tips. Simple things like removing valuables from vehicles, use of lights around your property, locking doors to your homes and cars, using bike locks, reporting street light outages and securing garage doors all help us make the community less criminal friendly. The number one crime deterrent we have is our citizens. When citizens are vigilant and report suspicious activity we are more successful in making apprehensions and preventing crimes.



As I see in the table to the right, a majority of our crimes are larcenies. How many of these are investigated and how many are solved?

We investigate every larceny (or theft) and, for that matter, every crime. Shown to the right are the results of our investigations.

	2005	2006	2007	2008	2009
Total Larcenies	123	142	176	104	88
Clearances*	42	35	63	30	37
Percent Cleared	34.1%	24.7%	35.8%	28.8%	42.0%

*Clearance means that the case is no longer under investigation because: 1) an arrest has been made; 2) the case is exceptionally cleared; or 3) the case was unfounded

Larcenies (e.g., thefts from vehicles, bicycle thefts) can be difficult to clear. Residents can prevent many of the larcenies in our community by doing the following:

- Locking garages.
- Locking vehicles and removing items of value.
- Obtaining bike licenses from the Safety Department and securing bicycles in garages.
- Reporting any suspicious activity to the Safety Department immediately.

TRAFFIC ENFORCEMENT

Patrol visibility and traffic enforcement play a key role in reducing crime, vehicle accidents, OVI* and traffic offenses that often directly or indirectly contribute to vehicle accidents. Studies have shown that active visible patrol is an effective deterrent to many of these problems. Our goal is simple; keep our community safe for residents, pedestrians and motorists and maintain a reputation that Oakwood is a community where traffic laws are enforced and those with criminal intentions should endeavor to avoid.

YEAR	OVI*	ACCIDENTS	INJURIES	DEATHS	CITATIONS
2005	15	216	24	0	2334
2006	10	221	28	0	2035
2007	19	203	34	0	2198
2008	15	193	16	0	1997
2009	13	127	15	0	2434

*Operating Vehicle under the Influence (formerly DUI).

Over the past few years our level of traffic enforcement, as measured by the number of citations written, had dropped. Beginning in early 2009 the department implemented performance standards for patrol officers. These standards were carefully developed with the intention of increasing patrol activity and enforcement consistency amongst officers.



Last year, what were the causes of our vehicle accidents?

CAUSES	NUMBER OF ACCIDENTS
Assured Clear Distance.....	32
Failure to Yield.....	24
Improper Backing.....	10
Failure to Control.....	14
Inattention.....	9
Improper Turn.....	7
Disobey Traffic Device.....	2
OVI.....	4
Snow/Ice.....	2
Other.....	13
Hit & Run.....	10
TOTAL.....	127



What do Public Safety Officers do while assigned to patrol duty?

In addition to traffic enforcement, officers also perform vacant house checks, after hours checks on businesses, conduct OVI patrols, respond to citizen calls, perform foot patrols in parks and business areas, conduct crime prevention activities, visit block parties, investigate suspicious individuals and vehicles, make contact with citizens, conduct follow-up investigations on previous complaints, respond to fire and EMS calls for service, direct traffic and monitor school areas.



PUBLIC SAFETY

FIRE

Oakwood citizens and businesses benefit greatly from the fast fire response time - an important advantage of a consolidated Public Safety Department.



What is our response time to fire scenes as compared to the ideal national standard of six minutes?

	2006	2007	2008	2009	National Standard
Average Engine Response Time to Scene	4.22mins	4.28mins	4.29mins	4.65mins	6 Minutes
Average Cruiser Response Time to Scene	2.21mins	2.14mins	2.32min	1.95mins	



What has been Oakwood's fire loss record in recent years?

YEAR	ALARMS RECEIVED	HANDLED BY FIRE CREW	PATROL OFFICERS	FALSE ALARMS	NO DAMAGE	DAMAGE INVOLVED	TOTAL FIRE LOSS
2005	125	102	23	24	118	7	\$118,475
2006	148	127	21	39	126	22	\$ 97,250
2007	125	107	18	33	112	13	\$100,308
2008	124	108	16	31	112	12	\$ 94,665
2009	72	65	7	26	39	33	\$205,837

The department continues to maintain an exceptional response time that is well below the national average for the first responding apparatus. The first arriving public safety officer conducts an emergency assessment and requests additional resources when necessary. Small fires can at times be contained by the first arriving officer. Over the past several years the department has taken an aggressive approach to fire training and developed a standardized fire training guidelines manual. Practical application of basic skills and tactics combined with improved incident management training allow us to continually improve our overall fire response capabilities.

RESCUE



How many medic runs do we have in an average year? Of those runs, what happened to the patient?

	2005	2006	2007	2008	2009
Total Medic Runs	510	543	511	517	471

ACTION TAKEN	2005	2006	2007	2008	2009
Removed by medic vehicle	417	442	441	441	409
Removed by police cruiser	1	3	3	3	7
Removed by mutual aid*	23	20	21	14	7
No removal**	65	72	43	48	43
Dead on Arrival	4	6	3	11	5

* "Mutual Aid" means we were assisted by medics from another jurisdiction – usually this is Kettering.
 ** These are patients who did not need to be transported to the hospital. They either received treatment on sight, or refused treatment and transport.

With in-house staff assistance we were able to reduce the times we called mutual aid for medics in 2009. This kept response times low and provided more Oakwood residents with service from their own department.

We continue to provide our emergency medical technicians and paramedics with comprehensive training opportunities to meet the growing challenges and demands of providing exceptional advanced emergency care to our community. To monitor our

service delivery we have a Quality Assurance Committee that is made up of paramedics, command staff and our physician medical advisors. The Q & A Committee looks at medic run reports to assure that personnel follow established regional care and treatment protocols. We continually evaluate our training and equipment, and new technology available in the emergency care field.

RESCUE (cont.)



How quickly do safety officers respond to calls for medical emergencies as compared to the ideal national standard of 4 to 6 minutes for the first unit and 13 minutes for a medic?

MEDICAL RESCUE TIMES	National Standard	2007	2008	2009
First unit on scene	4-6	2.17	2.11	2.05
Medic response time	13	3.44	3.68	3.87
Average on-scene time (medic)		16.79	16.65	15.68
Average run time		58.09	57.00	57.76

All time listed in minutes.

TRAINING



How many hours of training are accomplished annually for the department to maintain current certifications for Public Safety Officers?

TRAINING	2005	2006	2007	2008	2009
Police	1075	1699	2513	1249	1369
Fire	946	1891	1713	1217	1295
Rescue	1012	1756	1392	502	537
Communications/General	221	79	924	40	356
TOTALS	3254	5425	6542	3008	3557

Note: The reason that training hours in 2006 and 2007 were so much higher is that the department hired and trained several new officers in those two years. We also allocated more time for fire training in 2006 and 2007 to implement some improvements in this area.

COMMENTS AND FUTURE GOALS

The Safety Department will be undertaking a comprehensive evaluation and reorganization of the department's Policy and Procedure manual. The manual is the backbone of the Safety Department's operation.



LEISURE SERVICES

The mission of the Department of Leisure Services is to enhance the quality of life of Oakwood residents by offering a variety of activities that encourage overall wellness, cultural enrichment and fellowship with neighbors. Its purpose also includes building upon the natural beauty of the city through the improvement, care and maintenance of parks, public gardens, boulevards and rights-of-way. The department is managed by Carol Collins who supervises a full-time staff of seven and provides oversight to dozens of program leaders, volunteers, seasonal and part-time employees.



When the Department of Leisure Services was created in 1987, its goal was to make each recreation program as self-sustaining as possible. What are the top ten program areas for which fees are received?

	2005	2006	2007	2008	2009
Pool Membership	\$124,563	\$125,873	\$121,113	\$134,797	\$130,670
OCC/Health Center Membership Dues	92,150	85,186	79,353	66,481	78,378
Sports Activities Fees	44,778	46,015	43,396	44,880	39,067
Pool Concessions	31,838	29,635	32,892	32,697	29,873
Dance Classes and Lessons	30,739	36,234	36,711	38,222	32,521
Old River Rentals	25,283	12,665	25,950	22,030	23,780
Smith Gardens	20,310	18,696	20,472	22,385	22,994
Exercise, Fitness Programs	19,011	22,087	21,340	17,504	16,799
Swim Lessons, Pool Passes	21,565	23,001	15,125	22,904	21,224
Tumbling, Gymnastics	11,585	7,511	7,762	6,864	7,572
Other Misc. Programs	89,530	92,410	69,714	74,337	58,102
TOTAL	\$511,352	\$499,313	\$473,828	\$483,101	\$460,980



To what extent does the General Fund subsidize Leisure Services programs?

