

**MINUTES  
OAKWOOD CITY COUNCIL WORK SESSION  
APRIL 20, 2015**

The Council of the city of Oakwood, Ohio, met in a work session on Monday, April 20, 2015 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided. Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Rob Stephens, Anne Hilton and Chris Epley. Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques.

Mayor Duncan called the work session to order at 5 p.m. The meeting began with City Manager Norbert Klopsch introducing David Shuey. Mr. Shuey was recently hired as a public works foreman to fill the position vacated after Jeff Rittenhouse resigned. Mr. Shuey informed Council of his previous job experiences and expressed gratitude for the opportunity to serve in Oakwood. Mr. Shuey then departed the meeting.

Mayor Duncan then led a discussion on the following agenda items:

**COUNCIL COMMITTEES**

- COURT LIAISON, Mrs. Hilton
  - Teen Court: Mr. Klopsch informed Council that Teen Court Advisor Shaun Roberts and City Attorney Jacques will make a formal presentation at the July 20 city council meeting. The presentation will provide an overview of the Oakwood Teen Court and how it operates.
  
- FINANCE, Vice Mayor Byington
  - 2014 Financial Audit: Mr. Klopsch reported that the auditors finished their first onsite visit and all is going well. Mr. Klopsch explained one issue relating to financial bonding for certain city employees. For over 20 years, the city has maintained a single blanket bond in the amount of \$250,000 to cover all required employees. The auditors are suggesting that three positions (City Manager, Finance Director and Law Director) should be covered by individual bonds. This issue is addressed in the city's administrative code and can be modified through Council action. This will be discussed again at a future council meeting.
  - Public Spending Transparency: Mr. Klopsch explained that there continues to be increasing emphasis on local governments in Ohio pursuing options for making public spending records accessible online. While the overall intent may be worthwhile, the associated costs are of significant concern. Mr. Klopsch and Finance Director Cindy Stafford will meet with representatives from OpenGov this Thursday to hear a sales presentation.
  
- PUBLIC PROPERTIES, Mr. Epley
  - Francine's Garden: Mr. Klopsch reported that he recently met with representatives from the Dayton Foundation, the Garden Club of Dayton and others who have been involved in the development of Francine's Garden. Work is underway to finalize the memorandum of understanding between the Dayton Foundation, van der Hoeven family, Garden Club of Dayton and city of Oakwood. After the MOU is signed, the Francine's Garden Advisory Committee will be established and will conduct its first meeting. At present, the endowment has approximately \$29,000 in capital.

- Turf Field Task Force: Mr. Klopsch and Mr. Epley reported on the first meeting of this Oakwood School's Task Force. The task force is reviewing options for construction of an artificial turf field at Mack Hummon Stadium, or perhaps at Old River Field.
  - Far Hills Business District: Mr. Klopsch provided an update on the project. Center median trees will be planted this week. The city public works department will begin repairing sections of the timber wall between Far Hills Avenue and the cruise lanes. Also, the public works department will conduct extensive crack sealing and concrete pavement repair throughout the Business District.
- PUBLIC UTILITIES/WATERWORKS/SEWER, Mr. Epley
    - LGIF Fiber Optic Study: Mr. Klopsch explained that MVCC now has a signed contract with IceMiller Whiteboard to assist in this state-funded study. The study will include an analysis of the fiber optic infrastructure in Oakwood, Kettering and Centerville and will explore options for enhancing use of this fiber network.
  - COMMUNITY RELATIONS/PROMOTIONS/APPOINTMENTS, Mayor Duncan
    - Committee Appointments: Mr. Klopsch noted that Dr. Marvin Miller has resigned from the Board of Health and Mr. Larry Leese from the Personnel Appeals Board. Both longtime Oakwood residents have moved out of the city. Mr. Klopsch will provide recommendations for new appointees.
  - MISCELLANEOUS
    - UD Breakfast: Mr. Klopsch reminded Council of the May 7 breakfast meeting with UD leaders. Mr. Epley noted that he is unable to attend. The other four Councilmembers will be there.
    - April 27 – May 12 Absence: Mr. Klopsch mentioned that he will be traveling to Germany between April 27 and May 12. Assistant City Manager Jay Weiskircher will service as acting manager during this time period.

At 6:10 p.m., Mayor Duncan asked for a motion to go to executive session for conference with attorney. Motion by Mr. Stephens; second by Vice Mayor Byington. Upon viva voce vote, motion passed.

At 6:35 p.m., Mayor Duncan closed the executive session and adjourned the work session.




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Mayor

ATTEST:




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Clerk of Council