



2011

CITY OF OAKWOOD
ANNUAL REPORT



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CITY PHONE NUMBERS

CITY ADMINISTRATION 298-0600

City Manager
Deputy City Manager
Clerk of Council

POLICE, FIRE & RESCUE

Emergency 9-1-1
Non-Emergency 298-2122

PUBLIC SAFETY DEPARTMENT 298-2122

Public Safety Director
Police and Fire Services
Emergency Medical Services
Public Safety Records

FINANCE DEPARTMENT 298-0402

Finance Director
Assessments
Vital Statistics
Refuse Billing
Water & Sewer Metering/Billing 298-0400
Income Tax 298-0531

PUBLIC HEALTH 298-0600

INSPECTIONAL SERVICES 297-2920

City Inspector
Permits and Zoning
Pre-Sale Housing Inspections
Property Maintenance Issues
Rental Housing

LEISURE SERVICES DEPARTMENT 298-0775

Leisure Services Director
Health Center & Teen Center
Horticulturist & Smith Gardens
Parks & Recreation Programs
William E. Gardner Pool 297-2933
Leisure Line (Recordings) 297-2935

MUNICIPAL COURT 293-3058

Clerk of Courts
Small Claims Court & Traffic Violations

PERSONNEL/HUMAN RESOURCES 298-0411

PUBLIC WORKS DEPARTMENT 298-0777

Public Works Director
City Engineer
Bulk Pick-ups
Street, Alley, Water & Sewer Maintenance
Waste Collection (Refuse & Recycling)
Water Treatment Plant Information

CITY WEBSITE and FACEBOOK:

www.mvcc.net/oakwood

www.facebook.com/cityofoakwoodohio

OTHER FREQUENTLY CALLED NUMBERS

OAKWOOD SCHOOLS

Board of Education 297-5332
Oakwood High School 297-5325
Oakwood Junior High School 297-5328
Edwin D. Smith Elementary School 297-5335
Harman Elementary School 297-5338
Lange School (Kindergarten) 299-8730

OTHERS

AT&T 1-866-505-1765
Dayton Power & Light 331-3900
Hills & Dales Shelter Rental Info 275-7275
Kettering Inspection Dept. 296-2441
Montgomery County Property Tax Information 225-4326
RTA (Route & Schedule Info) 425-8300
Time Warner Cable 294-6400
Vectren 1-800-909-7668
Wright Brothers Post Office 1-800-275-8777
Wright Memorial Public Library 294-7171



William Duncan
Mayor



Steve Byington
Vice Mayor



Stanley Castleman
Council Member



Rob Stephens
Council Member



Anne Hilton
Council Member

OAKWOOD CITY COUNCIL

Oakwood is served by a council/manager form of government. Oakwood City Council is comprised of five members who are elected on a non-partisan basis for four-year overlapping terms. The mayor and vice mayor are selected by their fellow council members for two-year terms.

City Council is the policy-making body of the community. Council appoints a full-time professional city manager to implement city policies, enforce ordinances and direct delivery of citizen services. The city manager serves as chief administrative and operating officer of the city.

City Council normally meets in formal session on the first Monday of each month at 7:30 p.m. at the city building, 30 Park Avenue. Meetings are open to the public and citizen attendance is encouraged. These formal meetings are broadcast live on the local cable Government Access channel (Time Warner Channel 6 and AT&T Channel 99). The meetings are re-broadcast several times during the week or two afterwards (check www.mvcc.net for dates and times). The meetings are also viewable through the city website at www.mvcc.net/oakwood.

Council also meets in work session typically once each month. These work sessions are held at the city building and normally begin at 5 p.m. on the third Monday of each month. During summer months, council may meet only once per month. The schedule for upcoming Council meetings is posted on the city website. Also available on the website are Council meeting agendas, minutes and legislation.

To help in performing city business, Oakwood City Council relies on the assistance of many Oakwood citizen committees. The current list of council-appointed committees is as follows:

- [ADA Compliance Committee](#)
- [Athletic/Recreation Master Plan Committee](#)
- [Board of Health](#)
- [Board of Zoning Appeals](#)
- [Budget Review Committee](#)
- [Comprehensive Planning Committee](#)
- [Environmental Committee](#)
- [Martin Luther King Breakfast Committee](#)
- [Personnel Appeals Board](#)
- [Planning Commission](#)
- [Property Maintenance Board](#)
- [Public Facilities Task Force](#)
- [Tax/Sewer/Water/Assembly Appeals](#)

In total, the current slate of committees provides opportunities for about 150 residents to be involved in the business of providing local public services. Citizens interested in serving on a committee should contact Clerk of Council Cathy Gibson at 298-0600 or should send an e-mail to Mayor Bill Duncan at duncan@oakwood.oh.us or City Manager Norbert Klopsch at klopsch@oakwood.oh.us

MESSAGE FROM MAYOR BILL DUNCAN



Dear Friends and Neighbors,

Each year we publish this annual report. It highlights the events of the previous year and provides a means of informing you about many important community facts and about issues we are facing. We send the report to every household and business in Oakwood in an effort to share details about what we do and how we do it and to be fully transparent. We hope you take some time to read it and get better acquainted with how our city operates. You should find it interesting and useful.

2011 marked our 103rd anniversary. We incorporated as a village in 1908. We began as the premier residential community in the Dayton and Miami Valley region and remain such today. We enjoy this distinction because of our beautiful neighborhoods, our excellent schools and library, unmatched city services, public safety, recreation and leisure; but most of all because of our citizens.

Within this report you will find information about significant events and city projects completed in 2011. Here are a few other highlights:

- In January, several hundred people attended the 8th annual Kettering-Oakwood Martin Luther King, Jr. Breakfast.
- In May, over 700 walkers participated in the 10th Annual Breast Cancer 5K CARE Walk. The event raised over \$16,500 to support a cure for breast cancer.
- That Day in May, sponsored by the City and the Oakwood Rotary Club continued the tradition of the pancake breakfast, 5K and 10K runs, community parade, games, rides, refreshments and displays. 2011 again included a car show.
- The Oakwood Historical Society created a self-guided walking tour booklet highlighting the architecture and history of Oakwood homes in the oldest area of our city, an area established in 1872 and bounded by Far Hills Avenue, Park Road and Oakwood Avenue. In addition, the society again conducted numerous events at the Long-Romspert Homestead on Far Hills Avenue. The home serves as an educational house museum.
- In July, The Oakwood Sister City Association hosted the 35th anniversary of our twinning with Outremont, a suburb of Montreal, Canada. Their mission is promoting peace through mutual respect, understanding and cooperation—one individual, one community at a time. We have two sister cities: Outremont and Le Vesinet, a suburb of Paris.
- We were honored as a Tree City USA for the 30th consecutive year and have planted over 2,500 trees during the 32 years of our Johnny Appleseed program.

Unfortunately, 2011 also brought some bad news for our city. Last year our state elected leaders approved a bill that eliminates Ohio's estate tax effective January 1, 2013. Over the past ten years, this tax has provided, on average, about \$2.6 million annually or about 20% of the revenue needed to provide city services including police, fire and EMS, refuse collection and disposal services, roadway maintenance and city parks and recreation offerings. Over the next year or so we will need to find the best way to address what will be a major financial shortfall. The City Manager's Message on the following pages explains more.

Oakwood has always been blessed with elected leaders who truly believe in community service and who always focus attention on what they believe is best for the entire community. This tradition continues. Councilmember Stanley Castleman completed his eighth year of service and Vice Mayor Steve Byington his fourth. Rob Stephens and Anne Hilton finished their second years in office and have been a great addition to the leadership team.

Again, I hope you find time to review this report. If you have any questions about it or about any other issue or aspect of our community, please contact me, any member of City Council, or City Manager Norbert Klopsch..

Sincerely,

A handwritten signature in black ink that reads "William D. Duncan". The signature is written in a cursive, flowing style.

William D. Duncan
Mayor

MESSAGE FROM CITY MANAGER NORBERT KLOPSCH



Dear Fellow Citizens:

It is my pleasure to present the city's 2011 Annual Report. The report includes an introduction of each city department followed by a series of questions and answers. The data and narrative will give you a good understanding of the services provided by your city staff. I hope you find this report informative and useful.

As I reflect back on the year I am reminded about many good things that took place throughout our community. Mayor Bill Duncan's message on the previous page highlights a few... but there are many more. Oakwood is a singularly special place in which to live, work and play:

- We have a city where people really care about one another.
- We have a community that truly values important things like education and taking care of property.
- We have citizens who are willing to pay the extra costs to have this special Oakwood community.
- We have citizens who get involved in what we do and in how we do it.
- We are a community that is very generous when it comes to supporting regional efforts and caring for others.

As city manager, one of my primary responsibilities is stewardship of our public funds. Many pages in this report include information about our city finances. Please take some time to read them. You will find details about where your income and property tax dollars go and how much we have been relying on annual estate tax revenue to pay for city services.

The 2012/2013 Ohio Biennium Budget adopted on June 30, 2011 included a provision that eliminates the Ohio estate tax effective January 1, 2013. For over a century, the estate (or inheritance) tax has been a source of revenue to pay for local public services. Here in Oakwood, annual estate tax receipts have been a very important revenue source and have allowed us to defer any income tax or property tax increase for a 20-year period. We last raised taxes to pay for city services in 1992.

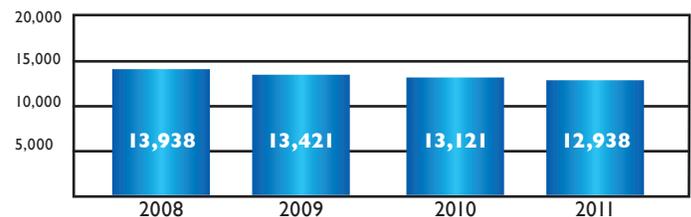
The 2012/2013 Ohio Budget also included a reduction in "Local Government Fund" (LGF) distributions (a portion of the state sales tax returned to our city) cutting our financial resources by \$47,000 this year and \$60,000 next year. Nine years ago, prior to the state beginning a process of cutting the LGF and thereby keeping a larger

percentage of our sales taxes for statewide spending, we received \$216,000 in LGF revenue. This year we expect to receive \$118,000 and next year \$105,000. Additionally, and unfortunately, we have already heard it suggested that more LGF cuts may be coming, or perhaps even that the LGF will be totally eliminated. The net result of these actions taken by our state leaders is a \$3,000,000 annual loss here in Oakwood.

Our state elected leaders have balanced Ohio's budget, but unfortunately their actions have directly created major financial shortfalls within local governments across the state. Many cities, villages, townships and counties are facing financial crises. Taxpayers all across Ohio will need to decide whether to raise their local taxes or cut their local services.

The bar graph below shows that city of Oakwood spending has been very stable and controlled. We have cut spending each of the past four years and expect to cut spending even further this year.

Non-Enterprise Funds - Total Expenditures
In Thousands



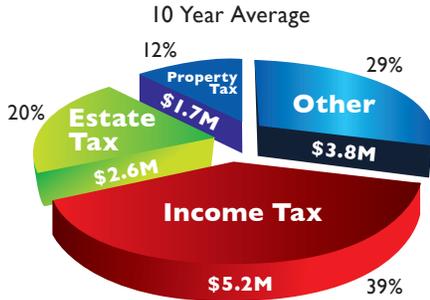
For decades it has been widely recognized that Oakwood provides the finest public safety services in the region and that our roadway maintenance, snow removal and refuse programs are the most comprehensive and responsive in southwest Ohio. Oakwood residents have historically been willing to pay the extra costs to have these special services.

A majority of our costs pay for the city staff that delivers public services. Hence, the most effective way of controlling costs is to carefully manage personnel. Over the past few years we have cut six full-time equivalent (FTE) positions, about 7% of our workforce. The staff cuts were made through attrition and did not result in any significant cut in services. Over the years we found ways to be more efficient. Some cost savings were related to improved equipment and/or technology and others were related to simply working smarter. We recognize that we will need to keep looking for ways to do more with less, including even fewer workers.

