

CITY OF OAKWOOD

STATE OF OHIO

AUGUST 2, 2010

The Council of the city of Oakwood, State of Ohio, met in a work session at 6:00 p.m. in the conference room of the city of Oakwood, 30 Park Avenue, Dayton, Ohio, 45419. Council then met in a regular session at 7:30 p.m., in the council chambers of the city of Oakwood.

The Mayor, Mr. William Duncan, presided, and the Clerk of Council, Mrs. Cathy Gibson, recorded. Mayor Duncan opened the meeting by asking all present to participate in the Pledge of Allegiance.

Upon call of the roll, the following members of council responded to their names:

MR. WILLIAM D. DUNCAN PRESENT
MR. STEVEN BYINGTON PRESENT
MR. STANLEY CASTLEMAN PRESENT
MR. ROBERT P. STEPHENS PRESENT
MRS. ANNE S. HILTON PRESENT

Officers of the city present were the following:

Mr. Norbert S. Klopsch, City Manager
Mr. Robert F. Jacques, City Attorney
Mr. Jay A. Weiskircher, Assistant City Manager
Mrs. Cindy Stafford, Finance Director

The press this evening was represented by staff writer for the *Dayton Daily News*, Mr. Jeremy Kelley and editor of the *Oakwood Register*, Mr. Lance Winkler.

The following visitors registered:

Hollis Shifflett, 107 Seminary Avenue
Stefanie Campbell, 271 Schenck Avenue
Lee Schear, 1130 Harman Avenue
Allan Rinzler, Sugar Camp
Healy Jackson, 118 Lonsdale
Tom Hart, Dorothy Lane Market
Tom Swing, Dorothy Lane Market

Mrs. Hilton, Chair of the Council Committee on Minutes, advised council she had read the minutes of the regular and work sessions of council held July 12, 2010. Mrs. Hilton reported she found the minutes correct and complete. It was moved by Mrs. Hilton and seconded by Mr. Castleman that the minutes of the sessions of council aforementioned be approved as written and the reading thereof at this session be dispensed with. Upon a viva voce vote on the question of the motion, same passed unanimously and it was so ordered.

STATUS REPORT

Sugar Camp/Pointe Oakwood. Mr. Byington recognized Allan Rinzler and Lee Schear. Mr. Schear reported on the commercial real estate: Building A, the second floor is occupied and there is interest in professional offices for the first floor; Building B is ready for the market after cleaning up from a major water leak; Building C is the Synagogue; and Building D, closest to the road, has a potential tenant for the first floor and Terradata will be leaving the third floor. He indicated they have lost some interested tenants due to other cities having tax incentive programs. Mr. Schear noted the roadways and landscape are complete and they are utilizing a commercial realtor to promote the entire project.

Mr. Rinzler referenced the residential area and all the landscaping that was recently installed - in particular along Far Hills, the areas where sod was placed and the center island plantings on the road to Old River. They plan to landscape the area where the community building will eventually be built. In regard to property sales, they are very close to closing on the first property and hope to have the model home open the end of August. Mr. Rinzler believes there has been more vehicle traffic since the traffic light has been installed, as well as more pedestrian traffic. He has heard lots of nice things about the property since it was landscaped. Mr. Castleman asked about interest in the condos. Mr. Rinzler explained there is a strong interest but the problem relates to construction costs. Mayor Duncan asked how the open house will be publicized. Mr. Rinzler explained they are working on a media program and plans to have builders available to provide options on floor and building plans. Discussion ensued in regard to signs, traffic light, road to Old River Fields which is open and has been publicized for programs in the OCC brochure, final paving, etc. Mr. Stephens asked if they are still researching building costs. Mr. Rinzler indicated that only relates to the condo. Mr. Stephens asked if there have been any changes to the patio home materials. Mr. Rinzler

explained there has been concern about use of the slate roof and copper gutters which add to the expense. Mayor Duncan extended thanks for the update and believes there continues to be a need for this type housing in Oakwood.

VISITORS

Friends of Wright Library. Mrs. Healy Jackson indicated several patrons formalized this group to promote the public use and community support of the Library. She referenced the banner/logo and reviewed progress to date. They provided a pumpkin decorating contest, were the force behind the letter writing campaign for state funding, sponsored the holiday party for volunteers, etc. She noted the Oakwood Scene is part of the ongoing relationship between the schools, city and library. She Jackson urged citizens to renew their membership this month. She announced the library is hosting “An Evening with Vick Mickunas” book critic for the *DDN* on August 4 and the August 24-29 book sale. Mrs. Jackson presented a brochure on the Friends of Wright Library and appreciated the interest and support which helps raise funds to offset budget shortages. Mayor Duncan thanked her for the report and also for recently agreeing to serve on the Planning Commission.

Dorothy Lane Market. Mayor Duncan presented a Proclamation recognizing DLM for its history in Oakwood, national recognitions and 2010 recipient of the “Employer of the Year” Award by the Ohio Governor’s Council on People with Disabilities. Mr. Tom Hart, Oakwood Store Director, thanked council and the city on behalf of the Mayne family for this recognition. Mayor Duncan indicated DLM is one of the great gems of Oakwood.