The Leisure Services Department received \$549,334 in General Fund tax dollars in 2009 compared to \$413,821 in 2008. The money is used to help operate Leisure Services programs. Total expenses for the department in 2009 were \$1,049,727 compared to \$940,478 in 2008.



The Department of Leisure Services also has responsibility for maintenance of the city's natural areas and boulevards. What is the value of publicly owned trees and what are the annual expenses to maintain and replace them?

Total value of street/park trees	\$15,443,717
Average street tree value	\$1,920/tree
Average park tree value	\$1,682/tree
2009 Expenses:	
Annual Quadrant Pruning Program	\$26,828
Tree Removal and Trimming	\$34,929
Stump Removal	\$8,301
Johnny Appleseed Street Tree Planting Project (city portion)	\$8,618
Community Tree Planting	\$6,299
Storm Damage Costs (Hurricane Ike)	\$14,539
Emerald Ash Borer Treatment	\$54,037
TOTAL:	\$153,551



What are the major special community events and activities that are coordinated by the Department of Leisure Services?

- Pictures with the Easter Bunny/ Eggstravaganza
- Family 2 on 2 Basketball Tournament
- Friends of Smith Gardens Perennial Sale
- Senior Health Fair
- New Resident Pancake Breakfast
- That Day in May
- Kite Nite at Old River Sports Complex
- Blanket Concerts at Smith Gardens
- Princess Garden Tea Party
- Teddy Bear Picnic
- Pre-School Story Hour at Smith Gardens
- Wii Bowling Tournament
- Orchardly Park Crafts
- Youth Talent Contest
- Halloween Haunts
- Gingerbread House Class
- Community Photography Contest
- Safety Town
- Food Drive
- Ice Cream Social
- Homecoming Hotdog Supper
- Senior Luncheons
- Johnny Appleseed Tree Planting Project
- Pumpkin Carving
- ScareCrow Row
- Family Fall Festival
- Candy Cane Hunt
- Letters from Santa
- Mother/Son and Father/Daughter Dances
- Breakfast with Santa
- Lighting up Oakwood
- Holiday of Lights
- Holiday Decorating Event
- Snowman Building at Old River
- Community Book Swap
- Family Photos in Smith Gardens



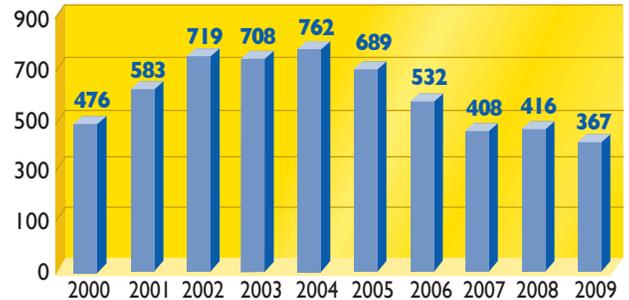
Annual memberships are an important indicator of citizen interest in Leisure Services offerings. How many Oakwood Community Center, Health Center and Pool memberships did we have during 2009 and how does this compare to the past nine years?

OCC MEMBERSHIP	3,154
HEALTH CENTER	367
POOL MEMBERSHIP	812

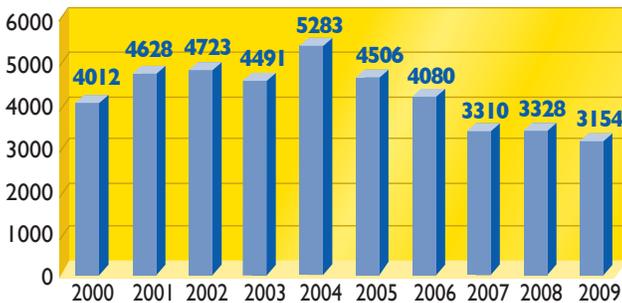
Note: We have approximately 9,200 citizens living in Oakwood.

HEALTH CENTER MEMBERSHIPS

There were 7,883 visits to the Health Center in 2009.



OCC MEMBERSHIPS



POOL MEMBERSHIPS

There were an additional 976 daily passes purchased in 2009. Total visits to the pool in 2009 were approximately 32,300 as compared to 34,400 in 2008.





What are the benefits of purchasing an OCC Membership?

By becoming a member, you are entitled to discounts on a Health Center Membership and the Gardner Pool Membership. It also entitles you to the lowest possible rate offered on all of the classes, sports programs and OCC sponsored events. If you plan on taking classes, enrolling in programs or participating in events, your



membership will pay for itself in a short period of time. An OCC Membership is valid one year from date of purchase.



How many people swim at Gardner Pool every season and how many employees does it take to run the pool?

In 2009, there were 32,300 visits to the pool, which is a decrease from 34,400 in 2008. The cooler summer weather was the primary cause of the decrease in attendance. The figures do not reflect swim lesson or swim team participants. Staff includes a Pool Manager, Assistant Manager, Head Lifeguard, nine full-time guards, 5-6 substitute guards, a concession supervisor, 7 full-time concession workers and 4-5 substitutes. Additionally, the city employs five swim team coaches.



The City of Oakwood purchased the Old River Sports Complex in 2006. What kinds of activities were held during the year?

Old River Sports Complex is open from early spring through late fall for a variety of activities. The city of Oakwood utilizes the complex for recreational sports and special events. City sponsored spring recreational sports include kickball, coach pitch and tee-ball clinics. City sponsored fall recreational sports include youth soccer grades 1-6 and preschool outdoor soccer. Other special events include Snowman Building in February, Kite Nite in April, Youth Soccer Camp in July and Sports Camp Week in August. We look forward to continuing these programs as well as adding others.

Oakwood City Schools use Old River Sports Complex from June to late October for boys and girls High School/Junior High School soccer practice and open fields.

In addition, Old River Sports Complex facility is rented to non-city or school organizations. These include: Oakwood United Soccer Club, 3 area soccer tournaments, University of Dayton Club Soccer, Dayton Coed Soccer, Greene County Football Club, Dayton Amateur 40+ Soccer,



How many years has the city of Oakwood been a Tree City USA and what is the significance of this program?

The city of Oakwood has been a Tree City USA for 28 consecutive years and was one of the first communities in the Miami Valley to receive this award by the National Arbor Day Foundation. Oakwood meets four major criteria each year to qualify for this national award. They are as follows:

- 1) A city department is designated and responsible for tree maintenance. 2) The city's forestry program must have an annual budget of \$2 per capita. 3) The city must have in place a tree ordinance. 4) The city must sponsor an Arbor Day Observance and Proclamation.



How many trees have been planted through the Johnny Applesed Street Tree Planting program?

In 31 consecutive years, a total of 2,487 trees have been planted through this project at a total cost of \$283,472. The program is offered each year and includes a 50% discount to homeowners for trees that are planted in the rights-of-way. In 2009, the homeowners cost ranged from \$60 to \$72.50 for a 2" diameter tree.



Are there rooms available to rent at the OCC for meetings or parties?

Yes, there are three rooms available to rent: The Great Room, which is perfect for a reunion, reception or large party; the Teen Center, which is just the right size for a birthday party or meeting; and the Large Classroom which can accommodate 10-15 people comfortably for a meeting or presentation. For information on room rentals, please contact Vickie Gearhart at 298-0775.



What new programs were offered in 2009?

The vitality of the Department of Leisure Services is very important to the community. During the year, the Oakwood Community Center staff added new programs to encourage and increase participation. Some of the added programs were Family Photos at Smith Gardens, Common Sense Self-Defense, Dog Splash at Gardner Pool, Drawing with Lula Bell, Flex Gym Camp, Wii Days, Mural for Smith Gardens, College and Scholarship Essays, Musical Work of Art for Smith Gardens, City of Oakwood Photo Contest and the Community Book Swap where we collected over 2,500 books for people to trade!



What types of fitness classes are available at the OCC?

We realize that everyone has busy lives, but exercise, health and fitness should be an important part of it! So together with our fitness instructors, we have developed a diverse selection of exercise classes to fit into your schedule and that will suit your individual fitness level and goals. Classes are available in the mornings and the evenings, and you can register for the whole session or buy class passes to attend on a drop-in basis.

No more excuses!



I've heard a little about the Emerald Ash Borer insect. Should we be concerned about it?

Yes. Emerald Ash Borer (EAB) has destroyed millions of ash trees throughout the upper Midwest and it is vitally important that Oakwood does its part in recognizing the devastation that can be caused. Prior to the confirmed discovery of EAB in Huber Heights in July 2007, the city of Oakwood's Department of Leisure Services had already developed an EAB Management Plan that focused on trying to preserve the ash trees in the community. The city's tree inventory identifies the ash trees in the city rights-of-way, parks and natural areas. They continue to be monitored and inspected by city staff and the city's tree contractor.