2011

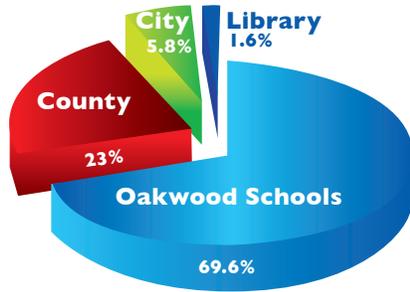


The pie chart below shows our 10-year average annual receipts. The green piece is what Oakwood loses next year.



Aside from estate tax and income tax, we also receive a portion of the real estate taxes paid in Oakwood, albeit a very small percentage.

Property Tax Breakdown



The 23% "County" portion includes Montgomery County Administration, Montgomery County Human Services and Developmental Disabilities, Five Rivers MetroParks and Sinclair Community College. It is interesting to note that 20 years ago only 17% of our property taxes went to county-wide agencies.

Prior to 2008 we received about 9% of the total real estate tax paid in Oakwood. In 2008 we allowed one of the two city property tax levies to expire which reduced our percentage to just under 6%. In effect, we lowered taxes by \$340,000. In 2008 we had the estate tax revenue and enough cash reserves to justify the action. We decided it was not necessary or appropriate at that time to renew the existing levy. In making this decision, we considered and relied on significant input and support of our 35-member citizen budget review committee which opined that if and when we reach a point where we need to raise new revenues, our citizens will support the action.

With elimination of the estate tax and some other actions, our state leaders have significantly changed the way we pay for public services in Oakwood. In response, we will need to keep searching for ways to cut costs, including staff reductions where possible. These cuts, however, will not be enough to address the major shortfall. Frankly, if we want to retain all of our existing city services, we need to find a way to generate significant new revenue. If, as a community, we are not willing to support the steps needed to raise this new revenue, then what service cuts will we accept?

During the first six months of this year the city is conducting 40 or so neighborhood meetings and three Town Hall meeting. We are conducting these meetings in an effort to:

- 1) inform our Oakwood residents about the impact of losing the estate tax and other state funding cuts;
- 2) share with our residents the options we have in addressing a \$3,000,000 annual shortfall, approximately 20% of the financial resources needed to pay for our city services; and
- 3) obtain feedback from our citizens that will help our city leaders make the best financial decisions for our community.

For additional information about these meetings, please see the city website at www.mvcc.net/oakwood.

For more details about our city revenues and spending, please read our 2012 Budget. The annual city budget is our principal financial document. When approved by City Council, it provides the formal authorization for all city spending. The budget includes a broad range of information about our city and is available to all citizens in hard copy and on-line. You can find it on our city website under on-line resources.

Each year we develop the city budget with involvement of our citizen Budget Review Committee ("BRC"). The BRC consists of 35 Oakwood residents with representation from each of our 7 voting precincts. The committee met four times in 2011 and provided important input and feedback to city council and staff.

In closing, I again encourage you to read this report. I think it is very important that our citizens understand as much as possible about what we do and how we do it. We have a wonderful city in which to live and work. Our excellent schools, beautiful homes, unmatched community character and ambiance, and neighborly environment are second to none. Although you can point to many features or attributes that make our city special, our most valuable resource is the fine citizens who have chosen Oakwood for the place to live, raise their families and retire.

If you have any questions about this report or have any other issues that you wish to discuss with me, please do not hesitate to call (298-0600) or e-mail (klopsch@oakwood.oh.us).

Sincerely,

Norbert S. Klopsch
City Manager

BUILDING, ZONING, PROPERTY MAINTENANCE AND LAND USE

Here are some key questions and updates on building, zoning, property maintenance and land use issues that we thought might be of interest to our citizens.

Last August the Planning Commission approved an amended plan for development of the former Routsong Funeral Home site. What was approved?

The amended plan approved last August provided for an 8,100 square foot retail building with 40 parking spaces along the west, north and east sides of the site. On the south side of the building will be a drive-thru window for use by the anchor tenant - a coffee shop.

The street light poles in the Far Hills Business District were recently replaced. Did the city receive any funding assistance for this project?

The street light poles that were recently replaced date back to the parking and center median improvements undertaken in the business district in the mid-1970's. Although most of the original improvements have been updated or refurbished over the years, the poles were original and had reached the end of their useful life. While the city selected the style of the new poles and light fixtures and contributed \$100,000 towards the \$300,000 project, the remaining costs were shared by RTA and DP&L. The new poles are in keeping with the details and appearance of the block sign poles and lighted pedestrian bollards installed in 1996. The poles and fixtures should last at least 25 years.



There are several new homes currently under construction at Pointe Oakwood. Can you provide an update on the Sugar Camp/Pointe Oakwood Development?

During the second quarter of 2011 the owner of the Sugar Camp property, who is also an Oakwood resident, bought out his partner and is now the sole owner of both Sugar Camp and Pointe Oakwood. Since the purchase, there have been a number of positive developments at Pointe Oakwood, including: 1) installation of remaining infrastructure; 2) platting of the lots; 3) installation of decorative street lights on Pointe Oakwood Way and a portion of Old River Trail; and, 4) commencement of construction on four new single-family residences.

The new residences are scheduled to be completed in time for the 2012 Dayton Area Homearama which will feature Pointe Oakwood and is scheduled for September 2011. Additional information on events and activities associated with Homearama will be available in the coming months.

The developer is also pursuing construction of an 88 unit assisted living facility to be built at the corner of Far Hills Avenue and Old River Trail. The assisted living facility will feature 28 memory care and 60 assisted living care units on three floors and be the first truly upscale assisted living facility in the Dayton area. Construction is scheduled to get underway later this year with an estimated completion date of summer, 2014.

In addition to the single residence units already approved, the developer is also considering uses that will include upscale 2-story condominium units on the corner of Far Hills and Schantz and high-end apartments on the southwest portion of the site that will transition from the commercial uses at Sugar Camp to the residential uses at Pointe Oakwood.

At Sugar Camp about 10,000 square feet of office space is being renovated for a new tenant scheduled to move in during the second quarter of the year. Leasing efforts continue on the remaining available office space.



Are there any new businesses moving into the Far Hills Avenue Business District?

The Planning Commission recently approved several special uses for a new delicatessen scheduled to move into the building at 2515 Far Hills Avenue. One of the approved special uses will permit outdoor seating on a rooftop deck. The owners of the deli hope to be open by spring.

Did the Grace Learning Academy relocate from Concordia Lutheran Church to another Oakwood location?

For the school year that began last September, Grace Learning Academy relocated from Concordia to St. Paul's Episcopal Church on W. Dixon Avenue. Grace Learning Academy currently serves about 56 students ranging in age from 30 months to 5 years.

Governor Kasich has talked a lot about how funding cuts at the state level should encourage local governments to explore opportunities for shared services. Doesn't Oakwood already contract with the city of Kettering for building inspection services?

Yes. The city of Oakwood currently employs a full-time zoning inspector who is primarily responsible for performing pre-sale housing inspections, issuing permits for minor construction projects and enforcement of the zoning and property maintenance codes. With Oakwood being nearly fully developed, and with the cost associated with having separate plumbing, electrical and building inspectors, it simply isn't economically practical for Oakwood to perform these functions in-house. Therefore, many years ago, the city began contracting with the city of Dayton to perform building inspections services. Then, in 1990, Oakwood switched to the city of Kettering for building inspection services. Today, Oakwood pays the city of Kettering an annual fee of approximately \$30,000 for inspection services. In addition, Kettering also keeps the permit fees generated by Oakwood projects that require either building, plumbing or electrical inspections. This mutually beneficial arrangement allows Oakwood to save tax dollars that would normally have to be spent on inspector salaries while making it possible for the city of Kettering to more fully utilize their existing inspection personnel. Other communities around the state are only now beginning to investigate what is a recognized model for intergovernmental cooperation.

With much of Oakwood's housing stock more than 70 years old on-going maintenance is always a concern. How does the city ensure that property owners maintain their properties consistent with community standards?

In the late 1960's, Oakwood was one of the first communities in Ohio to adopt a comprehensive Property Maintenance Code. With the assistance of the 15 citizen members of the Property Maintenance Board, city staff conducts an annual city-wide visual

survey to identify properties in violation of the code. Property owners are then notified and given a reasonable period of time to correct the violations. During an average year the city sends out approximately 150+ violation notices. In those rare instances when property owners do not correct the violations, the city has the authority to issue citations which are adjudicated through the Oakwood Municipal Court.

With the recent surge in foreclosures and resulting vacant properties, the responsibility for seasonal grass cutting and exterior maintenance sometimes falls upon the city. How does the city recover equipment and personnel costs associated with performing these services?

Ohio law permits governmental entities to recover labor, equipment and administrative expenses associated with property maintenance. City crews perform all property maintenance work after their regular workday has been completed. If the property owner fails to fully reimburse the city for any assessed costs, then the city has the ability to certify the costs to the county auditor for placement on the property's tax duplicate. In other words, no tax dollars are used to maintain properties privately owned by either an individual or financial institution.

Property values are always a concern for Oakwood residents. How many Oakwood homes sold during the past three years and in general, how have sale prices in Oakwood over the past year fared when compared to the Greater Dayton region as a whole?

The last three years have been a very challenging period not only locally, but throughout the country. With the downturn in the economy and a glut of available homes on the market, in general, sale prices have decreased. For the calendar years 2009-2011, 418 Oakwood homes were sold at an average sale price of \$243,750. This past year the average sale price for an Oakwood home increased 3.25% while in the Greater Dayton area, home prices decreased by nearly 6.6%.

Several years ago the city modified its sign regulations in order to comply with federal and state court decisions on matters involving free speech. As a result of those changes, are the temporary advertising signs used by many contractors while performing residential work now permitted?

No. These signs are defined in the zoning code as advertising signs and are not permitted in residential areas.

What are the regulations governing political signs and garage sale signs? And, are there any restrictions as to where a sign may be placed?

Political and garage sale signs are considered temporary signs and there can be no more than 12 square feet of temporary signs on a residential zoning lot at any one time. Signs must be located a minimum of eight (8) feet from the property line and are not permitted in the tree lawn area between the sidewalk and curb, or on boulevards or other publicly owned property.

WHAT ARE THE REQUIREMENTS FOR SOME OF THE MOST COMMON HOME PROJECTS?

The following matrix identifies many of the most common improvement projects and whether those projects require a permit or zoning consideration. This list is not intended to be all-inclusive.

	ZONING REVIEW	BZA OR PLANNING COMMISSION HEARING	PERMIT REQUIRED
Air Conditioning/Heat Pump Equipment	Yes	May be needed	Yes*
Arbor or Trellis	No	No	No
Backflow Device	No	No	Yes*
Deck	Yes	May be needed	Yes*
Driveway Apron Replacement	No	No	Yes
Driveway Resurfacing	No	No	Yes
Driveway Replacement	No	No (If no expansion of existing driveway.)	Yes
Electrical Wiring (New, upgrade or renovation)	No	No	Yes*
Entrance Pillars	Yes	May be needed	Yes
Fence	Yes	No	Yes
Flag Pole	No	No	No
Gazebo	Yes	May be needed	Yes*
Garage	Yes	May be needed	Yes*
Greenhouse	Yes	No	Yes*
Hot Tub	Yes	No	Yes
Irrigation System	No	No	No
Landscaping (Plant material only)	No	No	No
New Construction (Room additions or new homes)	Yes	May be needed	Yes*
Painting	No	No	No
Patio	Yes	May be needed	Yes
Play Structure (12 feet in height or under)	Yes	No	Yes
Porch Enclosure	Yes	May be needed	Yes*
Signs (Permanent)	Yes	May be needed	Yes
Roof Shingles	No	No	No (Yes if roof decking is being replaced.)*
New Steps	Yes	No	Yes
Replacement Steps	No	No	Yes
Siding	No	No	Yes* (If the work requires removal of electric meter.)
Sump Pump	No	No	Yes*
Sidewalks – Public	No	No	Yes
Storage Shed	Yes	No	Yes
Swimming Pool	Yes	May be needed	Yes*
Walkways (Private)	Yes	May be needed	Yes
Water Heater	No	No	Yes*
Water Softener	No	No	Yes*
Window Replacement	No	No	No

*Permits issued by the city of Kettering.