Mayor Duncan asked if there were other visitors with business. Mr. Hollis Shifflett has owned Hollis Towing for 30 years and has provided towing service to Oakwood for a couple years yet all of a sudden was taken off the rotation list. He spoke with a lieutenant and was told “it is what it is”, yet he has never had any complaints and wonders why only Sandy’s Towing, which is on the west side and in Moraine, is doing all the work. He indicated he and Carl’s are within three to five miles and have cheaper rates. Mr. Klopsch indicated this is a police department decision which he was not aware of. Mayor Duncan asked that he leave a business card for follow-up. Mr. Hollis noted he was told the rotation was suspended June 1st yet he received no notification.

There being no other visitors with business, the following legislation was introduced.

ORDINANCE

BY MR. STEPHENS

NO 4706

DETERMINING TO PROCEED WITH THE IMPROVEMENT OF CERTAIN STREETS BETWEEN CERTAIN TERMINI IN THE CITY OF OAKWOOD, OHIO, BY LIGHTING THE SAME WITH ELECTRICITY, AND DECLARING AN EMERGENCY.

A copy of the ordinance, having been placed on the desks of each member of council prior to introduction, was read by title.

Thereupon, it was moved by Mr. Stephens and seconded by Mrs. Hilton that the ordinance be passed as an emergency measure.

Upon call of the roll on the question of the motion, the following vote was recorded:

- MR. WILLIAM D. DUNCAN YEA
- MR. STEVEN BYINGTON YEA
- MR. STANLEY CASTLEMAN YEA
- MR. ROBERT P. STEPHENS YEA
- MRS. ANNE S. HILTON YEA

There being five (5) yea votes and no (0) nay votes thereon, said ordinance was declared duly passed and it was so ordered.

ORDINANCE

BY MR. STEPHENS

NO 4707

LEVYING SPECIAL ASSESSMENTS FOR THE IMPROVEMENT OF CERTAIN STREETS BETWEEN CERTAIN TERMINI IN THE CITY OF OAKWOOD, OHIO, BY LIGHTING THE SAME WITH ELECTRICITY, AND DECLARING AN EMERGENCY.

A copy of the ordinance, having been placed on the desks of each member of council prior to introduction, was read by title. City Attorney Rob Jacques explained since both ordinances are emergency measures, the second reading needs to be waived. Mr. Stephens concurred.

Thereupon, it was moved by Mr. Stephens and seconded by Mr. Castleman that the ordinance be passed as an emergency measure.

Upon call of the roll on the question of the motion, the following vote was recorded:

MR. WILLIAM D. DUNCAN YEA
MR. STEVEN BYINGTON YEA
MR. STANLEY CASTLEMAN YEA
MR. ROBERT P. STEPHENS YEA
MRS. ANNE S. HILTON YEA

There being five (5) yea votes and no (0) nay votes thereon, said ordinance was declared duly passed and it was so ordered.

RESOLUTION

BY VICE MAYOR BYINGTON NO 1721

A RESOLUTION TO AUTHORIZE AND DIRECT THE DIRECTOR OF FINANCE TO CERTIFY CERTAIN DELINQUENT CHARGES FOR CUTTING NOXIOUS WEEDS TO THE COUNTY AUDITOR FOR COLLECTION.

A copy of the resolution, having been placed on the desks of each member of council prior to introduction, was read by title.

Thereupon, it was moved by Mr. Byington and seconded by Mr. Stephens that the resolution be passed.

Upon call of the roll on the question of the motion, the following vote was recorded:

MR. WILLIAM D. DUNCAN YEA
MR. STEVEN BYINGTON YEA
MR. STANLEY CASTLEMAN YEA
MR. ROBERT P. STEPHENS YEA
MRS. ANNE S. HILTON YEA

There being five (5) yea votes and no (0) nay votes thereon, said resolution was declared duly passed and it was so ordered.

RESOLUTION

BY MR. CASTLEMAN NO 1722

AUTHORIZING AND DIRECTING THE CITY MANAGER OR HIS DESIGNEE TO NEGOTIATE VIA INFORMAL COMPETITIVE PROCEDURES FOR THE PURCHASE OF A USED WHEEL LOADER.

A copy of the resolution, having been placed on the desks of each member of council prior to introduction, was read by title. Mr. Castleman explained in the budget they included \$75,000 for a front-end loader and via formal bids the best price was \$64,250. Immediately thereafter, they received a quote to purchase a demo model at \$52,090 that had only nine hours of operation.

Thereupon, it was moved by Mr. Castleman and seconded by Mr. Stephens that the resolution be passed.

Upon call of the roll on the question of the motion, the following vote was recorded:

MR. WILLIAM D. DUNCAN YEA
MR. STEVEN BYINGTON YEA
MR. STANLEY CASTLEMAN YEA
MR. ROBERT P. STEPHENS YEA
MRS. ANNE S. HILTON YEA

There being five (5) yea votes and no (0) nay votes thereon, said resolution was declared duly passed and it was so ordered.