What are we doing to protect our ash trees?

In 2007, the city treated 102 ash trees in our parks and boulevard areas. In 2008, the city treated 793 trees in the city's parks, boulevards and city rights-of-way at a cost of \$49,563. In 2009, the city treated 888 trees in the city's parks, boulevards and rights-of-way at a cost of \$54,036. The contractor used 6,004 vials of Imicide which is injected directly into the tree.



Additionally, residents were given the opportunity to have private property ash trees treated at the same price that the city paid for treatment of public trees.

Has the treatment helped?

To date, there has been no activity or evidence of the insect in Oakwood.



From where does the city get information about EAB?

The city remains in contact with the Ohio Department of Agriculture and the Ohio Department of Natural Resources and receives regular updates on the insect's movement and on new treatments available to combat EAB. As of January 2010, 67 of Ohio's 88 counties have been quarantined and it is illegal to transport wood across State lines. Wood can be transported in quarantined counties as long as the wood is not transported through a county that has not been quarantined. It is recommended that residents who do not use wood as a primary heat source purchase small quantities through local vendors instead of large quantities that will not be entirely used in one season.

COMMENTS AND FUTURE GOALS

Customer Service: The OCC's brochures are now available in PDF form on the City's website, www.mvcc.net/oakwood under "Online Resources" – "Leisure Services". Residents and patrons are able to access our program and events schedule as well as office hours, membership forms and other information online. Brochures are published April 1, August 1 and December 1 of every year.

Smith Gardens 35th Anniversary: The City of Oakwood celebrated the 35th Anniversary of Smith Gardens in 2009. This tiny little garden gem was donated to the city in 1974 by Carlton Smith and has been maintained by city staff ever since. To mark this anniversary, several special events were held. Children of Oakwood created a beautiful tile mural and Oakwood teens teamed up with local artist Michael Bashaw to create a musical work of art in the Gardens. This functional piece of art was demonstrated at the final blanket concert of the season on Sunday, August 30th. There were also three family photography sessions in the summer and fall that captured the beautiful colors of the Gardens. Smith Gardens plays host for many community events during the summer such as Pre-School Story Hours and the summer blanket concert series. The Garden House is also available to rent for weddings, showers and other small gatherings. It is truly a community treasure!

Annual Quadrant Pruning Program: The City of Oakwood takes great pride in its beautiful tree-lined streets. Many of the trees in the tree lawn areas need to be trimmed each year to meet code height limits. The City has contracted with American Forestry Service to provide this tree trimming service at no cost to residents. Letters of notification are sent to each household prior to trimming.

New Resident Breakfast: The City of Oakwood held a new resident family pancake breakfast on Saturday, March 21, 2009 to welcome residents who moved into the community during the past year. Nearly 100 people attended this wonderful community event.

2009



ENGINEERING & PUBLIC WORKS

The Public Works Department responsibilities include:

ENGINEERING: To provide quality professional engineering and surveying in managing, operating and improving Oakwood's infrastructure. This includes development of short-term and long-range capital improvement plans and implementing an annual capital improvement program. Services include project budgeting, design and preparation of construction plans and contract documents, and construction engineering and inspection.

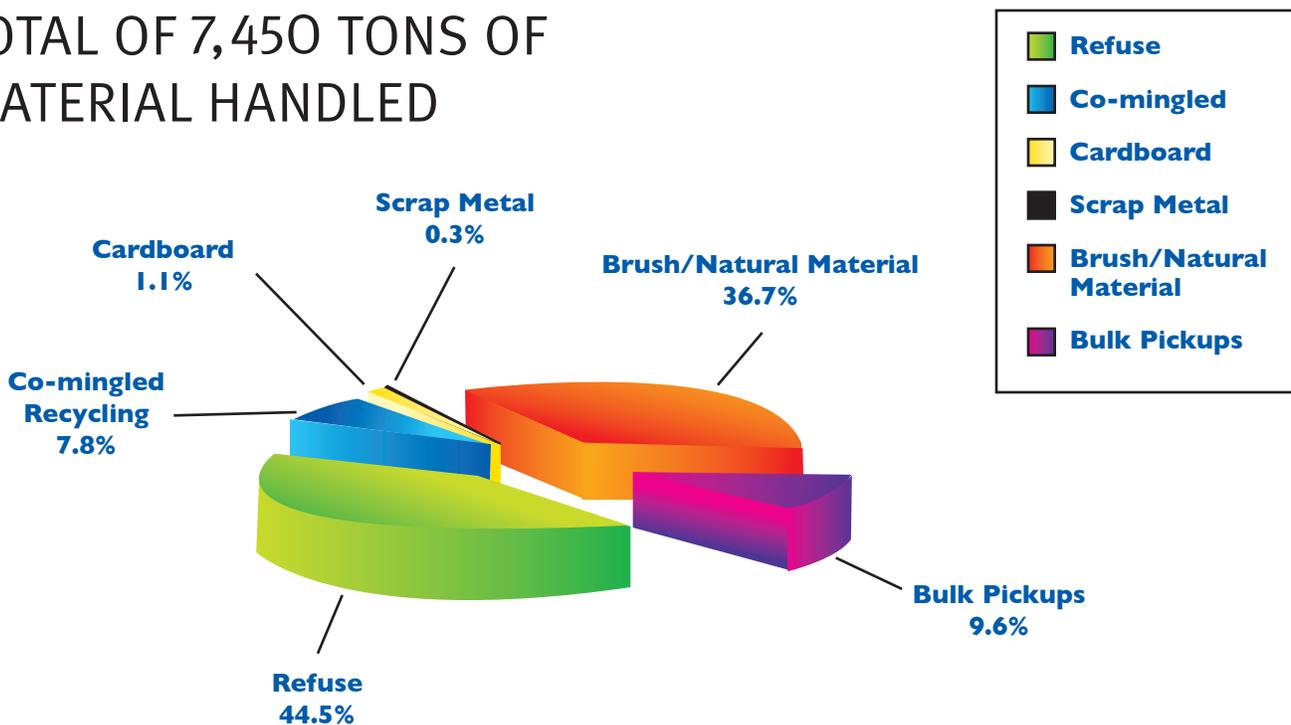
PUBLIC WORKS: To provide the following public services:

- Refuse Program - Includes weekly household waste collection and disposal, a comprehensive recycling program, a bulk pickup program and year around yard debris pickup. Also includes fall leaf pickup and a spring mulch delivery program.
- Roadway Maintenance - Includes routine repair of asphalt and concrete streets and alleys, maintenance of sidewalks and other structures within the public rights-of-way, snow and ice removal, and maintenance of the city's traffic control systems including traffic signals and street signs.
- Utilities - Includes operating and maintaining the city's water production and treatment facilities and the water distribution system, including fire hydrants. Also includes sanitary sewer line cleaning and repair, and storm sewer maintenance.

Kevin Weaver, P.E., P.S. is director of this department. The department includes an assistant director, two foremen, a water production superintendent, an engineering technician, department secretary, and 25 public works employees.

Weekly refuse collection is one of the primary components of the Public Works Department's service delivery program. What was the mix of our solid waste stream in 2009?

TOTAL OF 7,450 TONS OF MATERIAL HANDLED





Each week refuse, recycling and bulk pickup crews make over 3,200 residential collections, which translates to over 166,000 pickups for the year. With all these stops, how many times last year did service crews miss scheduled pickups?

Misses for the year

Refuse and Co-Mingled Recycling	287 (Less than 1% of total pick-ups)
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COMMENT: In 2009, we had 614 cases of inaccessible trash. These reflect individual reports from our service crews where they could not make pickups due to locked garages, cars in the driveway, locked driveway gates, loose dogs, etc.



Another important task of the Public Works Department is to make sure Oakwood streets are free of ice and snow. One way to measure this effort, and the severity of our winters, is to track the tons of salt and overtime used in any one year. What does the data show?

	2005	2006	2007	2008	2009
Tons of Salt	1,561	299	1,196	1,585	752
Overtime hours	640	106	886	1,107	497



Part of the city's snow removal operation is the practice of plowing the sidewalks. The city dispatches sidewalk plowing crews when we get more than one inch of snow. How long has the city provided this service?

We have plowed sidewalks since 1966, after the completion of major roadway widening improvements to Far Hills Avenue. This plowing is a unique service and is a supplement to property owner work efforts. Residents are ultimately responsible for the safe condition of sidewalks on their frontage and must view the city plowing as a supplement only. The city does not apply deicing salt to sidewalks.



Where does the city get its water?

We have eight water production wells and three water treatment plants. We produced 100% of our own water in 2009. The city continues to maintain backup connections to the city of Dayton water system and to the Montgomery County water system. The city's total water use over the past five years looks like this.