MOST OF THE INVESTMENT WITHIN THE COMMUNITY IS DRIVEN BY RENOVATIONS OR ADDITIONS TO EXISTING STRUCTURES. WHAT ARE SOME OF THE MOST COMMON IMPROVEMENT PROJECTS; HOW MANY PERMITS ARE ISSUED ANNUALLY FOR THESE TYPES OF IMPROVEMENTS; AND WHAT HAS BEEN THE TOTAL INVESTMENT IN NEW CONSTRUCTION AND RENOVATION DURING THE PAST FIVE YEARS?

	2007	2008	2009	2010	2011
Driveway, Patio, Sidewalk, etc. projects on Private Property	194	152	129	179	129
Permits Value	\$866,424	\$580,248	\$488,627	\$700,512	\$400,015
A/C Unit/Heat Pump	78	84	79	126	113
Permits Value	\$588,053	\$409,071	\$413,788	\$605,689	\$554,121
Fence/Retaining Wall	91	66	94	81	79
Permits Value	\$303,885	\$173,231	\$246,161	\$231,160	\$219,388
Accessory Structure (Garages, storage sheds, decks, etc.)	24	17	31	35	27
Permits Value	\$67,465	\$46,866	\$175,600	\$198,237	\$83,530
Residential Addition/Remodel	59	61	49	63	58
Permits Value	\$1,475,994	\$1,682,475	\$1,887,895	\$2,205,070	\$1,932,285
Residential – New Home Construction	1	3	1	0	5
Permits Value	\$501,000	\$2,763,146	\$250,000	0	\$2,272,000
Business Addition/Remodel	2	9	1	8	5
Permits Value	\$52,000	\$823,100	\$20,000	\$495,155	\$116,800
Business – New Business Construction	0	0	0	0	0
Permits Value	0	0	0	0	0
All Other Permits/ Value Includes:	114	71	46	18	34
Beth Abraham Synagogue In 2007-\$3,500,000	\$4,459,302	\$712,071	\$780,298	\$283,305	\$312,737
Total Number of Permits	563	463	430	510	450
Total Value	\$8,314,123	\$7,190,208	\$4,262,369	\$4,719,128	\$5,890,876

Consistent with both local and national trends, construction activity was markedly down in 2009 and 2010. The good news is that the value of construction projects within the city of Oakwood increased by nearly 25% in 2011. With development at Pointe Oakwood beginning to pick up, we anticipate that this upward trend in construction activity will continue for the foreseeable future.

PUBLIC SAFETY

The Oakwood Public Safety Department is one of only approximately 32 fully consolidated police and fire departments in the country. All of Oakwood's sworn officers are state certified in law enforcement, firefighting and emergency medical services. The underlying strength of the department is that any officer responding to an incident is trained in all three disciplines and can take immediate action in providing public safety services.

One significant advantage to consolidation is that Public Safety Officers (PSO's) on police patrol are typically the first officer on the scene and can respond very quickly to a fire call and extinguish small fires even before the fire truck and other firefighters arrive. Another distinct advantage is that the PSO's are trained and equipped to respond to life-threatening emergencies and to take immediate action on any medical situation, even when they are working their police shifts.

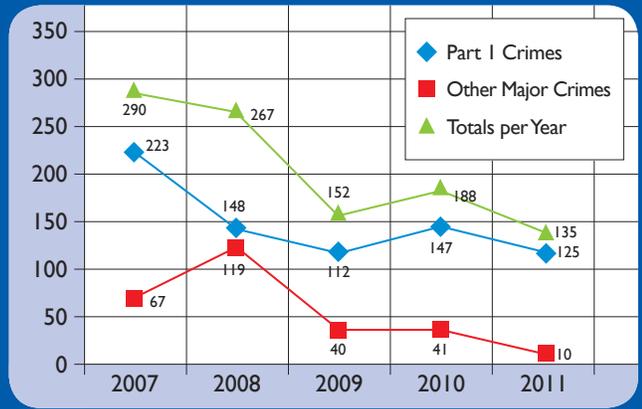
Oakwood's Public Safety Department is the second oldest consolidated department in the United States. Formed in 1927, the concept has been successful in providing our citizens with one of the most secure and safe cities in Ohio and an extremely quick and knowledgeable response time to any emergency.

2011 saw some change in the organization of the command staff of the department with the creation of a Major position and the retirement of Captain Dave Lantz. Captain Randy Baldrige was elevated to the Major position and Lt. Mike Jones and Detective Alan Hill were promoted to the rank of captain. Lieutenant staff was reduced from five to four. The remainder of the 38-member department, led by Chief Alex Bebris, is comprised of the patrol division, detective section, records, and dispatch.

WHAT ARE OUR CRIME STATISTICS?

Our annual crime statistics are fairly consistent and are low compared to other cities. In 2011 our crime totals decreased from 2010.

We categorize crimes into two areas: "Part I" and "Other Major". A breakdown of each for 2010 and 2011 is as follows:



CRIME	2010		2011	
	OFFENSES	CLEARANCES	OFFENSES	CLEARANCES
PART I CRIMES				
Criminal Homicide	0	0	0	0
Attempted Murder	0	0	0	0
Rape	0	0	1	1
Robbery	2	1	2	1
Assault	8	4	3	1
Burglary	32	19	29	14
Larceny	103	40	88	18
Auto Thefts	2*	1	2**	2
PART I TOTALS	147	65	125	37
OTHER MAJOR CRIMES				
Arson	2	0	0	0
Forgery, Fraud, Counterfeiting	8	3	6	5
Morals	5	3	0	0
Vandalism	21	2	0	0
Narcotics	5	4	3	3
Carrying Concealed Weapon	0	0	1	1
OTHER CRIMES TOTALS	41	12	10	9
ALL MAJOR CRIMES TOTALS	188	77	135	46

*Both vehicles were stolen from Oakwood. One was recovered in Oakwood and one was recovered elsewhere.
 **Both vehicles were stolen from Oakwood and recovered elsewhere.



While the 2011 figures are pleasing, further inroads are possible in reducing the number of property crimes such as burglary and larceny. These are the most preventable of all crime categories. Simple precautions, neighborhood awareness, and common sense can help prevent most people from becoming the victim of a property crime. Any offense should be regarded as one too many in the community. In 2012 the Safety Department will focus on and actively target specific areas for crime prevention.

Please explain what constitutes a Part One Crime. What is the Uniform Crime Report?

Part One Crimes are part of the traditional Uniform Crime Reporting (UCR) guidelines. Part One Crimes are defined by the FBI as "Index Crimes". These crimes include Homicide, Sexual Assault, Robbery, Aggravated Assault, Aggravated Burglary, Burglary, Larceny, including Theft from a Motor Vehicle, Auto Theft and Arson. The Uniform Crime Reporting (UCR) Program was conceived in 1929 by the International Association of Chiefs of Police to meet a need for reliable, uniform crime statistics for the nation. In 1930, Congress tasked the FBI with collecting, publishing, and archiving those statistics. Today, the FBI produces several annual statistical publications, such as Comprehensive Crime in the United States, from data provided by nearly 17,000 law enforcement agencies across the United States, including the city of Oakwood.

Who investigates serious crimes that occur in Oakwood? What can citizens like me do to avoid becoming a victim?

The Public Safety Department investigates every reported crime in the city. Serious crimes are investigated by our criminal investigations section. Oakwood has one experienced investigator assigned to handle more complex or significant cases. At times one additional safety officer assists the primary investigator in the handling of criminal investigations. Fortunately, Oakwood has very few violent crimes. Most of our Part One Crimes are property crimes, which include thefts from vehicles.

Law Enforcement alone cannot prevent or solve crimes after they occur. To help citizens avoid becoming victims, the department needs every resident to be vigilant and report suspicious persons, activity and circumstances. Whenever in doubt, call the Safety Department. We encourage citizens

to get to know their neighbors and look out for their neighborhood. Know who belongs and watch your neighbor's property when they are away on business or vacations. Use lights inside and outside of your home and consider removing large bushes and shrubs from your exterior that may conceal would-be thieves. If you have an alarm system, use it. Always remove valuables from your vehicles, park in well lighted areas if possible and lock your car doors.

How many investigated crimes are solved?

As shown by the table below, the department 'clears' approximately 40% of all larcenies that are reported. While this number may seem relatively small, Oakwood Safety Department investigators are more successful than the national average, where only approximately 22% of larcenies are cleared.

	2007	2008	2009	2010	2011
Total Larcenies	176	104	88	103	88
Clearances*	63	30	37	40	18
Percent Cleared	35.8%	28.8%	42.0%	38.8%	20.5%

*Clearance of a crime for reporting purposes does not necessarily mean that an arrest was made or a suspect identified. In certain situations, elements beyond law enforcement's control prevent the agency from arresting and formally charging the offender. When this occurs, the agency can clear the offense exceptionally. Under FBI reporting guidelines, "Clearance" means that the case is no longer under investigation because: 1) an arrest has been made; 2) the case is exceptionally cleared; or 3) the case was unfounded.

Larcenies, especially thefts from vehicles and bicycle thefts, can be difficult to clear. Residents can prevent many of the larcenies in our community by doing the following:

- Locking garages.
- Locking vehicles and removing items of value.
- Obtaining bike licenses from the Safety Department and securing bicycles in garages.
- Reporting any suspicious activity to the Safety Department immediately.

TRAFFIC ENFORCEMENT

Patrol visibility and traffic enforcement play a key role in reducing crime, vehicle accidents, OVI, and traffic offenses that often directly or indirectly contribute to vehicle accidents. Studies have shown that active visible patrol is an effective deterrent to many of these problems. Our goal is simple: keep our community safe for residents, pedestrians and motorists and maintain a reputation that Oakwood is a community where traffic laws are strictly enforced and those with criminal intentions should avoid.

Over the past two years our level of traffic enforcement, as measured by the number of citations written, has been stable. Beginning in early 2009 the department implemented performance standards for patrol officers. These standards were carefully developed with the intention of increasing patrol activity and enforcement consistency amongst officers. The department is committed to making further improvements in performance in 2012.

Last year, what were the causes of our vehicle accidents?

YEAR	OVI*	ACCIDENTS	INJURIES	DEATHS	CITATIONS
2007	19	203	34	0	2198
2008	15	193	16	0	1997
2009	13	127	15	0	2434
2010	12	186	14	0	2354
2011	14	186	20	0	2388

*Operating Vehicle under the Influence (formerly DUI).

CAUSES	NUMBER OF ACCIDENTS
Assured Clear Distance	36
Failure to Yield.....	17
Improper Backing.....	16
Failure to Control.....	27
Inattention.....	12
Improper Turn.....	1
Disobey Traffic Device.....	20
OVI.....	2
Snow/Ice	2
Other.....	14
Hit & Run	39
TOTAL.....	186

What do Public Safety Officers do while assigned to patrol duty?

In addition to traffic enforcement, officers also perform vacant house checks, after hours checks on businesses, conduct OVI patrols, respond to citizen calls, perform foot patrols in parks and business areas, conduct crime prevention activities, visit block parties, investigate suspicious individuals and vehicles, make contact with citizens, conduct follow-up investigations on previous complaints, respond to fire and EMS calls for service, direct traffic and monitor school areas.

I have seen a little camera-like antenna on the back of one of our police cars, what is it and what does it do?

The device you see mounted on the patrol car's trunk is a license plate scanner. The small camera captures license plate images on cars the patrol car passes. The plates are sent to the cruiser's on-board computer and checked against wanted vehicles and persons through the Ohio Law Enforcement Automated Data System (LEADS). Daily, the computer downloads updated information with new stolen vehicles and persons with warrants. This technology was provided by a grant from The Department of Homeland Security. Many domestic and foreign based terrorist and criminal enterprise groups have their initial contacts with local, county and state law enforcement. This technology is intended to assist law enforcement in locating, investigating, and arresting individuals who have or are in the process of committing criminal acts.