STAFF REPORT

Finance Department Update. Mrs. Stafford referenced a PowerPoint presentation. The 2009 Annual Audit was completed by Plattenburg Certified Public Accountants, their third year auditing the city. The city received an unqualified opinion (clean opinion) which is the highest opinion that can be received and the report is available on the website. In regard to the financial software upgrade; the payroll beta phase will go live in late August. They are beginning the beta phase for the accounting/financial management module and the utility alpha phase will be late this fall. The remote requisition module was phased in by all departments in May. The city now has an almost completely paperless process for purchase orders.

Mrs. Stafford referenced the electronic utility billing and payment options. She reported Oakwood utilities are going green with the introduction of utility e-statements. Residents can opt to go paperless and receive the monthly utility bill via e-mail. There is no additional charge for this service. Information on how to sign up can be found on the city's website, in the recent Oakwood Scene or by calling the city. The utility ACH payment option allows residents to pay their utility

bill via an automatic withdrawal from their bank account. This eliminates the need to write and mail a check. Residents still receive an invoice either by mail or e-mail in advance of the payment withdrawal. Authorization forms are available on the city website. Mrs. Stafford indicated the city could save approximately \$1400 a month if 50% of Oakwood residents signed up for both e-statements and the ACH payment option.

Mrs. Stafford reviewed revenues – investments as of 7/31/2010 yielded 3.3% vs 3.5% in 2009 and the unrealized gain is \$84,000 vs. \$255,000 in 2009. The non-enterprise funds, as of June 30, are 60% of budget and in the enterprise funds, as of June 30, water is 47% of budget and sewer is 60% of budget. In regard to expenditures, non-enterprise funds, as of June 30, are 45% of budget; enterprise funds, also as of June 30, are 39% for water and 27% for sewer. Mrs. Stafford reported some of the city's cost savings measures include: reduction in full-time staff by four positions over the last several years; purchase of smaller, more economic police cruisers; purchase of a demo front-end loader rather than new; reduction in number of desk-top printers within city offices; in-house preparation of the annual financial statements; reduction of the amount of paper used by implementing paperless procedures; and automatic check depositing.

Mayor Duncan extended thanks for the report and asked how income tax is compared to the budget. Mrs. Stafford responded they are around 3% below last year at this time. Mr. Stephens asked what percentage of citizens are using ACH. Mrs. Stafford indicated approximately 5%. Mayor Duncan suggested they continue to publicize these new methods.

CITY MANAGER'S REPORTS

Income Tax. Mr. Klopsch reported since Oakwood is almost entirely residential, there is little opportunity for major income tax increases but they are lucky compared to some communities that are suffering due to the loss of large businesses. He noted once Sugar Camp becomes more fully occupied that will help the tax base and justify the city's investment in that project.

Annual Street Program. The final slurry seal coat will be applied within the next week or two to cover the rough chip/seal surface. Mr. Klopsch explained this is approximately 25% less than the traditional mill and overlay cost.

Hillview & Alpine Pocket Park. Mr. Klopsch reported the residents near this area have expressed interest in helping beautify and maintaining the park. He extended thanks to Ms. Collins for developing the plan.

Far Hills Ramp Project. Although the major portion of the project was completed in July, the city plans to install an additional 14 ramps so that some of the "No Pedestrian Crossing" signs may be removed. Mr. Klopsch indicated the contractor did a poor job in restoring the grass so plan to redo same within a couple months.

DP&L. Mr. Klopsch indicated DP&L is in the process of completing two electric upgrades in Oakwood, this year they'll work in the Garden/Woods area to rebuild the underground electric transformers, next spring another area. He noted this helps with safety and reliability and DP&L representatives did a nice job meeting with neighbors during a couple open houses.

COUNCIL COMMENTS

Mr. Stephens apologized for not being at the July meeting; he and his family had a wonderful trip to Washington DC and enjoyed a private tour of the capital led by recent Oakwood High School graduate Liz Garner. He also extended congratulations for a fabulous Red Hotz & Lollipops show to organizers Cari Hopkins and Lisa Evens and all their directors. The performance was held at UD over the weekend.

Mr. Castleman recently saw a mother deer and three fawns out his back window which was a beautiful sight. He also saw a video of a dog threatening a deer and its fawn and reminded everyone that a deer is a wild animal and very protective.

Mr. Byington reminded everyone to attend the August 22 Ice Cream Social at Shafor Park.

Mayor Duncan asked if folks recalled what they were doing in 2000 and commented on all that has changed in the last decade as it relates to the number of Google searches, daily e-mails, text messages, internet usage and I-tunes (the latter of which wasn't in existence in 2000). He referenced Bob Dylan's song on how the times are changing.

Council adjourned. The public meeting concluded at 8:39 p.m.

MAYOR

ATTEST:

CLERK OF COUNCIL