

**MINUTES
OAKWOOD CITY COUNCIL WORK SESSION
AUGUST 1, 2016**

The Council of the city of Oakwood, Ohio, met in a work session on Monday, August 1, 2016 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided. Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Councilmember Rob Stephens, Councilmember Anne Hilton and Councilmember Chris Epley. Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques.

Mayor Duncan called the meeting to order at 6:30 p.m. and began by reviewing the agenda for the regular session this evening.

Thereafter, Mayor Duncan led a discussion on the following agenda items:

- **STATUS REPORTS:** Mayor Duncan noted that he will present a proclamation at the regular session this evening recognizing September as “Prostate Cancer Awareness Month”.
- **VISITORS:** Mr. Klopsch explained that Boy Scout Matthew Cunningham will attend the regular session this evening to discuss his Eagle Project. The project involved constructing 24 wooden benches for use at the Old River Sports Complex. Mr. Klopsch also noted that Oakwood High School graduate Tommy Lane will attend the regular session this evening to discuss his thoughts on the Oakwood city flag. He will suggest that Council consider changing the flag design.
- **LEGISLATION:** Council discussed the following three items on the regular session agenda this evening:
 - An Ordinance to appropriate funds for the construction of a parking lot at the Old River Athletic Facility.
 - A Resolution to place the 2.72 mill renewal tax levy on the November 8, 2016 ballot.
 - A Resolution to authorize certification of delinquent charges for cutting noxious weeds.
- **COUNCIL COMMITTEES**
 - Finance, Vice Mayor Byington
 - 2.72 Mill Levy Renewal: Mr. Klopsch reviewed a draft press release announcing the placement of this levy issue on the November 8 ballot. The press release will be distributed tomorrow morning. The levy will be promoted through a letter from the Budget Review Committee (BRC) chair, a letter from City Council, an article in the October/November Oakwood Scene newsletter, and a postcard from BRC members to each of the seven voting precincts.
 - Public Properties, Mr. Epley
 - Old River Athletic Facility: Mr. Klopsch noted that a groundbreaking ceremony will be scheduled for one day next week. It will likely be held on Tuesday, August 9 or Wednesday, August 10. Bilbrey Construction was the low bidder for Old River Sports Complex parking lot. There were two bids received: Bilbrey Construction \$451,562; and Schumacher-Dugan Construction \$486,315. The engineer’s estimate was \$460,000. The City will contract with Bilbrey for this project.

- Shafor Park Tennis Courts: Mr. Klopsch distributed a packet with several design concepts for the total reconstruction of the Shafor Park Tennis Courts. These concepts were developed by MSA Sport. Staff is currently reviewing the concepts and will present recommendations at the August 22 work session.
- Safety & Traffic, Mr. Stephens
 - Shroyer Road Project: Mr. Klopsch provided an update on the project, including comments on a recent meeting with an Oakwood property owner who objects to the proposed project.
 - Tactical Vests and Helmets: Mr. Klopsch explained that the safety department will purchase three sets of tactical vests and helmets. These items will be kept in the police cruisers for the two officers on police duty and in the lieutenant vehicle. The cost for the three sets is \$2,100. These items will be important in the event that we ever encounter an active shooter incident.
- Streets & Alleys, Mr. Stephens
 - 2016 Asphalt Repaving Program: Mr. Klopsch noted that the roadway repaving project was completed today. This was a two week project and the city is very pleased with the work.
 - Pet Clean-up: Mr. Klopsch and Mr. Jacques discussed a proposed code amendment that would make clear Oakwood law regarding the cleaning up after pets. This code change would be submitted as an ordinance and is scheduled for the September 19 Council meeting.
- MISCELLANEOUS
 - Council Committees: Council discussed the five remaining committee needs. Mayor Duncan will contact the committee candidates and invite them to serve.
 - Lead & Copper Testing: Mr. Klopsch reported that the city has completed the triennial lead & copper testing of city water as mandated by the EPA. The results are under the 90th percentile action levels. No further action is needed. The next testing period will take place in the summer of 2019.
 - Oakwood and Schenck Pocket Park: Mr. Klopsch noted that preliminary planning continues on potential improvements to the pocket park at the corner of Oakwood and Schenck. The current preliminary estimates have the project in excess of \$100,000. The city is working with a neighborhood group to pursue grant money to cover this cost. Any shortfalls would be covered by the neighborhood group. The city's contribution will be to install an extension of the blue safety railing between the sidewalk and the curb.
 - 2015 Audit: Mr. Klopsch mentioned that the draft Audit Report was distributed by the State Auditor earlier this week. It shows a clean report, with no findings.

At 7:23 p.m., Mayor Duncan concluded the work session and Council moved to regular session.



Mayor

ATTEST:



Clerk of Council