FIRE

In December, 2011 the Safety Department had its 10-year audit and evaluation conducted by the Insurance Services Office (ISO) to evaluate what Public Protection Classification (PPC) should be designated to the city. Since 1971, the ISO has audited and evaluated all fire departments across the United States for the purpose of insurance risk analysis. The ISO's Public Protection Classification program gauges the fire protection capability of local fire departments to respond to fires and other incidents within the community. The ISO assigns a Public Protection Classification from 1 to 10 based upon a variety of factors that include (but are not limited to) equipment, personnel, training, dispatching, and water systems. Class 1 represents the best public protection, and Class 10 indicates no recognized protection.

The ISO evaluation and score of a fire department is used by individual insurance companies in their underwriting process, and

ultimately, is reflected in the rates charged to individual businesses and homeowners. While there is no direct correlation to a communities ISO rating and final insurance rates set, in general, most insurance companies use the ISO rating as part of a broad formula and a lower ISO rating means that rates will be lower than a comparable community with a higher ISO rating all other factors being the same.

During the most recent audit and evaluation, the Oakwood Public Safety Department received a Public Protection Classification of 4, maintaining the same rating and classification as had been designated 10 years prior.

Oakwood citizens and businesses benefit greatly from the fast fire response time - an important advantage of a consolidated Public Safety Department. What is our response time to fire scenes as compared to the national standard of six minutes?

The department continues to maintain an exceptional response time that is well below the national average for the first responding apparatus. The first arriving public safety officer conducts an emergency assessment and requests additional resources when necessary. Small fires can at times be contained by the first arriving officer. Over the past several years the department has taken an aggressive approach to fire training and developed a standardized

Response	2008	2009	2010	2011	National Standard
Average Engine Response Time to Scene	4.29mins	4.65mins	4.50mins	4.39mins	6 Minutes
Average Cruiser Response Time to Scene	2.32min	1.95mins	1.64mins	1.71mins	None

fire training guidelines manual. Practical application of basic skills and tactics, combined with improved incident management training, allow us to continually improve our overall fire response capabilities.

What has been Oakwood's fire loss record in recent years?

YEAR	ALARMS RECEIVED	HANDLED BY FIRE CREW	PATROL OFFICERS	FALSE ALARMS	NO DAMAGE	DAMAGE INVOLVED	TOTAL FIRE LOSS
2007	125	107	18	33	112	13	\$100,308
2008	124	108	16	31	112	12	\$94,665
2009	72	65	7	26	39	33	\$205,837
2010	73	61	12	39	69	4	\$6,500
2011	79	70	9	25	73	6	\$164,525

What is the primary cause of fires in Oakwood and what steps should the average citizen take to make our homes less likely to experience a devastating fire?

The primary cause of fires in Oakwood is typically electrical or human factors, such as unattended cooking or combustibles left too close to an ignition source. We recommend that every home have working smoke detectors and carbon monoxide detectors. Fire alarm systems are also helpful. Have a multi-purpose fire extinguisher near your kitchen and in other locations if possible. At least one on every floor of the home is best. If you burn a wood fireplace have it inspected regularly for creosote build-up. Many older homes experience a breakdown in the chimney liners that can lead to fires. A chimney inspection can prevent this from occurring. Never use portable heaters in close proximity to

combustible materials. Never discard fireplace ashes in anything but a metal container with a lid and place them outside away from the structure. If smoking materials are used inside of a home, use proper containers and disposal methods. Never leave food unattended on a stove.

If a fire does occur; immediately call 911 and get everyone out and away from the structure. Give the dispatcher as much information as possible about the location of the fire and anyone who is unable to exit on their own. Once out, account for everyone and never go back inside. If pets are inside tell the firefighters upon their arrival. Firefighters are trained and equipped to enter into your home for the purposes of rescue if conditions permit.

RESCUE

How many medic runs do we make each year? Of those runs, what happened to the patient?

	2007	2008	2009	2010	2011
Total Medic Runs	511	517	471	429	434

ACTION TAKEN	2007	2008	2009	2010	2011
Removed by medic vehicle	441	441	409	366	373
Removed by police cruiser	3	3	7	3	2
Removed by mutual aid*	21	14	7	0	0
No removal**	43	48	43	59	55
Dead on Arrival	3	11	5	1	4

* "Mutual Aid" means we were assisted by medics from another jurisdiction – Kettering is the predominant provider.

**These are patients who did not need to be transported to the hospital. They either received treatment on-site, or refused treatment and transport.

With in-house staff assistance we were able to reduce the times we called mutual aid for medics in 2011. This kept response times low and provided more Oakwood residents with service from their own department.

We continue to provide our emergency medical technicians and paramedics with comprehensive training opportunities to meet the growing challenges and demands of providing exceptional advanced emergency care to our community. To

monitor our service delivery we have a Quality Assurance Committee that is made up of paramedics, command staff and our physician medical advisors. The QA Committee looks at medic run reports to assure that personnel follow established regional care and treatment protocols. We continually evaluate our training and equipment, and new technology available in the emergency care field.

How quickly do safety officers respond to calls for medical emergencies as compared to the national standard of 4 to 6 minutes for the first unit and 13 minutes for a medic?

MEDICAL RESCUE TIMES	National Standard	2009	2010	2011
First unit on scene	4-6	2.05	2.04	1.96
Medic response time	13	3.87	3.55	3.58
Average on-scene time (medic)		15.68	16.48	15.71
Average run time		57.76	57.27	56.44

All time listed in minutes.

TRAINING

How many hours of training are accomplished annually for the department to maintain current certifications for Public Safety Officers?

TRAINING	2007	2008	2009	2010	2011
Police	2513	1249	1369	1952	1963
Fire	1713	1217	1295	979	886
Rescue	1392	502	537	448	696
Communications/General	924	40	356	208	90
TOTALS	6542	3008	3557	3587	3635

Continuing education and training is not only a requirement to maintain state certifications, but crucial for organizational development and success. Well trained employees provide superior service and are more efficient and productive. To meet requirements established by the State of Ohio each officer must complete a minimum of approximately 24 hours each in police, fire, and EMS in-service education.

2011



LEISURE SERVICES

The mission of the Department of Leisure Services is to enhance the quality of life of Oakwood residents by offering a variety of activities that encourage overall wellness, cultural enrichment and fellowship with neighbors. Its purpose also includes building upon the natural beauty of the city through the improvement, care and maintenance of parks, public gardens, boulevards and rights-of-way.

The department is managed by Carol Collins who supervises a full-time staff of seven and provides oversight to dozens of program leaders, volunteers, seasonal and part-time employees.

When the Department of Leisure Services was created in 1987, its goal was to make each recreation program as self-sustaining as possible. What are the top ten program areas for which fees are received?

	2006	2007	2008	2009	2010	2011
Pool Membership	\$125,873	\$121,113	\$134,797	\$130,670	\$135,774	\$142,596
OCC/Health Center Membership Dues	85,186	79,353	84,489	78,378	76,119	70,612
Sports Activities Fees	46,015	43,396	44,880	39,067	40,276	32,930
Pool Concessions	29,635	32,892	32,697	29,873	28,601	25,078
Dance Classes and Lessons	36,234	36,711	38,222	32,521	31,830	35,160
Old River Rentals	12,665	25,950	22,030	23,780	29,650	21,380
Smith Gardens	18,696	20,472	22,385	22,994	23,460	21,620
Exercise, Fitness Programs	22,087	21,340	17,504	16,799	17,167	18,297
Swim Lessons, Pool Passes	23,001	15,125	22,904	21,224	23,125	23,760
Tumbling, Gymnastics	7,511	7,762	6,864	7,572	9,382	6,626
Other Misc. Programs	92,410	69,714	56,329	58,102	67,244	58,141
TOTAL	\$499,313	\$473,828	\$483,101	\$460,980	\$482,628	\$456,200

To what extent does the General Fund subsidize Leisure Services programs?

The Leisure Services Department received \$279,559 in General Fund tax dollars in 2011 compared to \$448,073 in 2010. The money is used to help operate Leisure Services programs. Total expenses for the department in 2011 were \$878,378 compared to \$951,680 in 2010.



The Department of Leisure Services also has responsibility for maintenance of the city's natural areas and boulevards. What is the value of publicly owned trees and what are the annual expenses to maintain and replace them?

Total value of street/park trees	\$16,066,098
Average street tree value	\$1,997/tree
Average park tree value	\$1,715/tree
2011 Expenses:	
Annual Quadrant Pruning Program	\$15,000
Tree Removal and Trimming	\$50,181
Stump Removal	\$7,500
Johnny Appleseed Street Tree Planting Project (city portion)	\$3,662
Community Tree Planting	\$8,008
Emerald Ash Borer Treatment	\$55,350
TOTAL:	\$139,701

What are the major special community events and activities that are coordinated by the Department of Leisure Services?

- Pictures with the Easter Bunny/ Eggstravaganza
- 2 on 2 Basketball Tournament
- Friends of Smith Gardens Perennial Sale
- Spring Health Fair
- New Resident Pancake Breakfast
- That Day in May
- Kite Nite at Old River Complex
- Summer Blanket Concerts Series at Smith Gardens
- Princess Garden Tea Party
- Teddy Bear Picnic
- Pre-School Story Hour at Smith Gardens
- Wii Bowling Tournament
- Orchardly Park Crafts
- Youth Talent Contest
- Friday Night Fun
- Gingerbread House Class
- Community Photography Contest
- Safety Town
- Community Food Drive
- Ice Cream Social
- Homecoming Hotdog Supper
- Senior Luncheons
- Johnny Appleseed Street Tree Planting Project
- Pumpkin Carving
- ScareCrow Row
- Family Fall Festival
- Candy Cane Hunt
- Letters from Santa
- Mother/Son and Father/Daughter Dances
- Breakfast with Santa
- Lighting up Oakwood
- Holiday of Lights
- Holiday Decorating Event
- Snowman Building at Old River
- Community Book Swap
- Holiday Break for Children
- Family Basketball Tournament
- AARP Driver's Safety Course
- Orchardly Park Free Crafts



Annual memberships are an important indicator of citizen interest in Leisure Services offerings. How many Oakwood Community Center, Health Center and Pool memberships did we have during 2011 and how does this compare to the previous years?

OCC MEMBERSHIP	2,324
HEALTH CENTER	340
POOL MEMBERSHIP	763

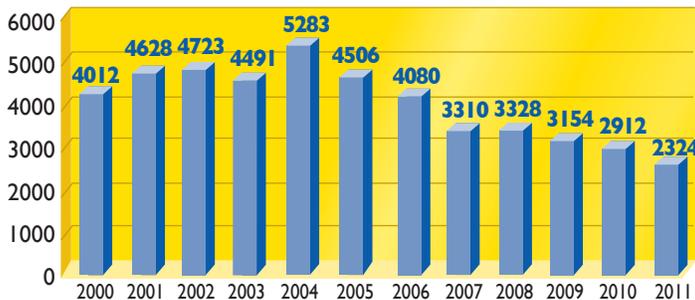
Note: We have approximately 9,200 citizens living in Oakwood.

HEALTH CENTER MEMBERSHIPS

There were 6,165 visits to the Health Center in 2011.

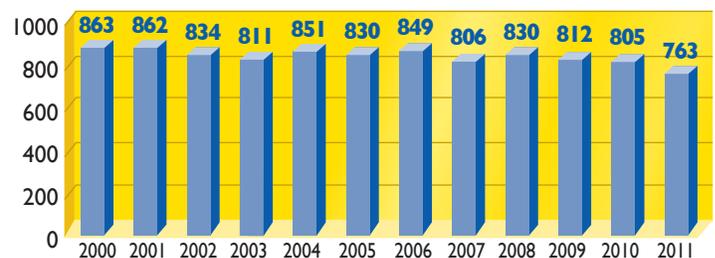


OCC MEMBERSHIPS



POOL MEMBERSHIPS

There were an additional 1,173 daily passes purchased in 2011. Total visits to the pool in 2011 were approximately 21,999 as compared to 35,700 in 2010.





