

MINUTES
OAKWOOD CITY COUNCIL WORK SESSION
AUGUST 4, 2008

The council of the city of Oakwood, Ohio, met in a work session on August 4, 2008 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, Judy Cook, presided. Council members in attendance were Mayor Judy Cook, Vice Mayor Carlo McGinnis, Steven Byington, William Duncan and Stanley Castleman; staff in attendance were City Manager Norbert Klopsch and City Attorney Dalma Grandjean. Also in attendance was Kelli Wynn, reporter with the *Dayton Daily News*.

Mayor Cook called the pre-council work session to order at 6 p.m. and led a discussion on the following items.

- **LEGISLATION:** Council discussed the ten items of legislation scheduled for the 7:30 formal meeting.
- **STATUS REPORTS:** Mayor Cook noted that prior to status reports, Mr. Klopsch will introduce new Finance Director Cindy Stafford and Mayor Cook will administer the Oath of Office. Thereafter, Mayor Cook will welcome Mr. Joe Zimmerman from Five Rivers Metro Parks to provide an update on the Hills and Dales Park project. Then, Mayor Cook will provide a report on the August 17 Centennial Closing event.
- **COUNCIL COMMITTEES**
 - **PLANNING AND ZONING, MR. BYINGTON:**
 - **Sign Ordinance:** Mr. Klopsch explained that city staff will present a proposed revision to the city sign ordinance to the Planning Commission at their August 13 meeting. The change addresses issues regarding the limit on numbers of temporary signs and length of time that temporary signs may be posted. The changes will also include several other minor edits. Attorney Dalma Grandjean explained that these changes are needed to address freedom of speech issues as they relate to signage. The Planning Commission will make a recommendation on the changes for review and action at the September 15 City Council meeting.
 - **PUBLIC PROPERTIES, MR. CASTLEMAN**
 - **ORCHARDLY PARK:** Mr. Klopsch explained that staff has received a request to install a handicap accessible swing set at the Park. The proposed swing set is estimated to cost approximately \$5,800 with an additional \$8,000-\$10,000 for safety surface. The swing set, as proposed, would include five seats, one for a wheelchair bound person, two others for those with other handicaps, and two normal swing set seats. Council asked that staff consider adding two more normal seats. Mr. Klopsch indicated staff suggests budgeting for this to be completed in the spring of 2009. Council concurred.
 - **ORCHARD DRIVE PARKING LOT:** Mayor Cook asked for the status of the bike rack addition on Orchard Drive. Mr. Klopsch responded that this will be

included in the parking lot project. Council asked that this be done at the beginning of work so as to make this bike rack available yet this summer/fall.

- SIDEWALK REPAIR PROGRAM: Mr. Klopsch explained that the city permits property owners to grind sidewalk surfaces to eliminate trip hazards – this in response to a citizen letter in the July 29 *Register*. Mr. Klopsch will explain this during his report at the 7:30 meeting.

- REGIONAL AGENCIES

- SOUTH SUBURBS YOUTH DRUG & ALCOHOL TASK FORCE, MR. DUNCAN

- 2008 Greater Dayton Youth Conference: Mr. Klopsch reported that the city has received a request to once again support the annual conference in the amount of \$2,500. The city sponsored the event last year in that amount. Council concurred.

- BOARDS & COMMISSIONS

- UPDATE ON AUGUST 17 EVENT: Mayor Cook explained that planning continues for the grand Centennial Closing event/Ice Cream Social.

- MISCELLANEOUS

- Bikeways: Council discussed the recent Dayton Daily News' stories about regional bikeways, in particular the emphasis on the abandoned railroad right-of-way owned by the city of Dayton, east of Acorn Drive. Mayor Cook asked about the status of earlier discussions regarding extending a public bikeway from Far Hills Avenue to Patterson Boulevard adjacent to Old River and the NCR Headquarters. Mr. Klopsch stated that no recent discussions have taken place, but that he will see if this can be revisited.
- Economic Development Grant: Mr. Klopsch asked that council approve by motion to participate in the Montgomery County/Wright State University grant proposal to discuss cooperative efforts in addressing economic development opportunities. Mr. Castleman will make the motion at the 7:30 meeting.
- Far Hills Business District Handicap Space: Mr. Klopsch distributed a letter sent to businesses in the east 2300 block of the Far Hills District announcing that the city will be converting the northern most parking space in the cruise lane of that block to a handicap space.
- Kettering Medical Center Strategic Planning: Mr. Klopsch stated that he will be participating in the KMC Strategic Planning Workshop scheduled for August 21.
- Sugar Camp Signage: Vice Mayor McGinnis asked Mr. Klopsch to comment on the proposed signage for the commercial property at Sugar Camp. Mr. Klopsch explained that the April, 2007 Master Development Plan approval stipulated that staff would be the review and approval authority for business signage. Vice Mayor McGinnis has asked that the Planning Commission conduct public hearings on requests. Council engaged in discussion on the issue. Mr. Klopsch explained that the two primary signs in front of the professional office area have already been approved, but that remaining signs to be installed on the buildings could be incorporated into a single request packet and that the developers would

certainly agree to discuss their designs with the Planning Commission. Council concurred but directed that the final approval remain at the Planning Commission level and not go to Council.

- Annual Performance Review: Mayor Cook explained that it is time for council to conduct its annual performance review on City Manager Klopsch and suggested that this review take place during the work session on August 18.

There being no other business, Mayor Cook concluded the work session at 7:26 p.m. at which time council moved to the formal meeting.

Mayor

ATTEST:

Clerk of Council

MEMORANDUM

TO: MEMBERS OF STAFF
FROM: NORBERT KLOPSCH
SUBJECT: COUNCIL MEETING WORK SESSION MINUTES
DATE: AUGUST 8, 2008

Attached is a copy of the minutes from our most recent council work session. I send this to you for your information and follow through as appropriate. Please see me if you have any questions.

NSK:cb

attachment