Water use	2005	2006	2007	2008	2009
In million gallons	424	384	533	417	410

The total gallons used each year is highly dependent on rainfall levels – this because of all the irrigation water we use. In 2009 our annual average daily water use was 1.12 million gallons. Our single highest daily water use was 1.99 million gallons - that use occurred on June 6th.



What is the value of the city's "infrastructure"?

The infrastructure is valued at over \$100 million and consists of:

- Eight water production wells and three water treatment plants.
- A 1.5 million gallon water storage tower and a water distribution system including 44 miles of underground water main pipes and 345 fire hydrants.
- 39 miles of underground sanitary sewer pipes.
- 25 miles of underground storm sewer pipes.
- 51 miles of roadways and alleys, and 46 miles of sidewalks.



What major roadway infrastructure projects were completed in 2009 and what did they cost?

Project	Cost
Curb, Sidewalk and Apron Repair	\$160,000
Park Avenue Parking Lot	\$255,000
Old River Trail Roadway and Athletic Field Drive	\$700,000
Asphalt Pavement Maintenance Project	\$390,000



The city has a five-year capital improvement program that represents a list of projects tentatively planned for upcoming years. What are some street maintenance and repair projects and anticipated costs?

STREET MAINTENANCE AND REPAIR INFRASTRUCTURE IMPROVEMENTS

Funding	2010	2011	2012	Five-Year 2013	2014	Program
Annual Asphalt Pavement Repair	450,000	450,000	450,000	450,000	450,000	2,250,000
Bi-Annual Concrete Street Repair	100,000		160,000		160,000	420,000
Sidewalk, Curb and Apron	140,000	160,000	160,000	160,000	160,000	780,000
Deep Hollow Bike Gutter Removal		60,000				60,000
East Drive Roadway Reconstruction				520,000		520,000
Kramer Road Reconstruction		25,000	250,000			275,000
Thornhill Road Curb Replace.			100,000			100,000
Far Hills Intersection Improvements(1)	240,000					240,000
Far Hills Catch Basin and Manhole repairs	50,000					50,000
Far Hills Mill and Overlay (ODOT) (2)		775,000				775,000
Park Ave. Streetscape				30,000		30,000
Oakwood Ave./Forrer Rd. Pavers	25,000					25,000
Park Road Reconstruction					300,000	300,000
Sweetwood Lane Reconstruction		150,000				150,000
Woods & Thruston Reconstruction			350,000			350,000
Runnymede Road Reconstruction	50,000	400,000				450,000
Total	1,055,000	2,020,000	1,470,000	1,160,000	1,070,000	6,775,000

(1) \$185,000 ARRA Federal Grant
(2) \$600,000 State of Ohio DOT Funds



I've read about Phase 2 Stormwater requirements with which the city of Oakwood must comply. What are they and what can residents do to help?

In March of 2003, the City of Oakwood was required to submit a Stormwater Management Plan (SWMP) to the Ohio Environmental Protection Agency (OEPA). The SWMP is a plan for accomplishing specific goals to limit pollution that enters the region's streams and rivers. The Miami Conservancy District (MCD) is working as a partner with many of the jurisdictions in the Dayton area in conducting public awareness and education campaigns.

Some of the tasks that the city is completing to meet these requirements include:

- continuing street sweeping operations on a regular basis to keep debris out of the storm sewer;

- dry weather screening of manholes to help identify and eliminate illicit connections;
- mapping of the city's outfalls to rivers and streams;
- controlling construction run-off;
- modifying internal day-to-day practices to help limit pollution;
- submitting an annual report on the year's activities to the OEPA.

Citizens in the community can do some simple things to help prevent pollution to our rivers and streams. Please clean up after your pets because the bacteria from their waste is very dangerous to fish and other wildlife in the streams. Please do not put oil into the storm or sanitary sewers – one quart of oil can pollute 100,000 gallons of water. Please keep plant material (except for leaves during the 10 week collection period in the fall) out of the street as it will be washed into the storm sewers and eventually into the rivers and streams.

COMMENTS AND FUTURE GOALS:

Far Hills Avenue Intersection Improvements: In 2010 we will work with the Ohio Department of Transportation (ODOT) on a \$240,000 project to upgrade the curb ramps along Far Hills Avenue. We received \$185,000 in federal stimulus money through the American Reinvestment and Recovery Act (ARRA). This project will complete improvements which are necessary prior to the ODOT asphalt mill and overlay project along Far Hills Avenue which is scheduled for the summer of 2011.

Refuse Update: In 2010 we will complete a major update to the refuse program booklet and a thorough review of refuse operations. That review will include identifying refuse program enhancements and finding ways to reduce overall program costs.

Pointe Oakwood Development: Construction will continue on the remaining roadways at Pointe Oakwood. We will complete the entrance from Far Hills Avenue to the Pointe Oakwood residential development, and to the Old River Athletic Fields. This new roadway is located directly across from Springhouse Road and is called Old River Trail.

FINANCE

Our Finance Department provides fiscal oversight to seven broad fund classifications, and manages income tax collection, payroll, water, sewer and refuse billing, accounts receivable and accounts payable.

The finance department is managed by Cindy Stafford, CPA and consists of seven employees. Six are full-time and one is part-time. The finance department prepares the annual budget and monitors all city expenditures.



How is our City budget organized?

Our budget document is organized into seven specific fund classifications as follows: General Fund, Special Revenue Funds, Capital Improvement Fund, Internal Service Funds, Trust & Agency Funds, Enterprise Funds, Debt Service Fund.

The first five (General, Special Revenue, Capital Improvement, Internal Service and Trust & Agency) cover all of our city operations except the water and sewer utilities. We refer to these five as "Non-Enterprise Funds". The sixth (Enterprise) covers all operations relating to our water and sewer utilities. The seventh (Debt Service) accounts for any long-term bond debt. We are pleased to report that the city currently has no long-term bond debt.



How are the Water and Sewer Enterprise Funds different than the Non-Enterprise Funds?

Enterprise Funds are operated like a business, but intended to operate at a break-even point, rather than at a profit. Customers are billed for services provided. Under Ohio law, Water and Sewer revenues cannot be used for any purpose other than to provide water and sewer services to the residents and businesses who use these utilities.

The Non-Enterprise group of funds is comprised of all other funds that provide public services to the community, and may be subsidized in whole or in part by General Fund revenues such as property, income and/or estate taxes. Some examples of services provided by Non-Enterprise Funds are Public Safety (police, fire and emergency medical services), refuse collection, street maintenance and repair, street lighting, and operation of the Oakwood Community Center.



How are the Water, Sewer and Non-Enterprise Fund Budgets organized?

From a budgetary standpoint, our Water, Sewer and Non-Enterprise operations are separate and unique. All of the costs involved in producing, treating,

storing, distributing and billing for our public water are paid for by our residents and businesses who use the water. This is accomplished through our water billing system. Likewise, all of the costs involved in operating and maintaining our sanitary sewer system and the costs we pay to Dayton and Montgomery County for the treatment of our wastewater are paid for by the residents and businesses who use our sanitary sewer system. This is accomplished through our sewer billing system. None of our general tax dollars (e.g., income tax, property tax, estate tax) are used to pay for any costs related to the water and sewer utilities. Rather, 100% of the general tax dollars are used

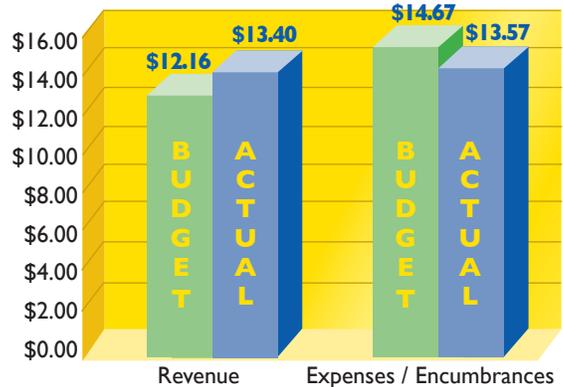


to pay for the other public services offered by the city (e.g. police, fire, emergency medical services, street maintenance, parks and recreation, etc.).

How did our revenues and expenses in 2009 compare to what we had budgeted?