What are the benefits of purchasing an OCC Membership?

By becoming a member, you are entitled to discounts on a Health Center Membership and the Gardner Pool Membership. It also entitles you to the lowest possible rate offered on all of the classes, sports programs and OCC sponsored events. If you plan on taking classes, enrolling in programs or participating in events, your membership will pay for itself in a short period of time. An OCC Membership is valid one year from date of purchase.



How many people swim at Gardner Pool every season and how many employees does it take to run the pool?

In 2011, there were 21,999 visits to the pool, which is a decrease from 35,694 in 2010. The cold, rainy weather at the end of the season was the primary reason for the decrease in attendance. The figures do not reflect swim lesson or swim team participants. Staff includes a Pool Manager, Assistant Manager, Head Lifeguard, nine full-time guards, 5-6 substitute guards, a concession supervisor, 7 full-time concession workers and 4-5 substitutes. Additionally, the city employs four swim team coaches.

Old River Sports Complex is located at 225 Old River Trail off of Far Hills Avenue at Springhouse Road. What kinds of activities were held during the year?

Old River Sports Complex is open from early spring through late fall for a variety of activities. Old River Sports Complex is opened 7 days a week in the Spring and Fall, and 5 days a week in the Summer.

The city of Oakwood utilizes the complex for recreational sports and special events. City sponsored spring recreational sports include kickball, coach pitch and tee-ball clinics. City sponsored fall recreational sports include youth soccer for grades 1-6 and preschool outdoor soccer. Special events include Snowman Building in February, Kite Nite in April, Youth Soccer Camp in June and July, Lacrosse Camp in June and Sports Camp Week in August. We look forward to continuing these programs as well as adding others.

Oakwood City School's use of Old River Sports Complex is from June to late October for boys and girls High School/Junior High School soccer practice and open fields.



In addition, Old River Sports Complex facility is rented to non-city or school organizations. These include: Oakwood United Soccer Club, 3 area soccer tournaments, University of Dayton Club Soccer, University of Dayton Frisbee Club, Dayton Coed Soccer, Greene County Football Club, Dayton Amateur 40+ Soccer, Olympic Development, Oakwood Flag Football, as well as others. More than 85,000 people attended and utilized Old River Sports Complex for sports and special events in 2011.

How many years has the city of Oakwood been a Tree City USA and what is the significance of this program?

The city of Oakwood has been a Tree City USA for 30 consecutive years and was one of the first communities in the Miami Valley to receive this award by the National Arbor Day Foundation. Oakwood meets four major criteria each year to qualify for this national award. They are as follows:

- 1) A city department is designated and responsible for tree maintenance.
- 2) The city's forestry program must have an annual budget of \$2 per capita.
- 3) The city must have in place a tree ordinance.
- 4) The city must sponsor an Arbor Day Observance and Proclamation.

How many trees have been planted through the Johnny Appleseed Street Tree Planting program?

In 33 consecutive years, a total of 2,607 trees have been planted through this project at a total cost of \$299,798. The program is offered each year and includes a 50% discount to homeowners for trees that are planted in the rights-of-way. In 2011, the homeowners cost ranged from \$67.50 to \$70.00 for a 2" diameter tree. A total of 77 trees were planted through the 2011 Johnny Appleseed Street Tree Planting program.

Are there rooms available to rent at the OCC for meetings or parties?

Yes, there are three rooms available to rent: The Great Room, which is perfect for a reunion, reception or large party; the Teen Center, which is just the right size for a birthday party or meeting; and the Large Classroom which can accommodate 10-15 people comfortably for a meeting or presentation. For information on room rentals, please contact the OCC at 298-0775.

What new programs were offered in 2011?

The vitality of the Department of Leisure Services is very important to the community. During the year, the Oakwood Community Center staff added new programs to encourage and increase participation. Some of the added programs were Beginning Guitar II, Fencing Level II and Intermediate/Competitive levels, Holiday and Party Etiquette, How to be a Lady, Fencing Camp, Mad Hatter's Tea Party for Kids, Knitting and Dog Behavior classes for puppies and adult dogs.

How many people attend programs, events and activities at the OCC?

The Oakwood Community Center is a very busy place right in the heart of our city! On average, we hold over 150 classes, programs and community events in which nearly 6,600 people participate annually. Over the course of the year we serve more than 55,000 people here at the OCC, over 45,000 people in our beautiful parks, 22,000 people swim at Gardner Pool and over 85,000 play and spectate at the Old River Sports Complex.

What types of fitness classes are available at the OCC?

Together with our fitness instructors, we have developed a diverse selection of exercise classes to fit into your schedule and that will suit your individual fitness level and goals. Classes are available in the mornings and the evenings, and you can register for the whole session or buy class passes to attend on a drop-in basis. We realize that everyone has busy lives, but exercise, health and fitness should be an important part of it! No more excuses!



I've heard a little about the Emerald Ash Borer insect. Should we be concerned about it?

Yes. Emerald Ash Borer (EAB) has destroyed millions of ash trees throughout the upper Midwest and it is vitally important that Oakwood does its part in responding to the threat imposed by this insect. Prior to the confirmed discovery of EAB in Huber Heights in July 2007, the city of Oakwood's Department of Leisure Services developed an EAB Management Plan that focuses on trying to preserve the ash trees in the community. The city's tree inventory identifies the ash trees in the city rights-of-way, parks and natural areas. They continue to be monitored and inspected by city staff and the city's tree contractor.

What are we doing to protect our ash trees?

In 2007, the city treated 102 ash trees in our parks and boulevard areas. In 2008, the city treated 793 trees in the city's parks, boulevards and city rights-of-way at a cost of \$49,563. In 2009, the city treated 888 trees in the city's parks, boulevards and rights-of-way at a cost of \$54,036. The contractor used 6,110 vials of Imicide which is injected directly into the tree. In 2010, the city treated 882 trees at a cost of \$54,990 and in 2011 we spent \$55,350. Additionally, residents were given the opportunity to have private property ash trees treated at the same price that the city paid for treatment of public trees.

Has the treatment helped?

To date, there has been no activity or evidence of the insect in Oakwood.

What would happen if the EAB infested and killed our trees?

Not only would we lose around 900 beautiful, stately trees but we would also face a cost of well over \$1,000,000 to remove the dead trees.

From where does the city get information about EAB?

The city remains in contact with the Ohio Department of Agriculture and the Ohio Department of Natural Resources and receives regular updates on the insect's movement and on new treatments available to combat EAB.

ADDITIONAL COMMENTS

Customer Service

The OCC's brochures are available in PDF form on the City's website, www.mvcc.net/oakwood under "Online Resources" – "Leisure Services". Residents and patrons are able to access our program and events schedule as well as office hours, membership forms and other information online. Brochures are published and delivered to every property owner in April, August and December of every year.

Annual Quadrant Pruning Program

The city of Oakwood takes great pride in its beautiful tree-lined streets. Many of the trees in the tree lawn areas need to be trimmed each year to meet code height limits. The city has contracted with American Forestry Service to provide this tree trimming service at no cost to residents. Letters of notification are sent to each household prior to trimming.

Email Distribution List

We know how busy everyone is these days, so the OCC tries its best to keep you in the loop! Sign up today and receive email reminders for our programs and events. Never miss another deadline! Email the OCC at occ@oakwood.oh.us to have your email added to our list.

Annual Community Book Swap

2011 was the second year of the now annual Community Book Swap. We received well over 2,000 books again this year. Residents brought gently used books to the OCC and received a ticket for each book donated. Then, on the day of the swap, they were able to exchange their tickets for new books. This is a great way for people to enhance their home library without spending a penny so start putting your books aside now!

New Resident Breakfast

The City of Oakwood held a new resident family pancake breakfast on Saturday, March 5, 2011 to welcome residents who moved into the community during the past year. Over 100 people attended this wonderful community event.

Facebook!

In keeping up with the times, the City is now on Facebook! "Like" us on Facebook and keep up to date on all the registration deadlines, programs and events happening at the OCC as well as other city business.

Dog Park at Creager Field

The Dog Park at Creager Field was opened in 2011 and is available from sunrise to sunset. There is a section for large dogs as well as one for small dogs. Residents are asked to please clean up after their pets while using this City facility.



ENGINEERING & PUBLIC WORKS

The Public Works Department responsibilities include:

ENGINEERING: To provide quality professional engineering and surveying in managing, operating and improving Oakwood's infrastructure. This includes development of short-term and long-range capital improvement plans and implementing an annual capital improvement program. Services include project budgeting, design and preparation of construction plans and contract documents, and construction engineering and inspection.

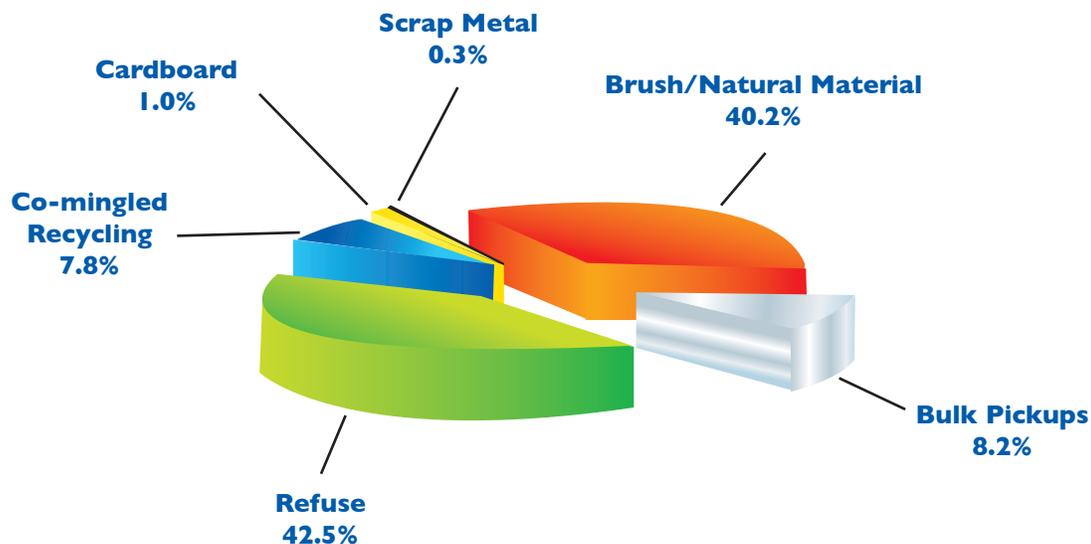
PUBLIC WORKS: To provide the following public services:

- Refuse Program - Includes weekly household waste collection and disposal, a comprehensive recycling program, a bulk pickup program and year around yard debris pickup. Also includes fall leaf pickup and a spring mulch delivery program.
- Roadway Maintenance - Includes routine repair of asphalt and concrete streets and alleys, maintenance of sidewalks and other structures within the public rights-of-way, snow and ice removal, and maintenance of the city's traffic control systems including traffic signals and street signs.
- Utilities - Includes operating and maintaining the city's water production and treatment facilities and the water distribution system, including fire hydrants. Also includes sanitary sewer line cleaning and repair, and storm sewer maintenance.

Kevin Weaver, PE., PS. is director of this department. The department includes an assistant director, two foremen, a water production superintendent, an engineering technician, department secretary, and 24 public works employees.

Weekly refuse collection is one of the primary components of the Public Works Department's service delivery program. What was the mix of our solid waste stream in 2011?

TOTAL OF 7,670 TONS OF MATERIAL HANDLED



Each week refuse, recycling and bulk pickup crews make over 3,200 residential collections, which translates to over 166,000 pickups for the year. With all these stops, how many times last year did service crews miss scheduled pickups?

Misses for the year	
Refuse and Co-Mingled Recycling	177 (Less than 1% of total pick-ups)

COMMENT: In 2011, we had 354 cases of inaccessible trash. These reflect individual reports from our service crews where they could not make pickups due to locked garages, cars in the driveway, locked driveway gates, loose dogs, etc.

