

**MINUTES**  
**OAKWOOD CITY COUNCIL WORK SESSION**  
**APRIL 21, 2014**

The council of the city of Oakwood, Ohio, met in a work session on Monday, April 21, 2014 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided. Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Rob Stephens and Anne Hilton. Staff in attendance were City Manager Norbert Klopsch and Law Director Rob Jacques.

Mayor Duncan called the pre-council work session to order at 6:30 p.m. and began the meeting by reviewing the agenda for the formal meeting this evening. Thereafter, Mayor Duncan led a discussion on the following agenda items:

- **STATUS REPORTS:** Mayor Duncan noted that the following four items are scheduled for presentation at the formal meeting this evening:
  - Honoring Stanley Castleman
  - Recognition of Major Randy Baldrige on his Retirement
  - Recognition of Captain Alan Hill CLEE Graduation
  - Update Parking Policies

Mr. Klopsch noted that Chief Alex Bebris will address the recognition of Major Randy Baldrige and Captain Alan Hill. Councilmember Rob Stephens acknowledged that he will move for adoption of updated parking policies.

- **LEGISLATION:** Council discussed the following two items of legislation scheduled for the formal meeting this evening:
  - Resolution Declaring the Necessity of 2015 Street Lighting.
  - Resolution of Necessity for 2014 Sidewalk, Curb & Apron Program.
- **COUNCIL COMMITTEES**
  - **FINANCE, Mayor Duncan**
    - **2014 Capital Expenses:** Mr. Klopsch reported that staff reviewed the capital items included in the 2014 budget. From that review, staff recommends postponing until 2015 the purchase of two new police vehicles, and staff does not intend to pursue purchase of the leaf collection vehicle. Also, staff suggests deleting from the 2014 capital program reconstruction of the Orchardly Park basketball court and to reduce the scope of improvements planned for the Shafor Park tennis courts. All of these cuts are proposed given the city's remaining financial shortfall. Council concurred with the recommendations.
    - **May BRC Meeting:** Mr. Klopsch mentioned that he will be planning a May meeting with the citizen Budget Review Committee. Vice Mayor Byington suggested that City Council and staff find better ways to obtain input and feedback from BRC members. This could include engaging in more focused discussions on city operations. It was suggested that the city consider devoting individual meetings to discussions on the three operating departments: Public Safety, Public Works and Leisure Services.

- PUBLIC PROPERTIES, Mr. Stephens
  - LGIF Grant for Fiber Optic System Study: Mr. Klopsch reported that the city has finally received the draft agreement from the state and that it includes some unacceptable provisions. Also, Mr. Klopsch suggested that the Miami Valley Communications Council (MVCC) would be a more appropriate lead agency for this grant, rather than the city of Oakwood. Mr. Klopsch has discussed the troublesome contract provisions and notion of changing lead agencies with managers of Kettering and Centerville and with John Weithofer, MVCC Executive Director. The next step is to work with state officials to implement appropriate changes.
  
- STREETS & ALLEYS, Mr. Stephens
  - 2014 Concrete Repair Projects: Mr. Klopsch reported that the city received two bids for the project. The bids are nearly \$300,000 and are only \$2,000 apart. The bids came from ADC and RA Miller. ADC is the apparent low bidder, but staff is still reviewing the bid packets.
  - 2014 Asphalt Roadway Projects: Mr. Klopsch confirmed that Council had received the scope of work recommended by Public Works Director Kevin Weaver and mentioned that he has reviewed the work and concurs with the recommendation. A majority of the work will take place on Shafor Boulevard. Council concurred with the proposed scope.
  
- BOARDS & COMMISSIONS, Mrs. Hilton
  - April 27 Hawthorn Hill Open House and Historical Society Walking Tour: Mr. Klopsch explained that this event is being conducted jointly between the Oakwood Historical Society and Dayton History and will be the first such event that includes both a neighborhood walking tour and Hawthorn Hill open house. Mr. Klopsch approved this event consistent with guidelines established when Hawthorn Hill was initially transferred from the NCR Corporation to the Wright Family Foundation.
  
- MISCELLANEOUS
  - Council Appointment Process: Council reviewed the process for replacing councilmember Stanley Castleman. Applications from citizens interested in being selected for service on City Council are due by 5 p.m. on Wednesday, April 30. Council decided to schedule an executive session for 5:30 p.m. on Monday, May 5 for the purpose of discussing the applications.
  - Council Committee Assignments: Mr. Klopsch noted that each council committee has a chair and second council member. Council acknowledged that the second council member will now serve as chair on those committees where Mr. Castleman had been assigned as chairman.
  - Chickens in Oakwood: Mr. Klopsch mentioned that an Oakwood resident has expressed interest in spearheading an effort to change city codes to allow backyard chickens. This resident may attend an upcoming city council meeting to voice this request.

- May 6 Breakfast with UD Staff: Mr. Klopsch confirmed that plans are in place for this annual gathering with Dr. Dan Curran and his senior staff. Oakwood will host the event this year and it will be conducted at Flyboys Deli.
- May 17 That Day in May Parade: Council discussed the community event and expressed their desire to once again walk in the parade, weather permitting.
- April 30 Business District Meeting: Mr. Klopsch noted that a meeting is scheduled for 12 noon on Wednesday, April 30 for organizers of the Oakwood Farmers Market to speak with members of the Far Hills Business District about their ideas for a Christmas/Holiday Market event. Mayor Duncan and Mr. Stephens are planning to attend, along with Mr. Klopsch and Mr. Weiskircher. Vice Mayor Byington mentioned that he may also attend.
- 2014 Presidents Club Citizen Legion of Honor Award: Mayor Duncan reported that he had received a request for the city to sponsor a table at an event to be conducted in October of this year. The sponsorship level requested is \$2,500. Councilmembers Byington, Stephens and Hilton expressed their opinion that the city is not in a position at present to make such a financial commitment.
- 2015 NCAA Tournament Hoopla Ticket Program: Mr. Klopsch mentioned that he received a request from the Dayton Development Coalition to participate as a sponsoring city in a regional quest to promote Dayton as a continuing site for men's NCAA basketball tournament games. This request would not require any financial commitment, but simply Oakwood's participation in supporting the effort. Council concurred.
- Hollinger Tennis Court: Mr. Klopsch mentioned that the Board of Directors for the Hollinger Tennis Court recently informed the city of their thoughts to perhaps eliminate one or two tennis courts and sell the westernmost portion of the property along Schantz Avenue. That property could then be developed into the site of a single family home.

At 7:23 p.m., Mayor Duncan opened an executive session to discuss personnel matters. At 7:27 p.m., Mayor Duncan closed the executive session and adjourned the work session.



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Mayor

ATTEST:



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Clerk of Council