Our Non-Enterprise Fund revenues were higher than we originally budgeted, primarily attributable to higher than expected estate tax revenue received in 2009. Expenses/encumbrances were less than we budgeted. Included

Revenue Vs. Expenses Non-Enterprise Funds Year –End 2009 \$ Million Dollars



above, in 2009 Council approved previously unanticipated supplemental expenditures totaling \$610,000 as detailed below:

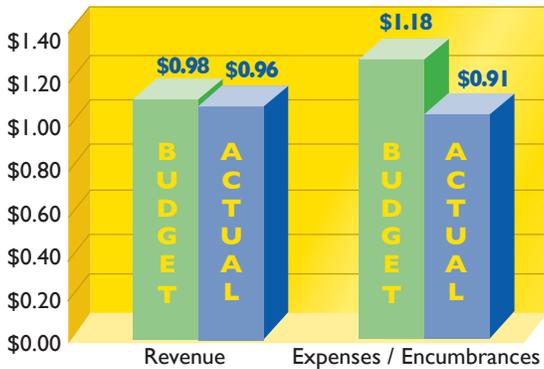
Additional expenditures for improvements and roadway realignment on Far Hills Avenue	\$360,000
Additional expenditures on the access road to the Old River Athletic Field parking lot	\$200,000
Restoration of Francine's Garden and associated work at Centennial Park ⁽¹⁾	\$50,000
	\$ 610,000

⁽¹⁾ Of this \$50,000 expense, \$32,000 was non-tax money. \$12,000 came from the Bullock Endowment Fund and \$20,000 was donated to the city by family and friends of the late Francine van der Hoeven.

The Non-Enterprise Fund balances decreased by \$346,517 in 2009. Our year-end balances totaled \$14,433,473.

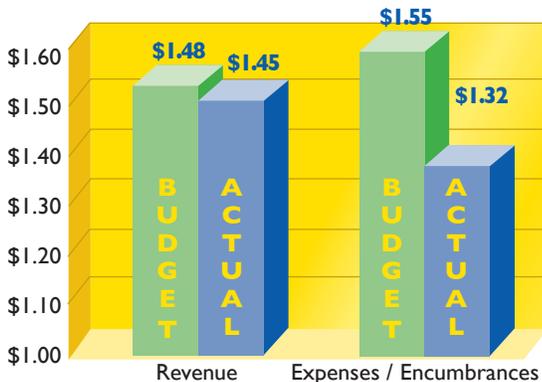


Revenue Vs. Expenses Water Funds Year –End 2009 \$ Million Dollars



Our Water Fund revenues were very close to the amount budgeted; these revenues can vary greatly depending in large part on the amount of irrigation water used throughout the city during the summer months, which of course is a function of the amount of rainfall in a given year. Our 2009 expenses were substantially less than budgeted primarily because the capital improvement costs were lower than anticipated. Our Water Fund balances decreased by \$8,033 in 2009.

Revenue Vs. Expenses Sewer Funds Year –End 2009 \$ Million Dollars



The Sewer Funds received slightly less revenue than expected during 2009, but also expended less than budgeted. Accordingly, the Sewer Funds ended the year with balances totaling \$254,309, which is up \$60,795 from year-end 2008.

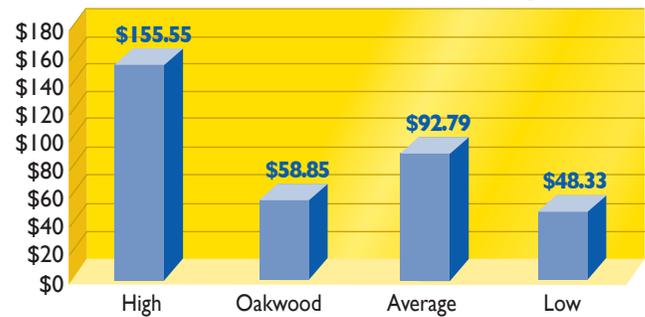
Note: The previous three sets of bar charts reflect actual cash received and spent for the fiscal (calendar) year. They do not include money transferred between funds, money spent that had been encumbered (or committed) from a prior year's budget, or money borrowed or spent to pay off short-term debt.



How do our water and sewer rates compare to those in other Miami Valley communities?

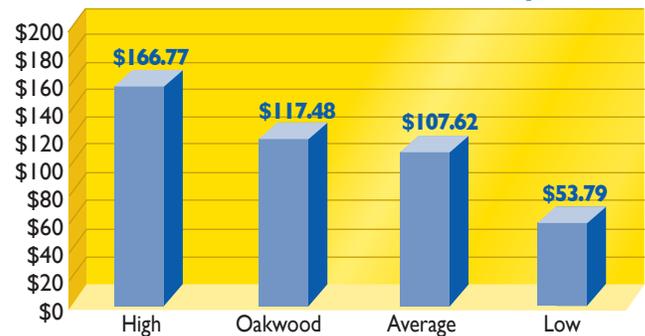
We operate our water utility very efficiently. Based on the 2009 rate survey, our water rates are the 5th lowest out of 68 jurisdictions. We have not raised water rates since 1994 and will not raise them in 2010.

Annual Water Rate Survey



Our sewer rates rank 38th lowest out of 63 jurisdictions. Unlike our water system which is 100% run by Oakwood, about 75% of our sewer operation (i.e., the wastewater treatment) is contracted. We use Montgomery County and the city of Dayton wastewater treatment plants and must pay County and Dayton rates.

Annual Sewer Rate Survey



What is the City's annual budget?

Shown below are the 2010 budget figures.

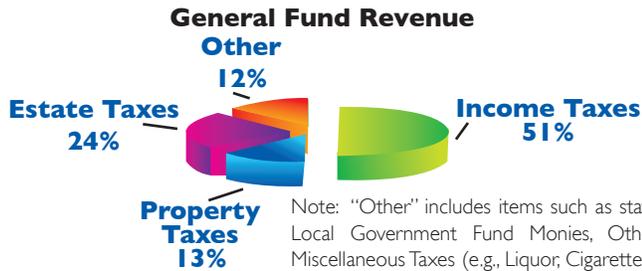
FUND CLASSIFICATION	ACTUAL BALANCE 01/01/10	EST. REVENUE	EST. EXPENDITURES	EST. BALANCE 12/31/10
NON ENTERPRISE FUNDS FOR PUBLIC SERVICES				
Non-Enterprise	14,779,989	12,160,121 ⁽¹⁾	13,917,597 ⁽²⁾	13,022,513
WATER UTILITY				
Water	1,214,602	977,500	1,180,158	1,011,944
SEWER UTILITY				
Sewer	193,514	1,477,900	1,551,322	120,092

⁽¹⁾ This figure does not include \$2,600,000 of short-term borrowing in accordance with the debt management policy on our public facilities and land acquisition projects.

⁽²⁾ This figure does not include \$3,150,000 that we will pay on short-term debt.



What percentage of the City's 2009 General Fund revenue was generated by Income Taxes, Property Taxes, and Estate Taxes?



Note: "Other" includes items such as state Local Government Fund Monies, Other Miscellaneous Taxes (e.g., Liquor, Cigarettes), and Fines & Forfeitures.



How are my property taxes collected and who receives my residential property tax dollars?

The amount you pay in property taxes is a function of the assessed value of your property and the property tax millage for our city. The residential total effective millage rate used for 2009 property tax collections was 79.03, as compared to our current residential total effective millage rate of 77.70. The total effective millage can be broken into two components, as follows:

Inside millage (non-voted) – the tax rate imposed by governmental bodies without need for vote by its citizens. Inside millage is limited to 10 mills and is divided between Montgomery County, Oakwood City Schools and the city of Oakwood.

Outside millage (approved by voters) – the tax rate proposed by government entities (e.g., county, city, schools, Sinclair, Human Services) and approved by citizen vote.

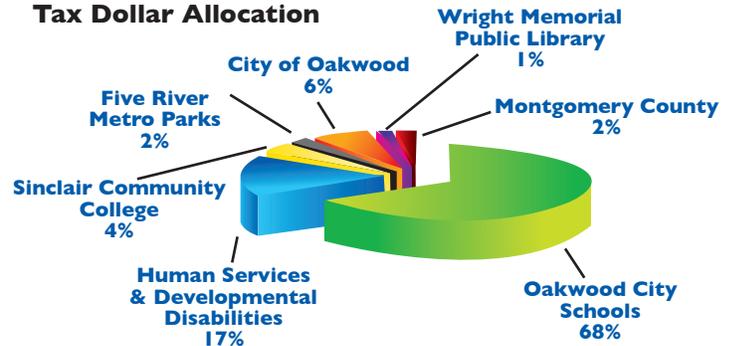
That total effective millage is shared by the four organizations shown below, and Oakwood property taxes are comprised of the following effective millage rates:

	Inside Mill.	Outside Mill.	Total Mill.
Oakwood City Schools	4.72	48.17	52.89
Human Services*	0.00	12.73	12.73
Sinclair Community College	0.00	3.20	3.20
Five Rivers Metro Parks	0.00	1.80	1.80
City of Oakwood	3.58	1.44	5.02
Wright Memorial Public Library	0.00	1.42	1.42
Developmental Disabilities	0.00	0.27	0.27
Montgomery County	1.70	0.00	1.70
TOTAL	10.00	69.03	79.03

