

MINUTES
OAKWOOD CITY COUNCIL WORK SESSION
AUGUST 24, 2015

The Council of the city of Oakwood, Ohio, met in a work session on Monday, August 24, 2015 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided. Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Rob Stephens, Anne Hilton and Chris Epley. Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques. Also in attendance were Finance Director Cindy Stafford and Income Tax Administrator Linda Merker.

Mayor Duncan called the work session to order at 5 p.m. and began the meeting with a discussion about the municipal income tax code. Mr. Klopsch introduced the topic stating that Ohio House Bill 5 requires the city to adopt a new municipal income tax code effective January 1, 2016. The city will also need to retain the existing income tax code (Chapter 148) until the time that all tax returns have been fully processed for year 2015 and prior. Finance Director Cindy Stafford and Income Tax Director Linda Merker reviewed the highlights of the proposed new tax code (Chapter 148-1). Staff is planning to present an ordinance to adopt the new code for a first reading at the September 21 council meeting with a second reading and vote at the October 5 Council meeting. At the conclusion of the discussion on the municipal income tax code, Mrs. Stafford provided comments on the 2014 audit. The city passed the audit with no findings and received the *Auditor of State Award* for excellence in financial reporting. At 6:15 p.m., discussion on the tax code matter and Audit concluded. Mrs. Stafford and Ms. Merker departed the meeting at this time.

Mayor Duncan then led a discussion on the following additional agenda items:

COUNCIL COMMITTEES

- FINANCE, Vice Mayor Byington
 - September 15 BRC Meeting: Mr. Klopsch noted that the September 15 BRC meeting will include a brief update on 2015 financials, followed by a discussion on proposed capital expenditures for the 2016 Budget. The primary discussion will focus on the Shafor Park Tennis Courts.
- SAFETY & TRAFFIC, Mr. Stephens
 - Crime Lab: Mr. Klopsch mentioned that staff is moving towards a recommendation that Oakwood drop membership in the Miami Valley Regional Crime Lab and begin using the Bureau of Criminal Investigation (BCI) Lab in London, Ohio. The city currently pays approximately \$18,000 annually for membership in the Miami Valley Regional Crime Lab. There is no charge for using the BCI lab. The additional time required to travel to and from London, Ohio is estimated at two hours every other week, not significant enough to justify the \$18,000 annual expense.
 - PSAP Rules and Funding: Mr. Klopsch reviewed the current status of distributing state-collected cell phone taxes to Public Safety Answering Points (dispatch centers). All Ohio residents pay the cell phone tax, yet the state continues to further restrict the number of PSAP's that receive money. This is being done in a concerted effort by the state to push smaller PSAPs into merging with larger PSAPs.

- STREETS & ALLEYS, Mr. Stephens
 - Street Sign Disposal: Mr. Klopsch mentioned that the street sign replacement project is completed. This was a three year effort involving the replacement of all street signs in Oakwood. The total project cost was about \$30,000. The old signs were installed in 1999, were at the end of their useful life, and did not meet federal reflectivity and letter size standards. The city will offer the old signs for purchase by Oakwood citizens at \$10 each.
- MISCELLANEOUS
 - Fiber Optic Study: Mr. Klopsch reported that work is nearly completed on the Local Government Innovation Fund Project involving fiber optic infrastructure in Oakwood, Kettering and Centerville. MVCC will coordinate a meeting sometime in the near future where the results will be presented.

At 6:40 p.m., Mayor Duncan concluded the work session and council went into executive session for property matters and conference with attorney.

At 7 p.m., Mayor Duncan concluded the executive session and adjourned the meeting.



Mayor

ATTEST:



Clerk of Council