Another important task of the Public Works Department is to make sure Oakwood streets are free of ice and snow. One way to measure this effort, and the severity of our winters, is to track the tons of salt and overtime used in any one year. What does the data show?

	2007	2008	2009	2010	2011
Tons of Salt	1,196	1,585	752	1,662	1,193
Overtime hours	886	1,107	497	1,176	446

Part of the city's snow removal operation includes plowing the sidewalks. The city dispatches sidewalk plowing crews during snowfalls of one inch or more. How long has the city provided this service?

We have plowed sidewalks since 1966, after the completion of major roadway widening improvements to Far Hills Avenue. This plowing is a unique service and is a supplement to property owner work efforts. Residents are ultimately responsible for the safe condition of sidewalks on their frontage and must view the city plowing as a supplement only. The city does not apply deicing salt to sidewalks.

Where does the city get its water?

We have eight water production wells and three water treatment plants. We produced 99.9% of our own water in 2011. The city continues to maintain backup connections to the city of Dayton water system and to the Montgomery County water system. The city's total water use over the past five years looks like this.

Water use	2007	2008	2009	2010	2011
In million gallons	533	417	410	449	439

The total gallons used each year is highly dependent on rainfall levels – this because of all the irrigation water we use. In 2011 our annual average daily water use was 1.20 million gallons. Our single highest daily water use was 2.27 million gallons on September 2.

What is the value of the city's "infrastructure"?

The infrastructure is valued at over \$100 million and consists of:

- Eight water production wells and three water treatment plants.
- A 1.5 million gallon water storage tower and a water distribution system including 44 miles of underground water main pipes and 346 fire hydrants.
- 39 miles of underground sanitary sewer pipes.
- 33 miles of underground storm sewer pipes.
- 51 miles of roadways and alleys, and 53 miles of sidewalks.
- 17 signalized traffic intersections.

What major roadway infrastructure projects were completed in 2011 and what did they cost?

Project	Cost
Curb, Sidewalk and Apron Repair	\$140,000
Park Road Path and Deep Hollow Bike Gutter Removal	\$82,000
Oakwood Avenue Culvert Project	\$27,000
Far Hills Avenue Mill and Overlay*	\$1,093,000
Patterson Road Repairs	\$52,000

*\$856,000 ODOT funds



The city has a five-year capital improvement program that represents a list of projects to consider for upcoming years. What are some street maintenance and repair projects and the anticipated costs?

STREET MAINTENANCE AND REPAIR INFRASTRUCTURE IMPROVEMENTS

Funding	2012	2013	2014	2015	2016	Five-Year Program
Annual Asphalt Pavement Repair	350,000	450,000	450,000	450,000	450,000	2,150,000
Bi-Annual Concrete Street Repair	125,000		160,000		160,000	445,000
East Drive Roadway Reconst.				520,000		520,000
Kramer Road Reconstruction		250,000				250,000
Orchard Dr. Parking/Green Space		30,000				30,000
Park Ave. Streetscape - Pavers		30,000				30,000
Park Ave. Streetscape				150,000		150,000
Park Road Reconstruction					300,000	300,000
Sweetwood Lane Reconstruction			150,000			150,000
Thornhill Road Curb Replacement			100,000			100,000
Traffic Signal Head Replacement				20,000		20,000
Sidewalk, Curb and Apron	140,000	140,000	140,000	140,000	140,000	700,000
Total	615,000	900,000	1,000,000	1,280,000	1,050,000	4,845,000

I've read about Phase 2 Stormwater requirements with which the city of Oakwood must comply. What are they and what can residents do to help?

In March of 2003, the city of Oakwood was required to submit a Stormwater Management Plan (SWMP) to the Ohio Environmental Protection Agency (OEPA). The SWMP is a plan for accomplishing specific goals to limit pollution that enters the region's streams and rivers.

Some of the tasks that the city is completing to meet these requirements include:

- continuing street sweeping operations on a regular basis to keep debris out of the storm sewer;
- dry weather screening of manholes to help identify and eliminate illicit connections;

- mapping of the city's outfalls to rivers and streams;
- controlling construction run-off;
- modifying internal day to day practices to help limit pollution;
- submitting an annual report on the year's activities to the OEPA;
- public participation and communication with residents

Citizens in the community can do some simple things to help prevent pollution to our rivers and streams. Please clean up after your pets because the bacteria from their waste is dangerous to fish and other wildlife in the rivers and streams. Please do not put oil into the storm or sanitary sewers – 1 quart of oil can pollute 100,000 gallons of water. Please keep plant material (except for leaves during the 10 week collection period in the fall) out of the street as it will be washed into the storm sewers and eventually into the rivers and streams.

COMMENTS AND FUTURE GOALS:

Sugar Camp/Pointe Oakwood Development: In 2012 we will work to ensure that all improvements are completed consistent with approved plans and in a manner that connotes a first class development. Public Works will inspect all utility connections to ensure compliance with our regulations.

Refuse Update: In 2012 we will complete a major update to the refuse program booklet and a thorough review of refuse operations. That review will include identifying refuse program enhancements and finding ways to reduce overall program costs.

Retroreflectivity Requirement Compliance Program: During 2012, the engineering and street departments will implement a program to comply with federal mandates regarding sign reflective characteristics. The program includes a schedule for inspecting and updating the signs throughout the city as required by the 2015 and 2018 deadlines.

FINANCE

Our Finance Department provides fiscal oversight to seven broad fund classifications, and manages income tax collection, payroll, water, sewer and refuse billing, accounts receivable and accounts payable.

The finance department is managed by Cindy Stafford, CPA and consists of seven employees. Six are full-time and one is part-time. The finance department prepares the annual budget and monitors all city expenditures.

How is our City budget organized?

Our budget document is organized into seven specific fund classifications as follows: General Fund, Special Revenue Funds, Capital Improvement Fund, Internal Service Funds, Trust & Agency Funds, Enterprise Funds and Debt Service Fund.

The first five (General, Special Revenue, Capital Improvement, Internal Service and Trust & Agency) cover all of our city operations except the water and sewer utilities. We refer to these five as "Non-Enterprise Funds". The sixth (Enterprise) covers all operations relating to our water and sewer utilities. The seventh (Debt Service) accounts for any long-term bond debt. We are pleased to report that the city currently has no long-term bond debt.

How are the Water and Sewer Enterprise Funds different than the Non-Enterprise Funds?

Enterprise Funds are operated like a business, but intended to operate at a break-even point, rather than at a profit. Customers are billed for services provided. Under Ohio law, Water and Sewer revenues cannot be used for any purpose other than to provide water and sewer services to the residents and businesses who use these utilities.

The Non-Enterprise group of funds is comprised of all other funds that provide public services to the community, and may be subsidized in whole or in part by General Fund revenues such as property, income and/or estate taxes. Some examples of services provided by Non-Enterprise Funds are public safety (police, fire and emergency medical services), refuse collection, street maintenance and repair, street lighting, and operation of the Oakwood Community Center.

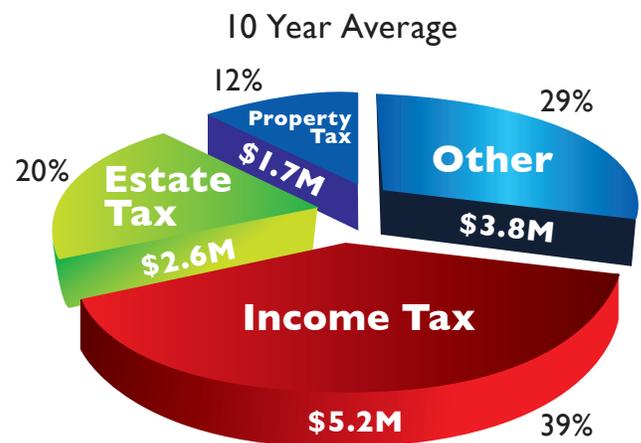
How are the Water, Sewer and Non-Enterprise Fund Budgets organized?

From a budgetary standpoint, our Water, Sewer and Non-Enterprise operations are separate and unique. All of the costs

involved in producing, treating, storing, distributing and billing for our public water system are paid for by our residents and businesses who use the water. This is accomplished through our water billing system. Likewise, all of the costs involved in operating and maintaining our sanitary sewer system and the costs we pay to Dayton and Montgomery County for the treatment of our wastewater are paid for by the residents and businesses who use our sanitary sewer system. None of our general tax dollars (e.g., income tax, property tax, estate tax) are used to pay for any costs related to the water and sewer utilities.

I read that the city has a serious budget problem facing us in a year or two. What is this all about?

The city manager message on pages 6 and 7 explains that the state of Ohio has eliminated the estate tax effective January 1, 2013 and has cut other state funding that has for decades been provided to cities to pay for local public services. The pie chart below shows Oakwood's annual average revenue over the past 10 years. With repeal of the estate tax, our city loses 20% of our revenue.



In general terms, our options for addressing this loss are as follows:

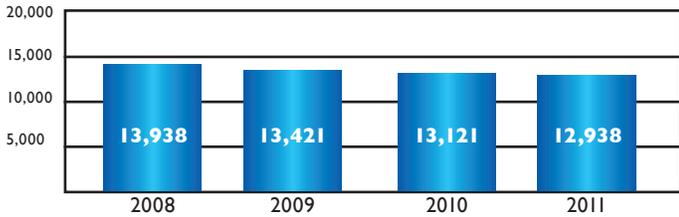
- Cut Expenses
- Cut Services
- Raise Taxes
- Raise Fees



Before talking about raising taxes or fees, shouldn't we find ways to cut expenses?

Yes, and that process has already started. Over the past four years we have cut expenses by a million dollars, a 7% cut in costs.

Non-Enterprise Funds - Total Expenditures
In Thousands



What is the City's annual budget?

Shown below are the 2012 budget figures.

FUND CLASSIFICATION	ACTUAL BALANCE 01/01/12	EST. REVENUE	EST. EXPENDITURES	EST. BALANCE 12/31/12
NON ENTERPRISE FUNDS FOR PUBLIC SERVICES				
Non-Enterprise	10,490,582	12,815,059	13,385,880	9,919,761
WATER UTILITY				
Water	1,462,364	1,026,100	1,050,638	1,437,826
SEWER UTILITY				
Sewer	656,155	1,588,500	1,741,925	502,730

How are my property taxes collected and who receives my residential property tax dollars?

The amount you pay in property taxes is a function of the assessed value of your property and the property tax millage for our city. The residential total effective millage rate used for 2012 property tax collections was 88.18, as compared to the 2011 residential total effective millage rate of 85.51. The slight increase is a result of the effective rate adjustments based on the triennial property value update. The total effective millage can be broken into two components, as follows:

Inside millage (non-voted) – the tax rate imposed by governmental bodies without need for vote by its citizens. Inside millage is limited to 10 mills and is divided between Montgomery County, Oakwood City Schools and the city of Oakwood.

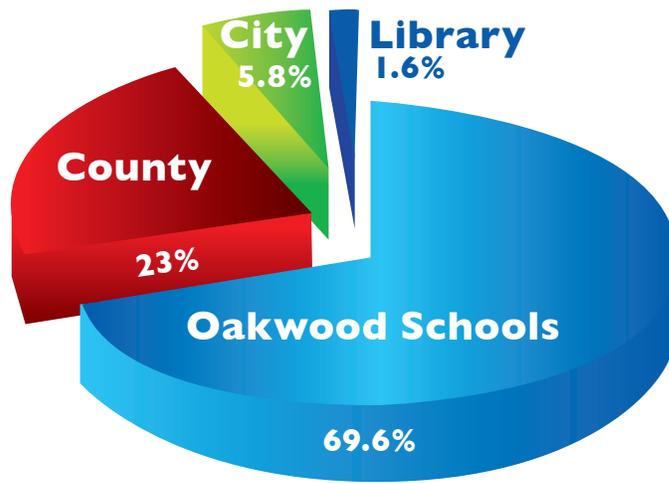
Outside millage (approved by voters) – the tax rate proposed by government entities (e.g., county, city, schools, Sinclair; Human Services) and approved by citizen vote.

