

MINUTES
OAKWOOD CITY COUNCIL WORK SESSION
JULY 13, 2009

The council of the city of Oakwood, Ohio, met in a work session on Monday, July 13, 2009 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, Judy Cook, presided. Council members in attendance were Mayor Judy Cook, Vice Mayor Carlo McGinnis, Steven Byington and Stanley Castleman. Council member William Duncan was excused absent. Staff in attendance was City Manager Norbert Klopsch.

Also attending for the discussion on athletic and recreation space master planning were Assistant City Manager Jay Weiskircher, Leisure Services Director Carol Collins and the following representatives from Michael Schuster Associates: Michael Schuster, Rick Tripp, Chris Bujnak and Brandon Guyer. Also in attendance representing the *Dayton Daily News* was Kelli Wynn

Mayor Cook called the work session to order at 5 p.m. and introduced the first agenda item.

- **ATHLETIC AND RECREATION SPACE MASTER PLAN.** Mr. Klopsch explained that representatives from Michael Schuster & Associates (MSA) were in attendance to engage in a discussion about the Athletic and Recreation Space Master Plan project. Mr. Klopsch briefly explained the city's consultant selection process and that MSA was the first choice of all five people serving on the consultant selection team. Mr. Klopsch then introduced Mike Schuster. Mr. Schuster provided an overview of his firm and described the process intended for the city's project. Mr. Schuster reviewed the project scope and project timeline. Mr. Tripp discussed the four sub-consultants that will be involved in the project. Discussion ensued about objectives for upcoming meetings to be scheduled with UD officials and the Oakwood Schools. Vice Mayor McGinnis discussed the benefits of conducting neighborhood meetings. Mr. Byington suggested that visual surveys would provide a good mechanism for obtaining citizen feedback. Council discussed the importance of also conducting one-on-one interviews with selected citizens. Discussion took place on the agenda for the July 23 committee meeting and regarding the public communications process which should include announcement of all meetings, website updates, newsletters, meeting videos and possible additional videos prepared with assistance from MVCC. Mr. Byington stressed the importance of documenting all public input activities. At the conclusion of the discussion, Mayor Cook thanked MSA and expressed confidence in their ability to complete the project.

Jay Weiskircher, Carol Collins and the four representatives from MSA then departed the meeting.

Mayor Cook continued the work session by leading a discussion on the following additional agenda items.

- COUNCIL COMMITTEES
 - PUBLIC PROPERTIES, MR. CASTLEMAN
 - “Francine’s Garden”. Mr. Klopsch stated that he would present two resolutions for council action at the July 20 meeting. One resolution to establish Francine’s Garden and the second to authorize the use of informal competitive procedures to obtain pricing for the garden restoration work.
 - STREETS & ALLEYS, MR. BYINGTON
 - Hills & Dales Park Improvements/Deep Hollow Road. Mr. Klopsch mentioned that about seven years ago, representatives of Five Rivers Metro Parks informed the city of their desire to close a section of Deep Hollow Road that is part of the Hills and Dales Park system. This closure was originally planned to have taken place several years ago but has been delayed. There is now an opportunity to revisit this issue and to determine if in fact it is in the public’s best interest to close this roadway. Mr. Klopsch will contact several of the Oakwood residents who live in the area to discuss the issue and obtain their opinions.

- REGIONAL AGENCIES
 - FIRST SUBURBS, MAYOR COOK. Mayor Cook reported that the July meeting of the First Suburbs Consortium of Dayton will be hosted by Oakwood. The meeting will take place at 5:30 p.m. on Wednesday, July 22. Mayor Cook invited all of council to attend.
 - SOUTH SUBURBAN COALITION – UNITED FOR ALCOHOL AND DRUG FREE YOUTH, MR. DUNCAN
 - D.A.R.E. Program. Mr. Klopsch reported that the Public Safety Department will again conduct the annual D.A.R.E. program for the upcoming 2009-2010 school year. However, the schools will be assessing the program in coordination with the Public Safety Department and evaluating the pros and cons.

- MISCELLANEOUS
 - Natural Gas Aggregation. Mr. Klopsch stated that he will have legislation for council at the July 20 meeting to authorize establishment of an opt-out natural gas aggregation program. The program would be implemented through the Miami Valley Communications Council and is expected to include 7 of the 8 communities. The only community not participating is Springboro.

At 6:45 p.m., Mayor Cook asked for a motion to go to executive session to discuss property matters. Motion by Mr. Castleman, second by Mr. Byington. Upon a viva voce vote, motion passed.

At 7:30 p.m., Mayor Cook closed the executive session and adjourned the council work session.

Mayor

ATTEST:

Clerk of Council

MEMORANDUM

TO: MEMBERS OF STAFF
FROM: NORBERT KLOPSCH
SUBJECT: COUNCIL MEETING WORK SESSION MINUTES
DATE: JULY 16, 2009

Attached is a copy of the minutes from our most recent council work session. I send this to you for your information and follow through as appropriate. Please see me if you have any questions.

NSK:cg

attachment