

**MINUTES  
OAKWOOD CITY COUNCIL WORK SESSION  
AUGUST 22, 2016**

The Council of the city of Oakwood, Ohio, met in a work session on Monday, August 22, 2016 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided. Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Councilmember Rob Stephens, Councilmember Anne Hilton and Councilmember Chris Epley. Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques.

Mayor Bill Duncan called the meeting to order at 5 p.m. and began with a discussion of the Shafor Park Tennis Courts. Brandon Guyer, AIA, with MSA Sport joined the work session for this agenda item. Mr. Klopsch explained that staff has been working with Mr. Guyer to develop a conceptual plan for rebuilding the Shafor Park Tennis Courts. The project is currently under consideration for inclusion in the 2017 capital budget. Mr. Klopsch also noted that he has spoken to the Oakwood School Superintendent and Treasurer to explain that the existing six court facility will likely be changed to a four court facility. This is necessary to accommodate regulation size tennis courts and to provide facility parking. Mr. Klopsch then introduced Mr. Guyer. Mr. Guyer provided an overview of the current conceptual plan. Discussions ensued on suggestions to address the following items:

- Redesign the circular drive approach off E. Schantz Avenue to provide improved parking and a better ingress and egress.
- Adjust the tennis court layout to accommodate construction of a sidewalk along the south side of the facility. This would create a more direct pedestrian route from the proposed parking lot to the swimming pool.
- Consider options to enhance the plaza area on the south side of the tennis courts between the proposed parking lot and the swimming pool area.

Staff will work with Mr. Guyer to address these design issues. The updated conceptual plan will be presented to the citizen Budget Review Committee at their September 13 meeting. Mr. Guyer departed the meeting at this time. At 5:30 p.m., the tennis court discussion was completed.

Mayor Duncan then continued the work session by leading a discussion on the following agenda items:

- COUNCIL COMMITTEES
  - Finance, Vice Mayor Byington
    - 2.72 Mill Levy Renewal: Mr. Klopsch reviewed the schedule for promoting the November 8 levy renewal. The next step is to prepare an article for the October/November Oakwood Scene newsletter.
    - 2015 Audit Report: Mr. Klopsch noted that the audit report will be posted on the city website. He also addressed the two recommendations included in the Management Letter. Mayor Duncan asked that Finance Director Cindy Stafford prepare a memorandum in response to those two recommendations.

- HB-5 and Municipal Income Tax Reform: Mr. Klopsch reported that he recently attended a meeting with State Senators Peggy Lehner and Bill Beagle, that also included OML Executive Director Kent Scarrett. The meeting was attended by numerous local mayors and city managers and involved a detailed discussion of matters relating to implementations of HB 5. Most of the discussion revolved around complications related to estimating losses from the mandated 5-year Net Operating Loss (NOL) provision.
- Planning & Zoning, Vice Mayor Byington
  - Medical Marijuana: Mr. Klopsch noted that the state recently created new law that authorizes medical marijuana use in Ohio. Mr. Jacques explained that the law takes effect on September 8, but that the rules and regulations addressing this new law will not be published for several months. Some local communities are considering legislation to establish a 6-month moratorium on applications for cultivating or dispensing of medical marijuana. Mr. Klopsch suggested that Oakwood consider moving quickly on legislation establishing bans on both cultivation and dispensing. Mr. Jacques noted that he will attend a seminar in early October on this matter. It is hosted by the Ohio Municipal League and Ohio Municipal Attorney's Association.
- Public Properties, Mr. Epley
  - Old River Athletic Facility: Mr. Klopsch mentioned that some site demolition work began last week. This included removing the existing fence along the western edge of the gravel parking lot and also the trees in that area. Extensive work on the facility will begin soon, and will continue through the fall and winter months.
  - Schenck & Oakwood Pocket Park: Mr. Klopsch presented a preliminary concept on possible playground improvements at the Schenck and Oakwood pocket park. Work will continue on refining the park concept, with a cost estimate expected soon. Thereafter, city staff will work with the neighborhood group to seek grant funding. The city has committed to paying expenses involved in extending the blue safety railing between the existing sidewalk and roadway curb.
- Public Utilities/Waterworks/Sewer, Mr. Epley
  - Backflow Devices: Mr. Klopsch reported that all Oakwood properties have complied with the annual backflow device recertification requirement, except one. That property has been cited.
- Safety & Traffic, Mr. Stephens
  - Pet Clean-up: Mr. Klopsch announced staff's intention on including legislation on the September 19 agenda to clarify the city's law on pet clean-up. This is a follow-up from discussion that took place at the August 1 council work session.
- Streets & Alleys, Mr. Stephens
  - Shroyer Road Project: Mr. Stephens noted that he is meeting with a group of Oakwood residents at 7:30 p.m. this evening to hear concerns about the proposed changes to Shroyer Road. Mr. Klopsch mentioned that he has hired The Kleingers Group to review the Shroyer Road Safety Study completed by CMT Engineers.

- MISCELLANEOUS

- Council Committee Appointments: Mr. Klopsch noted that there remain a couple vacant positions on council committees. Final committee appointments should be ready for approval at the September 19 regular session.
- E-mails and the Open Meetings Act: Mr. Jacques reviewed the Ohio Supreme Court decision in the case of White v. King which addressed the Sunshine Law and Open Meetings Act. In particular, he discussed issues relating to how Council communicates amongst themselves via email.
- Public Safety Open House: Mr. Klopsch noted that staff is planning for a Public Safety Department open house event to be held from 9 a.m. to noon on Saturday, October 8. The primary purpose of the event is to provide Oakwood citizens an opportunity to learn more about the fine work of our Public Safety Department.

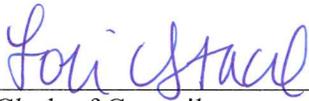
There being no other business, Mayor Duncan adjourned the meeting at 6:12 p.m.



---

Mayor

ATTEST:



---

Clerk of Council