That total effective millage is shared by the organizations shown below, and Oakwood property taxes are comprised of the following effective millage rates:

	Inside Mill.	Outside Mill.	Total Mill.
Oakwood City Schools	4.72	56.67	61.39
Human Services*	0.00	13.24	13.24
Sinclair Community College	0.00	3.20	3.20
Five Rivers Metro Parks	0.00	1.80	1.80
City of Oakwood	3.58	1.54	5.12
Wright Memorial Public Library	0.00	1.44	1.44
Developmental Disabilities	0.00	0.29	0.29
Montgomery County	1.70	0.00	1.70
Total	10.00	78.18	88.18

*This includes money that goes to support the County Human Services Programs (e.g., ADAMHS Board for Montgomery County, Montgomery County Children Services, Montgomery County Combined Health District).

Property Tax Breakdown



How does the 2012 property tax dollar distribution today compare to the distribution 20 years ago?

Our Oakwood schools currently receive about 70% of the property taxes which is almost exactly the same percentage as in 1992. The most notable difference is the higher amount now going to countywide agencies and lower amount going to the city of Oakwood.

	1992	2012
% Property Tax to City	13.3	5.8
% Property Tax to County	17.3	22.9

How are my property taxes calculated?

Here is the formula for an owner-occupied single-family property:
 Assessed Value of your property x 35% x millage ÷ 1,000 x 87.5%
 = Annual Property Tax

So, if your property is assessed at a value of \$200,000 your annual property tax would be calculated as follows:
 $\$200,000 \times 0.35 \times 88.18 \div 1,000 \times 0.875 = \$ 5,401$

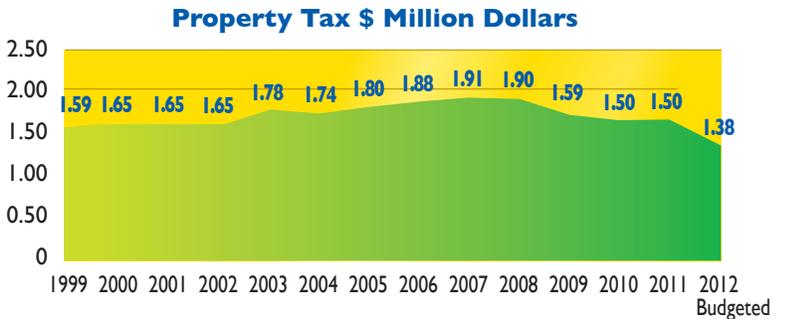
Your property tax dollars would be distributed as follows:

Oakwood City Schools	\$ 3,760
Human Services	\$ 811
Sinclair Community College	\$ 196
Five River MetroParks	\$ 110
City of Oakwood	\$ 314
Wright Memorial Public Library	\$ 88
Developmental Disabilities	\$ 18
Montgomery County	\$ 104
Total	\$ 5,401

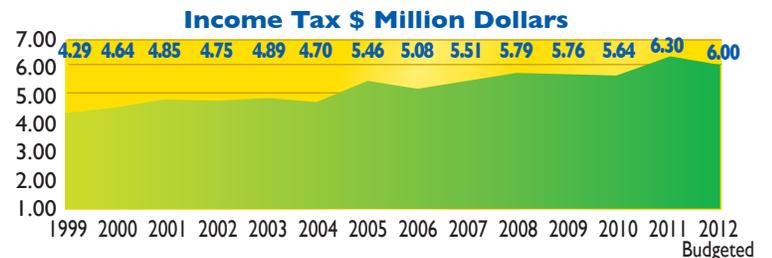
Who receives my income taxes and estate taxes?

The city of Oakwood receives 100% of those taxes. They are used to help pay for the Non-Enterprise public services.

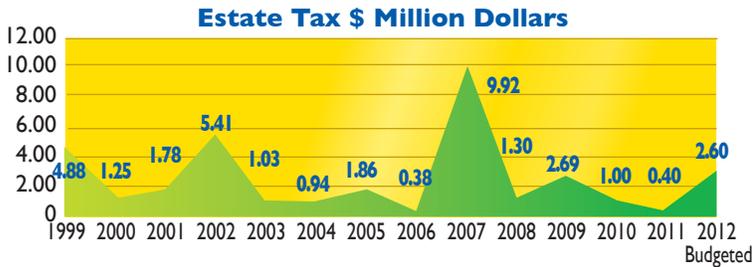
Have the property, income and estate taxes that go to the City and pay for city services changed much in recent years?



- Property reappraisals occur every six years and are updated every three years. The 2011 triennial update reappraisal valuations become effective in 2012.
- The 2011 update resulted in a decrease in revenue for the City in 2012.
- In 2008, the city council voted unanimously to allow a 1978 property tax issue to expire, resulting in an overall decrease in revenue.
- The city has not asked property owners for an increase in property taxes for city services since November, 1991.



Our income tax receipts have generally seen steady growth over the years. However, economic conditions resulted in a slight decline in 2009 and 2010. The improving economy and a significant past-due tax collection in 2011 resulted in increased revenues. We budget 2012 revenues in anticipation of a continual increase in income tax revenues as more professional offices are filled at Sugar Camp and as the local economy continues to improve. We have not raised our income tax rate since 1984.



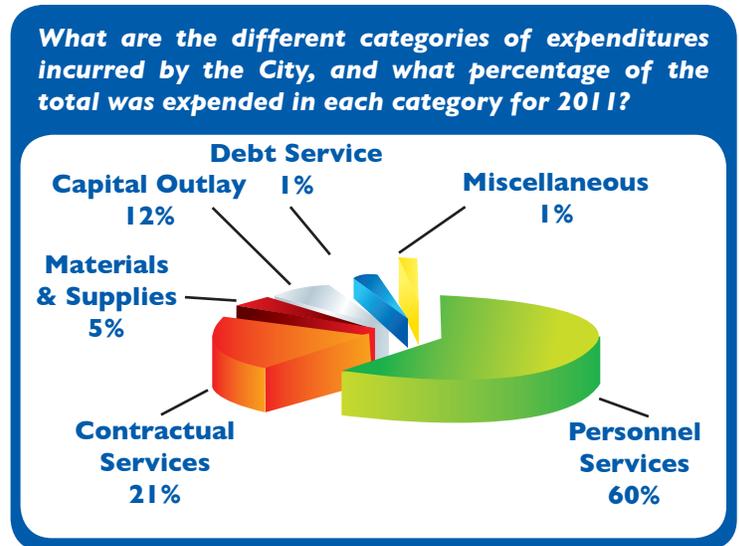
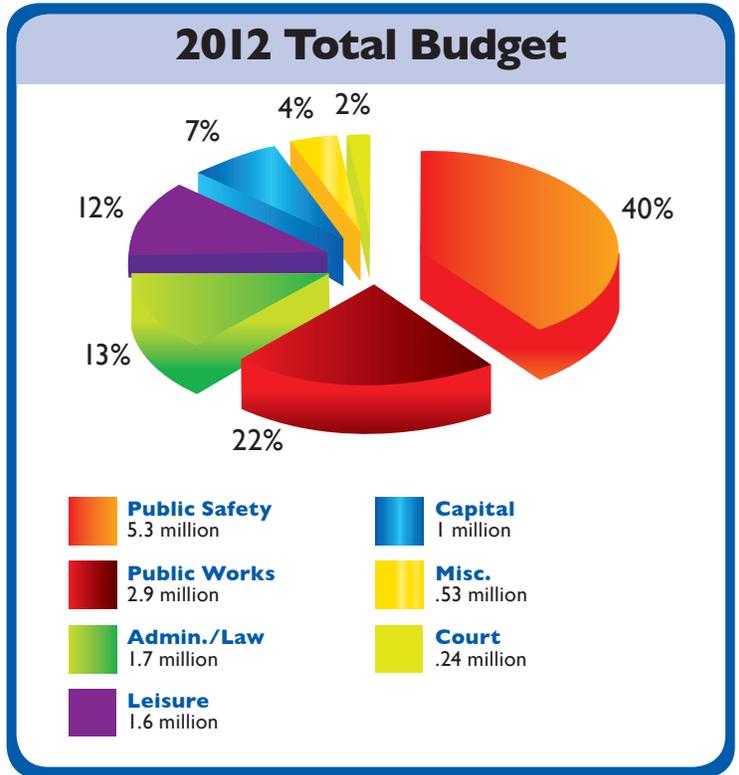
As you can see from the graph above, annual estate tax revenue can vary dramatically from year to year. The spikes in 1999, 2002 and 2007 are very unusual, in fact unprecedented. Our estate tax receipts over the 10-year period from 2001 through 2011 average \$2.6 million per year. Estate tax has been a source of revenue to pay for local government services since 1893. On June 30, 2011, Governor John Kasich signed H.B. 153: The Biennial Budget Bill. Within that bill was a provision to totally eliminate the estate tax effective January 1, 2013. This action will drastically reduce financial resources for hundreds of Ohio cities, villages and townships.

What has been our rate of growth in spending over the years?

In 1991 we spent \$7.9 million in providing city services. In 2011 we spent \$12.9 million. This represents a 2.5% rate of growth. This almost exactly matches the average annual CPI during this twenty year time period.

What do we spend our money on?

We spend the largest portion on delivery of public safety services followed by public works. Our public safety department is recognized as the finest in the area and the services offered by our public works department are the most comprehensive and responsive around.



What have been our beginning year fund balances over the past 5 years?

Beginning Year Fund Balances \$Millions



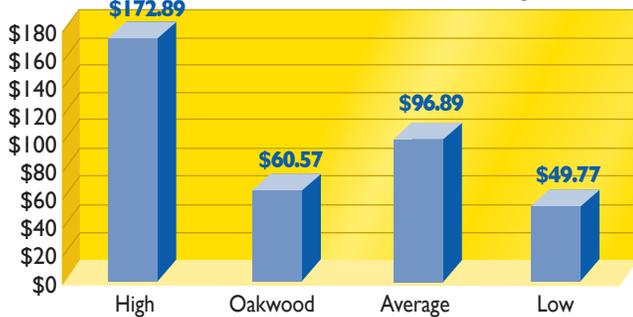
Shown above are our beginning year fund balances since 2008. These figures do not include the cash we had on hand to cover the city's short-term debt.

As reflected, the balances have dropped. In 2009 we received about \$2.7 million in estate tax which accounts for the stability that year. In 2008, 2010 and 2011 we received smaller amounts of estate tax which resulted in the drop in fund balances.

How do our water and sewer rates compare to those in other Miami Valley communities?

Based on the 2011 rate survey, our water rates are the 5th lowest out of 66 jurisdictions. We have not raised water rates since 1994 and will not raise them in 2012.

Annual Water Rate Survey



Our sewer rates rank 49th lowest out of 63 jurisdictions. Unlike our water system which is 100% run by Oakwood, about 75% of our sewer operation (i.e., the wastewater treatment) is contracted. We use Montgomery County and the city of Dayton wastewater treatment plants and must pay County and Dayton rates.

Annual Sewer Rate Survey



Does Oakwood offer a paperless way to pay the monthly water/sewer/refuse bill?

Yes and there is no charge to participate in either the E-Statement or autopay programs. As the City continues to look for ways to cut costs, we encourage residents to utilize paperless options for both receiving and paying the monthly utility bill. Residents can register via the city's website at www.mvcc.net/oakwood to have your monthly utility bill e-mailed directly to you. The process is quick and easy; just click on the "On-line E-Statement" link under the Water/Sewer/Refuse Department tab. To register you will need your Oakwood water/sewer/refuse account number (printed on your monthly statement) and a valid e-mail address.

Direct and automatic payment of your monthly utility bill through an ACH (Automatic Clearing House) is also a simple process. Complete a "utility bill authorization form" (available at the City Building or on the City's website under the Water/Sewer/Refuse Department tab). The completed form will authorize the City to process a withdrawal from your bank account in the amount of your current net bill on the net due date each month. You will still receive an invoice either by e-mail (E-Statement) or regular mail.