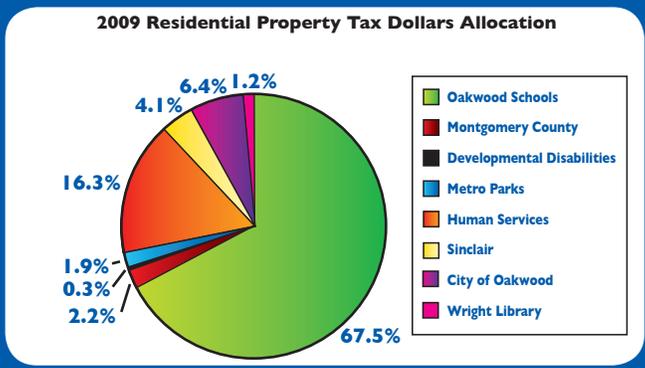
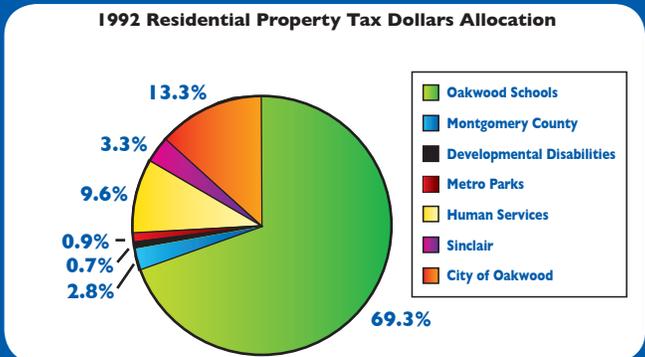
*This includes money that goes to support the County Human Services Programs (e.g., ADAMHS Board for Montgomery County, Montgomery County Children Services, Montgomery County Combined Health District).

Based on the millages, your residential property tax dollars are distributed as follows:

Residential Property Tax Dollar Allocation



HOW DOES THE 2009 PROPERTY TAX DOLLAR ALLOCATION COMPARE TO THE ALLOCATION IN 1992?





How are my property taxes calculated?

Here is the formula for an owner-occupied single-family property:
 Assessed Value of your property x 35% x millage ÷ 1,000 x 87.5%
 = Annual Property Tax

So, if your property is assessed at a value of \$200,000 your annual property tax would be calculated as follows:

$$\$200,000 \times 0.35 \times 79.03 \div 1,000 \times 0.875 = \$ 4,841$$

Your property tax dollars would be distributed as follows:

Oakwood City Schools	\$ 3,240
Human Services	\$ 780
Sinclair Community College	\$ 196
Five River Metro Parks	\$ 110
City of Oakwood	\$ 307
Wright Memorial Public Library	\$ 87
Developmental Disabilities	\$ 17
Montgomery County	\$ 104
Total	\$ 4,841



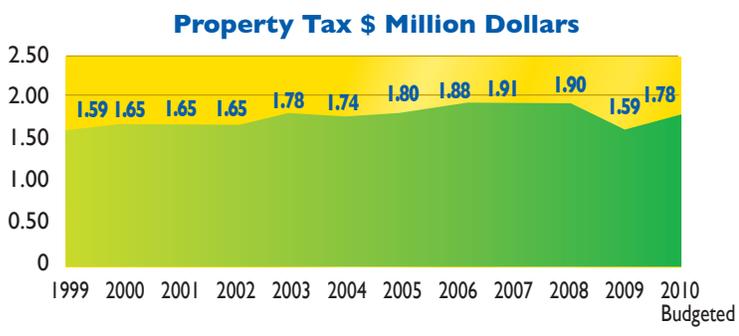
Who receives my income taxes and estate taxes?

The city of Oakwood receives 100% of those revenues. They are used to help pay for the Non-Enterprise public services.

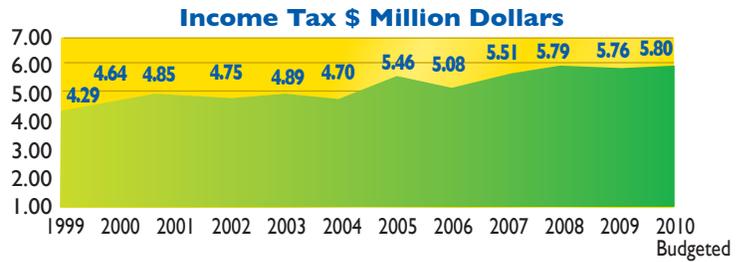


Have the property, income and estate taxes that go to the City changed much in recent years?

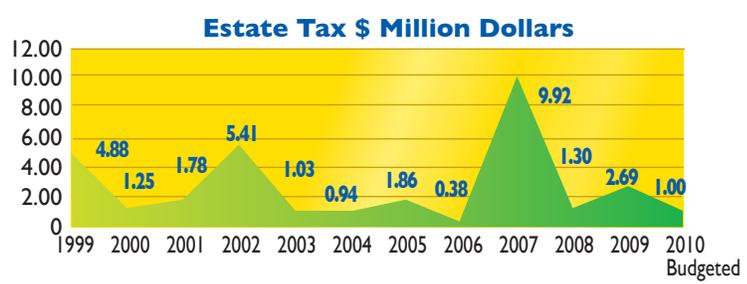
Below is the history since 2000.



- Property reappraisals occur every six years. The 2008 reappraisal valuations became effective in 2009.
- Although the 2008 reappraisal resulted in a modest revenue increase for the City in 2009, in 2008, the city council voted unanimously to allow a 1978 property tax issue to expire, resulting in an overall decrease in revenue.
- The city has not asked property owners for an increase in voted property taxes for city services since November, 1991.



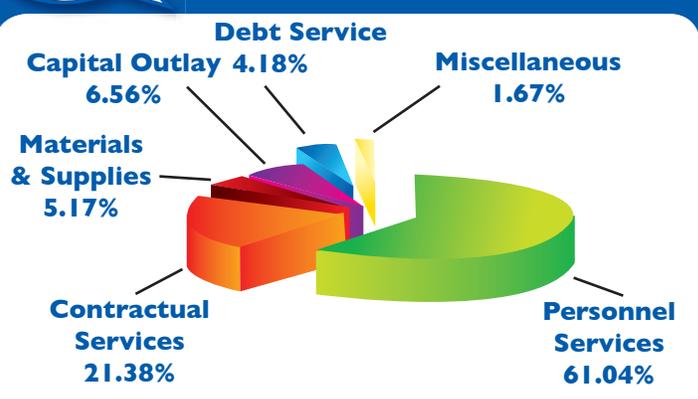
• Our income tax receipts generally have seen steady growth but economic conditions resulted in a slight decline in 2009. We budgeted 2010 receipts to essentially match 2009, even given the state of our economy. We anticipate a continual increase in income tax revenues as more professional offices are filled at Sugar Camp. We have not raised our income tax rate since 1984.



• As you can see from the graph above, annual estate tax revenue can vary dramatically from year to year. The spikes in 1999, 2002 and 2007 are very unusual, in fact unprecedented. Our estate tax receipts over the 10-year period from 1999 through 2009 average \$2.9 million per year; however, excluding the three "spike" years, the annual average is reduced to approximately \$1.3 million. Estate taxes are imposed by our State and Federal governments – Oakwood has no local control over these taxes.



What are the different categories of expenditures incurred by the City, and what percentage of the total was expended in each category for 2009?



EXPENDITURES	ACTUAL 2009	% OF TOTAL
PERSONNEL SERVICES	\$9,314,761	61.04%
CONTRACTUAL SERVICES	\$3,262,724	21.38%
MATERIALS & SUPPLIES	\$789,478	5.17%
CAPITAL OUTLAY	\$1,001,490	6.56%
DEBT SERVICE	\$637,506	4.18%
MISCELLANEOUS	\$254,039	1.67%
TOTAL	\$15,259,998	100.00%



Does Oakwood invest the money it holds in the fund balances?

Yes, most of it. We keep all dollars not immediately required for cash flow safely invested. All investments are guided by an investment advisor and are overseen by the City Manager and Finance Director. Our investment protocol is governed by city ordinances which encompass a philosophy of protecting principal first and maximizing value next. As of December 31, 2009 the City of Oakwood had \$10,025,371 invested at an average rate of return of 3.33%. In 2009, our total investment income was \$592,908.



