

MINUTES
OAKWOOD CITY COUNCIL WORK SESSION
JANUARY 25, 2016

The Council of the city of Oakwood, Ohio, met in a work session on Monday, January 25, 2016 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided. Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Councilmember Rob Stephens, Councilmember Anne Hilton and Councilmember Chris Epley. Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques.

Mayor Duncan called the meeting to order at 5 p.m. The first agenda item was a discussion about the March 15 Wright Memorial Public Library levy. The following representatives from Wright Library joined the meeting for this discussion:

- Lu Ann Stanley, Board President
- Joshua Lounsbury, Board Vice President
- Melissa Wolcott, Board Secretary
- Linda Deitz, Board Member
- Joe Fulford, Board Member
- Kathleen Webb, Board Member
- Kristi Hale, Director
- Steve Maag, Fiscal Officer

Ms. Stanley provided an overview of the levy, including the status of the levy campaign and a description of the proposed capital project. It is a 1.8 mill capital levy and is the first capital levy since the library was initially established in 1937. Planning for the levy began in 2011. The last addition to the library was completed in 1983. The library has experienced groundwater problems and numerous issues with HVAC and facility lighting. Also, the existing library facility does not provide adequate meeting space, no areas for group study and no outside patio areas. All of these items will be addressed in the proposed project.

Mr. Maag explained the plan for progressing with the project, assuming the levy passes. The first step would be selecting a project consultant. Construction would likely take place in 2017 with a grand opening in 2018. The construction would take approximately one year. The 1.8 mill levy term is 34 years and would provide for a \$9.7 million bond. The cost for an Oakwood property appraised at \$100,000 is about \$63 per year.

Mayor Duncan asked whether the project would affect the library's historic designation. Ms. Stanley answered no.

Mr. Maag noted that levy signs will be placed around the community on February 6. Over the ensuing month, door hangers will be distributed and *Oakwood Register* articles published. Also, the campaign committee will conduct several levy meetings at the library. The construction project, as currently envisioned, will involve demolition of the 1983 addition and construction of a new building in that space, and extending roughly 15-20 feet farther to the east.

At 5:35 p.m., Council concluded the discussion on Wright Library and the library officials departed.

Mayor Duncan welcomed Assistant City Manager Jay Weiskircher and Brandon Guyer, AIA, to the work session. Mr. Klopsch introduced Mr. Guyer as the project architect for the Old River Athletic Facility. Mr. Guyer is also a 1999 graduate of Oakwood High School. Mr. Klopsch provided a brief overview of the status of planning for the construction of a track and artificial turf athletic field at Old River. Mr. Guyer referenced a PowerPoint presentation and provided Council an update on the project. This included a review on the overall site layout, details regarding the track, athletic field and bleacher facilities, and details about the concession stand/restroom/storage building. Mr. Guyer also reviewed the preliminary project cost estimate. Mr. Klopsch noted that the project team meets weekly to discuss project design matters and that the project will likely be bid in late March or early April.

Mr. Guyer departed the meeting at 6:55 p.m. at which time Mayor Duncan welcomed Captain Alan Hill, Public Works Foreman/Engineering Technician Tom Long and Traffic Engineer Scott Knebel. A discussion followed on the Shroyer Road safety study. Mr. Klopsch introduced Mr. Knebel and discussed his professional credentials including over 20 years of traffic engineering work with LJB Engineers and now with CMT Engineers. Mr. Klopsch provided a brief overview on the work that has taken place since September 2015 in regards to assessing traffic conditions on Shroyer Road. Mr. Knebel then delivered a PowerPoint presentation with details on the Shroyer Road safety study. This included analysis of the existing roadway and a five year accident history. It also included a discussion of the Shroyer Road and Dorothy Lane intersection in Kettering. Mr. Knebel discussed safety countermeasures that should be considered as part of a comprehensive roadway improvement. The countermeasures would involve reducing the roadway section from four traffic lanes to three traffic lanes, one in each direction, and protected center left turn lanes and center medians. It would also include a 5 foot wide bike lane on both sides of the street.

Following Mr. Knebel's presentation, Mr. Klopsch noted that public meetings are scheduled for February 23 and March 3. Notices for these meetings will be mailed to all of the property owners and tenants along the 1.1 mile length of Shroyer Road. This is approximately 200 mailings. Also, a press release will be distributed.

At 8:10 p.m., Mayor Duncan thanked Mr. Knebel for the presentation and Mr. Knebel, Mr. Weiskircher, Captain Hill and Mr. Long departed the meeting.

Mayor Duncan then asked for a motion to move to executive session for conference with attorney. Motion by Mr. Stephens; second by Mrs. Hilton. Upon viva voce vote, motion passed.

At 8:35 p.m., Mayor Duncan concluded the executive session and led a discussion on the following work session agenda items:

- COUNCIL COMMITTEES
 - Public Properties, Mr. Epley
 - DP&L Environmental Grant: Mr. Klopsch reported that staff is submitting an application for a DP&L grant. If approved, it could provide up to \$50,000 for landscape improvements to the Far Hills Avenue Business District. Announcement of grant awards will be made in April.
 - Safety & Traffic, Mr. Stephens
 - Kettering AMARS Agreement: Mr. Klopsch noted that he intends to sign the fire response mutual aid agreement with Kettering.