Does Oakwood invest the money it holds in the fund balances?

Yes, most of it. We keep all dollars not immediately required for cash flow safely invested. All investments are guided by an investment advisor and are overseen by the City Manager and Finance Director. Our investment protocol is governed by city ordinances which encompass a philosophy of protecting principal first and maximizing value next. As of December 31, 2011 the city of Oakwood had \$11,353,708 invested at an average rate of return of 1.00 %. In 2011, our total investment income was \$107,693.

A few years ago Oakwood began accepting credit cards as payment for various non-OCC related fees and services (e.g., water bills, sewer bills, refuse bills, taxes, etc.). How does this work?

Effective January, 2006, the city of Oakwood partnered with a firm by the name of Official Payments Corporation to provide this convenient service to its citizens. Credit card payments can be made by calling 1-800-272-9829 or by logging on to the website www.officialpayments.com and providing the requested information. A convenience fee will be added by Official Payments Corporation for providing this service. The user fee is required in lieu of the city using general tax dollars to provide this service. The Oakwood Community Center continues to accept traditional credit card payments as they have in the past; their system is not affiliated with Official Payments Corporation. As Community Center fees are structured to accommodate credit card transaction fees, no convenience fee is added to charges made for Oakwood Community Center membership dues, programs or classes.

Do we have debt?

At the close of 2011, we held \$1.02 million in short term debt for public facilities projects (the Public Works Center and Administration/Safety Building) and \$1.5 million for the Old River athletic fields acquired in September, 2006. Annually, we pay down our debt by the minimum annual payment required by the State of Ohio. Although we have the cash reserves to pay off all of our debt obligations, our annual investment earnings have provided greater returns than the interest expense paid on our debt and have therefore chosen to pay the debt off slowly and strategically.

COMMENTS AND FUTURE GOALS:

Financial Software and Departmental Procedures:

During 2010, we began testing and implementation of new municipal finance software. We anticipate the implementation to be completed during 2012. The municipal financial suite used by Oakwood consists of numerous applications (Finance, Payroll, Utility Billing, Fixed Assets, Income Tax, and Accounts Receivable and Cash) involving a substantial investment of both money (acquisition cost) and time (training). In conjunction with the implementation of the software, the finance department will begin a multi-year project to update and document all policies and procedures for each major job function.

LEGAL AFFAIRS

Oakwood's Department of Law is headed by our Law Director and City Attorney, Robert F. Jacques, Esq., who oversees and coordinates all legal affairs for the city. Mr. Jacques provides most of the city's legal representation in-house as the city's chief legal officer, supplemented by outside counsel as necessary.

The office of the City Attorney is established under Oakwood's Charter, which was approved by our citizens on May 3, 1960, and last amended at an election on November 8, 1988. The Charter provides that the City Attorney shall serve as the Director of the Department of Law. Chapter 127 of the Administrative Code of Oakwood sets forth the City Attorney's duties and specifies that he or she is accountable to the City Manager and to the City Council.

The legal services of Oakwood's Department of Law fall into three main categories:

General Legal Counsel: As the city's general counsel, the Department of Law is responsible for advising City Council, the city manager, municipal boards and commissions, and the administrative officers and departments on relevant issues of current and emerging law. In addition, the Department of Law drafts and reviews legislation, contracts, deeds, and other legal documents, and represents the city in litigation and transactional matters.

Prosecution: The Department of Law is responsible for prosecuting charged violations of municipal ordinances and state laws in Oakwood Municipal Court, including criminal, traffic, and parking offenses. As a related function, the Department provides training to the Oakwood Public Safety Department on matters relevant to effective law enforcement, and to the personnel of Oakwood Municipal Court on procedural and substantive legal matters.

Tax Collection: Working closely with the city's Department of Finance, the Department of Law assists with the collection of delinquent municipal taxes. In that capacity, the Law Director advises the Department of Finance in its pre-litigation tax collection efforts, and when necessary, files suit and enforces court judgments against delinquent taxpayers.

Can the City Attorney advise a citizen with regard to matters involving the city of Oakwood or decisions made by the Council?

No. The City Attorney's role is to advise city officials as they perform the duties of their public offices. The City Attorney does not represent any individuals of the public, nor does he represent city officials in personal matters. The City Attorney is a resource for the members of Council and for city officials in the course of performance of their official duties. As such he renders legal opinions on matters of interest to the Council and/or to city officials.

What is the significance of the Charter of the city of Oakwood?

Article XVIII, Section 18.07, of the Ohio Constitution was adopted in

1912, and is known as the "home rule amendment." It was intended to free municipalities from control of the Ohio General Assembly and state officials, thereby allowing municipalities to exercise local self-government. This is done through adoption of a charter, which provides for the structure and organization of municipal government.

The charter of a municipality is essentially the "constitution" of the city or village and sets forth the framework under which it will operate. It designates the distribution of power and duties of elected and appointed officials, boards and commissions, and city officials and citizens.

The city of Oakwood has chosen a council-manager form of government. The council has the power to adopt ordinances and resolutions, make certain appointments, and exercise related powers. The mayor, who is a member of the council, presides at council meetings and is designated as the ceremonial head of the city, without power to exercise individual administrative or executive authority. The mayor has one vote, as do each of the four other council members.

Executive and administrative authority is vested in the city manager, who is appointed by a majority vote of the council. The city manager is responsible for faithfully executing and implementing the ordinances and resolutions enacted by the council. All other employees of the city report to the city manager, who oversees the performance of all of their job functions.

What is the difference between a resolution and an ordinance?

According to the Charter of Oakwood, an ordinance is required for all actions which are of "a general or permanent nature" or for "granting a franchise, or levying a tax, or appropriating money, or contracting an indebtedness to be evidenced by the issuance of bonds or notes, or for the purchase, lease or transfer of public property."

A resolution is an enactment by the council that does not fall into any of the above listed categories and that addresses a matter which does not apply to the general population and is of a temporary or short-term duration. An example of a resolution is an authorization for the city manager to enter into a contract for a specified project or purchase.

Are the procedural requirements for enactment of an ordinance and resolution the same?

No. An ordinance is required to be introduced at two separate meetings, unless an emergency is declared or three-fourths of the council members vote to dispense with the second reading. In contrast, a resolution is introduced and voted on at a single meeting. A resolution takes effect immediately upon passage.

As a general rule, ordinances do not go into effect until thirty days after passage. However, certain ordinances go into effect immediately upon enactment:

- those declared to be an emergency or providing for appropriations;
- those which are intended to raise revenue; and
- those intended for certain public improvements



MUNICIPAL COURT

The Oakwood Municipal Court was established on January 1, 1934. Its authority is derived from section 1901.01 of the Ohio Revised Code and its territorial jurisdiction coincides with the corporate limits of Oakwood. The court's mission is to provide high quality and courteous services to the litigating public. It is charged with deciding cases fairly and will impose meaningful sentences in criminal/traffic cases.

Judge Robert Deddens is serving his fourth six-year elected term as Municipal Judge. His responsibilities as Judge include appointing and supervising a full-time Clerk of Courts who in turn supervises a part-time Clerk. A part-time Bailiff is employed to serve subpoenas and eviction notices, and to immobilize vehicles.

What is the authority of our municipal court?

Like all municipal courts, Oakwood court has authority to conduct preliminary hearings in felony cases and has jurisdiction over traffic and non-traffic misdemeanors. The court also has limited jurisdiction in handling civil cases in which the amount of money in dispute does not exceed \$15,000 and in handling small claim cases in which the amount of money in dispute does not exceed \$3,000.

What are the court hours of operation?

The court is open to the public Monday through Friday, 8:30 a.m. to 4:30 p.m. Non-jury, criminal and traffic proceedings convene at 8:30 a.m. on Thursdays of each week. Jury trials are scheduled every other month throughout the year as needed. In addition, the judge is on call for the purpose of conducting criminal arraignments when called upon to do so by public safety officers. Civil proceedings commence at 1:30 p.m. on Thursdays of each week.

What is the process used by the court in dealing with serious criminal and traffic cases?

When a person is arrested and charged with committing a serious crime or a serious traffic offense, the police officer notifies the court which immediately schedules an arraignment to set bail. Arraignments are held anytime day or night, on short notice. The judge meets with the officer and defendant promptly after the arrest. This reduces police time and the cost of housing and monitoring prisoners. It also ensures that the prisoner is not unnecessarily jailed pending trial. Prisoners who do not make bail are transported to the county or Kettering jail.

Does Oakwood have a jail?

Yes, and it includes two cells. However, our jail is classified as a Temporary Holding Facility ("THF") meaning that we may only incarcerate a prisoner for a maximum period of six hours. Given the availability and close proximity of the County jail, and Kettering jail, this THF meets our needs.

When a person pays a traffic citation for a violation of a city ordinance, how much of the fine and court costs go to the state and how much goes to the City and County?

	COURT COSTS	CRIMINAL TRAFFIC/FINES	SEAT BELT FINES	COURT COST SEAT BELTS
(Court Costs are currently \$84 or \$89 for moving violations)				
State	44% (approx)	0%	100%	29% (approx)
County	0%	25% (approx)	0%	0%
City	56% (approx)	75% (approx)	0%	71% (approx)

- Effective September 29, 2008 an additional \$10 was mandated by the State for all moving violations. (The \$10 is distributed at \$6.50 to the Drug Enforcement Fund and \$3.50 to the State Alcohol Treatment Fund).
- A \$24 court cost going to the State is for the Innocent Victims of Crime Fund and the Public Defender Fund.
- Fines for violation of state codes are paid to the County Treasurer while fines for violation of Oakwood ordinances are paid to the City.
- Effective October 16, 2009 an additional \$5 court cost was mandated by the state for an Indigent Alcohol Treatment Fund on all moving violations.

Do we have jury trials in Oakwood?

Yes. When a defendant requests a jury trial, the Clerk of Court on behalf of the Court summons eighty residents from the city of Oakwood to report as prospective jurors. From those who report, eight jurors and one alternate are selected for the actual trial. No jury trial in the last 16 years has lasted more than one day. Jury trials are typically scheduled on Fridays. Jury trials are not permitted for minor misdemeanors (such as a speeding ticket) when jail is not a possible sentence.

What are some of the legal requirements that affect jury duty?

Ohio law dictates the circumstances under which a prospective juror may be excused. The circumstances include:

- A physical or mental condition which must be supported by a physician's documentation.
- If a person can demonstrate that jury service would cause "extreme undue physical or financial hardship."
- The person is over 75 years of age and would like to be excused.

A person may be permanently excused if the judge determines that the underlying grounds for being excused are of a permanent nature.

The law also:

- Provides for a minimum fine of \$100 for failure to appear for jury service.
- Prohibits employers from taking disciplinary action that could lead to the discharge of any permanent employee as a result of being summoned to serve as a juror, and
- Prohibits employers from requiring employees to use vacation or sick leave for time spent on jury duty.

Parking Tickets Fines

Parking ticket fines have increased from \$25 to \$30. The fines double if not paid within 72 hours, not counting weekends or holidays. The handicap parking fine has been raised from \$100 to \$250.



CITY OF OAKWOOD VISION STATEMENT

It is City Council's vision of the city of Oakwood to continue its heritage as a premiere residential community:

Where citizens know and respect one another.

Where principal emphasis is placed on neighborhood, schools, responsive city services and parks.

Where citizens contribute to and benefit from strong, responsible stewardship of community resources.

Where a responsible citizenry helps establish and follows community standards that preserve the quality of individual and community property.

Where residents feel comfortable and secure in their homes as they move about the community.

Where education is a vital community tradition.

Where viable business and professional enterprises are clearly compatible with residential living and not in conflict with the residential integrity of the community.

Where citizen participation is valued and encouraged to give definition to the high expectations to the community and its residents.

Where Oakwood benefits from the involvement of its residents and employees in a variety of regional, business, cultural and governmental activities.



30 PARK AVENUE
OAKWOOD, MONTGOMERY COUNTY
DAYTON, OH 45419