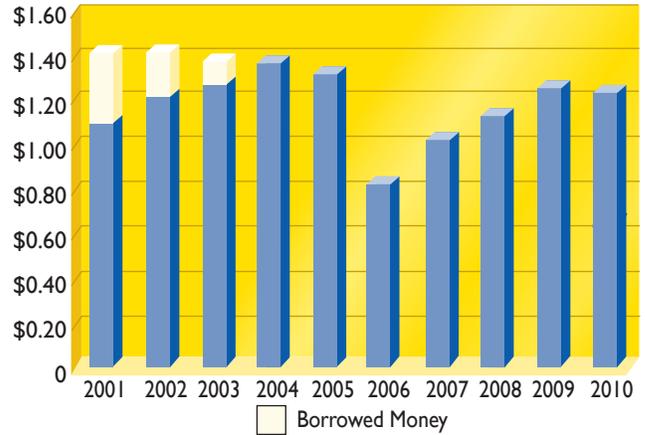
A few years ago Oakwood began accepting credit cards as payment for various non-OCC related fees and services (e.g., water bills, sewer bills, refuse bills, taxes, etc.). How does this work?

Effective January, 2006, the city of Oakwood partnered with a firm by the name of Official Payments Corporation to provide this convenient service to its citizens. Credit card payments can be made by calling 1-800-272-9829 or by logging on to the website www.officialpayments.com and providing the requested information. A convenience fee will be added by Official Payments Corporation for providing this service. The user fee is required in lieu of the city using general tax dollars to provide this service. The Oakwood Community Center continues to accept traditional credit card payments as they have in the past; their system is not affiliated with Official Payments Corporation. As Community Center fees are structured to accommodate credit card transaction fees, no convenience fee is added to charges made for Oakwood Community Center membership dues, programs or classes.

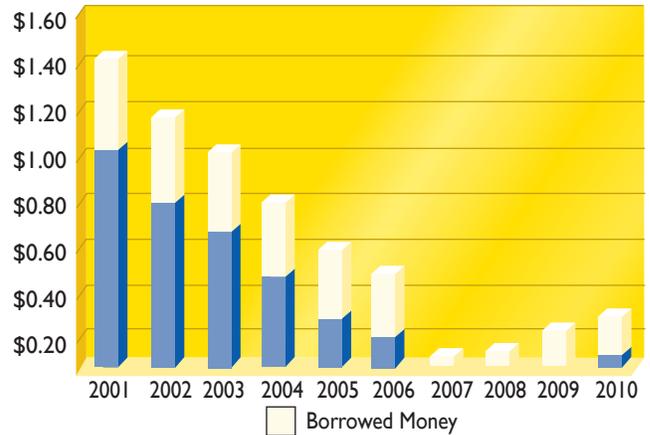


I know that the City has cash reserves that can be used during times when annual expenses exceed annual revenues. What is the 10-year history of our beginning year fund balances?

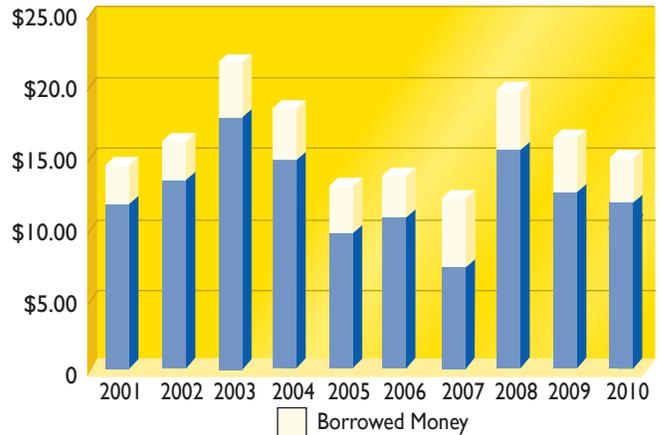
Beginning Year Cash Balances Water Funds \$ Million Dollars



Beginning Year Cash Balances Sewer Funds \$ Million Dollars



Beginning Year Cash Balances Non-Enterprise Funds \$ Million Dollars





Do we have debt?

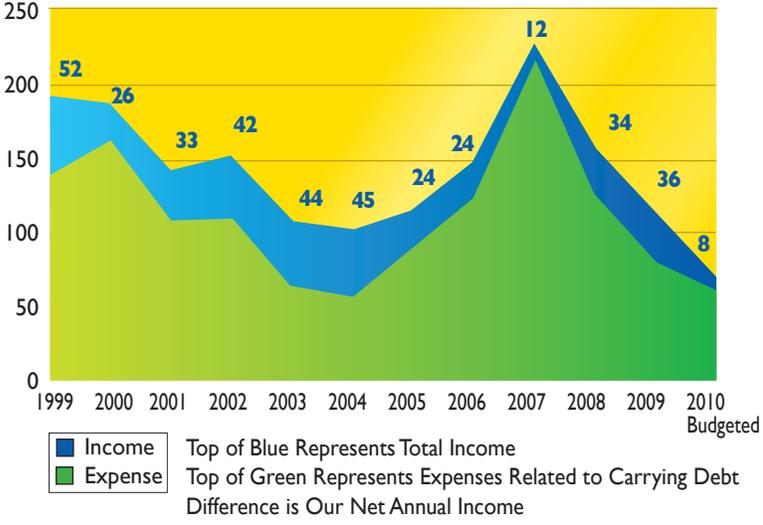
At the close of 2009, we held \$1.45 million in debt for public facilities projects (the Public Works Center and Administration/ Safety Building) and \$1.7 million for the Old River athletic fields acquired in September, 2006. Annually, we pay down our public facilities debt by an amount of \$350,000, and our Old River

acquisition debt by an amount of \$200,000. Although we have the cash reserves to pay off all of our debt obligations, our average investment earnings have provided greater returns than the interest expense paid on our debt and have therefore chosen to pay the debt off slowly and strategically.



How much additional revenue have we earned by investing our cash balances as opposed to paying off the debt?

Public Facilities Debt Justification x \$1,000



The lower shaded area in the chart represents the cost associated with carrying the public facilities and land acquisition debt. The top of the upper shaded area represents the total interest income we earned on our borrowed funds for each of the given years. Accordingly, the upper shaded area, and the respective number labels, represent the annual net profit earned on borrowed funds, after taking into consideration all related expenses.

Note: As the interest earnings on our investments varies with the market, so too does the amount we pay in interest when re-financing our one-year, short-term debt. Although our profit margin tends to fluctuate with the market, maintaining the short-term debt on our books, investing the monies, and paying the debt down methodically and strategically, continues to be a prudent investment decision.

As depicted in the chart, our costs of carrying debt grew in 2006 and 2007, when we took on debt for acquisition of the Old River Athletic Fields. The chart reflects an estimated 2010 annual average interest earnings of 2.50%, as compared with an estimated average cost of carrying debt at 2.25%, plus associated legal fees and other costs.

COMMENTS AND FUTURE GOALS:

Sewer Fund Balance:

The City of Oakwood does not have its own wastewater treatment facility to treat wastewater from our sanitary sewer system. We contract with the city of Dayton and Montgomery County for these services. These wastewater treatment costs continually increase. For many years we avoided sewer rate increases and used the sewer fund balances to cover extra costs. Over the past few years we raised rates three times. We now impose modest sewer rate increases every year or two to ensure that adequate funds are available to meet both current and long-term needs.

Financial Software and Departmental Procedures:

During 2009, we began implementation of new municipal finance software. We anticipate the implementation to be completed during 2010. The municipal financial suite used by Oakwood consists of numerous applications (Finance, Payroll, Utility Billing, Fixed Assets, Income Tax, and Accounts Receivable and Cash) involving a substantial investment of both money (acquisition cost) and time (training). In conjunction with the implementation of the software, the finance department will begin a multi-year project to update and document all policies and procedures for each major job function.

LEGAL AFFAIRS

The Law Department of the city of Oakwood is headed by our City Attorney, Dalma C. Grandjean, a shareholder at the law firm of Altick & Corwin Co., L.P.A. All of Oakwood's City Attorneys have been affiliated with the law firm of Altick & Corwin, which traces its origins back to 1853.

The office of the City Attorney was established by the Charter of the city of Oakwood, which was approved by Oakwood voters on May 3, 1960, and was last amended at an election on November 8, 1988. The Charter provides that the Oakwood City Attorney serve as the Director of the Department of Law. Chapter 127 of the Administrative Code of Oakwood sets forth the duties of the City Attorney and specifies that he or she shall be accountable to the City Manager and to the City Council.

The Department of Law advises the City Council, the City Manager, municipal boards and commissions, and the administrative officers and departments on all relevant matters of law. In addition, the Law Department drafts and reviews legislation, contracts and other legal documents, and represents the city in civil cases and criminal prosecutions.

Also serving the city are two other shareholders with Altick & Corwin: Scott A. Liberman and Dennis J. Adkins.

Mr. Adkins prosecutes charged violations of municipal ordinances and state laws in Oakwood Municipal Court. Mr. Adkins also provides training to the Oakwood Public Safety Department on matters relevant to effective law enforcement and to the personnel of Oakwood Municipal Court on procedural and substantive legal matters.

Mr. Liberman serves as the City's Tax Collection Attorney. As such, he advises the Department of Finance in its tax collection efforts, and, when necessary, files suit against delinquent taxpayers.



Can the City Attorney advise a citizen with regard to matters involving the city of Oakwood or decisions made by the Council?

No. The city attorney's role is to advise city officials as they perform the duties of their public offices. The city attorney does not represent any individuals of the public, nor does she represent city officials in personal matters. The city attorney is a resource for the members of Council and for city officials in the course of performance of their official duties. As such she renders legal opinions on matters of interest to the Council and/or to city officials.



What is the significance of the Charter of the city of Oakwood?

Article VIII of the Ohio Constitution was adopted in 1912 and is known as the "home rule amendment." It was intended to free municipalities from control of the Ohio General Assembly and state officials, thereby allowing municipalities to exercise local self-government through adoption of a charter to provide for the structure and organization of municipal government.

The charter of a municipality is essentially the constitution of the city or village and sets forth the framework under which it will operate. It designates the distribution of power and duties of elected and appointed officials, boards and commissions, and city officials and citizens.

The city of Oakwood has chosen a council-manager form of government. In Oakwood, the council has the power to adopt ordinances and resolutions, make certain appointments and exercise related powers. The mayor presides at council meetings and is designated as the ceremonial head of the city, without the power to exercise administrative or executive authority. The mayor has one vote as do each of the four other council members.

Executive and administrative authority is vested in the city manager, who is appointed by a majority vote of the council. The city manager is responsible for faithfully executing and implementing the ordinances and resolutions enacted by the council. All other employees of the city report to the city manager, who oversees the performance of all of their job functions.



What is the difference between a resolution and an ordinance?

According to the Charter of Oakwood, an ordinance is required for all actions which are of "a general or permanent nature" or for "granting a franchise, or levying a tax, or appropriating money, or contracting an indebtedness to be evidenced by the issuance of bonds or notes, or for the purchase, lease or transfer of public property."

A resolution is an enactment by council that does not fall into any of the above listed categories and that addresses a matter which does not apply to the general population and is of a temporary or short-term duration. An example of a resolution is an authorization for the city manager to enter into a contract for a specified project or purchase.



Are the procedural requirements for enactment of an ordinance and resolution the same?

No. An ordinance is required to be introduced at two separate meetings, unless an emergency is declared or three-fourths of the council members vote to dispense with the second reading. In contrast, a resolution is introduced and voted on at a single meeting. A resolution takes effect immediately upon passage.

As a general rule, ordinances do not go into effect until thirty days after passage. However, certain ordinances go into effect immediately upon enactment:

- those declared to be an emergency;
- those providing for appropriations;
- those which are intended to raise revenue; and
- those intended to make public improvements which are petitioned for by the owners of a majority of the foot frontage of property benefitted and specially assessed for the cost thereof.



MUNICIPAL COURT

The Oakwood Municipal Court was established on January 1, 1934. Its authority is derived from section 1901.01 of the Ohio Revised Code and its territorial jurisdiction coincides with the corporate limits of Oakwood. The court's mission is to provide high quality and courteous services to the litigating public. It is charged with deciding cases fairly and will impose meaningful sentences in criminal/traffic cases.

Judge Robert Deddens is serving his fourth six-year elected term as Municipal Judge. His responsibilities as Judge include appointing and supervising a full-time Clerk of Courts who in turn supervises the part-time Clerk. A part-time Bailiff is employed to serve subpoenas and eviction notices, and to immobilize vehicles.



What is the authority of our municipal court?

Like all municipal courts, our court has authority to conduct preliminary hearings in felony cases and has jurisdiction over traffic and non-traffic misdemeanors. The court also has limited jurisdiction in handling civil cases in which the amount of money in dispute does not exceed \$15,000 and in handling small claim cases in which the amount of money in dispute does not exceed \$3,000.



What are the court hours of operation?

The court is open to the public Monday through Friday, 8:30 a.m. to 4:30 p.m. Non-jury, criminal and traffic proceedings convene at 8:30 a.m. on Thursdays of each week. Jury trials are scheduled every other month throughout the year as needed. In addition, the judge is on call for the purpose of conducting criminal arraignments when called upon to do so by public safety officers. Civil proceedings commence at 1:30 p.m. on Thursdays of each week.



What is the process used by the court in dealing with serious criminal and traffic cases?

When a person is arrested and charged with committing a serious crime or a serious traffic offense, the police officer notifies the court which immediately schedules an arraignment to set bail. Arraignments are held anytime day or night, on short notice. The judge meets with the officer and defendant promptly after the arrest. This reduces police time and the cost of housing and monitoring prisoners. It also ensures that the prisoner is not unnecessarily jailed pending trial. Prisoners who do not make bail are transported to the county jail.



Does Oakwood have a jail?

Yes, and it includes two cells. However, our jail is classified as a Temporary Holding Facility ("THF") meaning that we may only incarcerate a prisoner for a maximum period of six hours. Given the availability and close proximity of the County jail, this THF meets our needs.



When a person pays a traffic citation for a violation of a city ordinance, how much of the fine and court costs go to the state and how much goes to the City and County?

	COURT COSTS	CRIMINAL TRAFFIC/FINES	SEAT BELT FINES	COURT COST SEAT BELTS
(In 2009 Total Court Costs were \$74)				
State	32% (approx)	0%	100%	28.99% (approx)
County	0%	25% (approx)	0%	0%
City	68% (approx)	75% (approx)	0%	71.01% (approx)

- Effective September 29, 2008 an additional \$10 was mandated by the State for all moving violations. (The \$10 is distributed at \$6.50 to the Drug Enforcement Fund and \$3.50 to the State Alcohol Treatment Fund).
- The \$24 court cost going to the State are for the Innocent Victims of Crime Fund and the Public Defender Fund.
- Fines for violation of state codes are paid to the County Treasurer while fines for violation of Oakwood ordinances are paid to the City.
- Effective October 16, 2009 an additional \$5 court cost was mandated by the state for an Indigent Alcohol Treatment Fund on all moving violations.



Do we have jury trials in Oakwood?

Yes. When a defendant requests a jury trial, the Clerk of Court on behalf of the Court summons eighty residents from the city of Oakwood to report as prospective jurors. From those who report, eight jurors and one alternate are selected for the actual trial. No jury trial in the last 16 years has lasted more than one day. Jury trials are typically scheduled on Fridays. Jury trials are not permitted for minor misdemeanors (such as a speeding ticket) when jail is not a possible sentence.



What are some of the legal requirements that affect jury duty?

Ohio law dictates the circumstances under which a prospective juror may be excused. The circumstances include: 1) a physical or mental condition which must be supported by a physician's documentation. 2) if a person can demonstrate that jury service would cause "extreme undue physical or financial hardship." 3) the person is over 75 years of age and would like to be excused. A person may be permanently excused if the judge determines that the underlying grounds for being excused are of a permanent nature. The law also: 1) Provides for a minimum fine of \$100 for failure to appear for jury service. 2) Prohibits employers from taking disciplinary action that could lead to the discharge of any permanent employee as a result of being summoned to serve as a juror, and 3) Prohibits employers from requiring employees to use vacation or sick leave for time spent on jury duty.

COMMENTS AND FUTURE GOALS:

Video Arraignments: The Court and the City continue to evaluate whether and to what extent a video connection with the County Jail would benefit the City. The video connection would enable the Court to conduct video arraignments with prisoners in the County Jail, saving the expense of paying public safety officers to transport prisoners back and forth between the County Jail and the City for arraignments, and to guard the prisoners in the courtroom until he or she is arraigned. At present, cost/benefit analysis has not warranted the expense of video arraignment equipment.



CITY OF OAKWOOD VISION STATEMENT

It is City Council's vision of the city of Oakwood to continue its heritage as a premiere residential community:

- Where citizens know and respect one another.
- Where principal emphasis is placed on neighborhood, schools, responsive city services and parks.
- Where citizens contribute to and benefit from strong, responsible stewardship of community resources.
- Where a responsible citizenry helps establish and follows community standards that preserve the quality of individual and community property.
- Where residents feel comfortable and secure in their homes as they move about the community.
- Where education is a vital community tradition.
- Where viable business and professional enterprises are clearly compatible with residential living and not in conflict with the residential integrity of the community.
- Where citizen participation is valued and encouraged to give definition to the high expectations to the community and its residents.
- Where Oakwood benefits from the involvement of its residents and employees in a variety of regional, business, cultural and governmental activities.



30 PARK AVENUE
OAKWOOD, MONTGOMERY COUNTY
DAYTON, OH 45419

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