

MINUTES
OAKWOOD CITY COUNCIL WORK SESSION
FEBRUARY 1, 2010

The council of the city of Oakwood, Ohio, met in a work session on February 1, 2010 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided. Council members in attendance were Mayor William Duncan, Vice Mayor Steven Byington, Rob Stephens and Anne Hilton; Staff in attendance were City Manager Norbert Klopsch and City Attorney Dalma Grandjean. Excused absent was Council Member Stanley Castleman.

Mayor Duncan called the pre-council work session to order at 6 p.m. and led a discussion on the following agenda items.

- **STATUS REPORTS.** Council discussed the following three status reports to be delivered at the 7:30 p.m. formal meeting.
 - o 2010 STATE OF THE CITY
 - o ATHLETIC/REC MASTER PLAN UPDATE
 - o REPORT ON JANUARY 27 FIRST SUBURBS MEETING

- **LEGISLATION.** Council discussed the following five items of legislation to be proposed at the 7:30 p.m. meeting this evening.
 - o ORDINANCE RE: REFUSE RATES & BILLING, SECOND READING, MAYOR DUNCAN
 - o ORDINANCE AMENDING WATER/SEWER/REFUSE, MR. STEPHENS
 - o RESOLUTION RE: STIMULUS MONEY, MR. STEPHENS
 - o RESOLUTION RE: DISPATCH AGREEMENT, MAYOR DUNCAN
 - o RESOLUTION RE: BUDGET REVIEW COMMITTEE, MAYOR DUNCAN

- **COUNCIL COMMITTEES**
 - o FINANCE, MR. CASTLEMAN
 - Debt pay off. Mr. Klopsch suggested that council consider discontinuing the short-term borrowing for outstanding debt on the Public Works Center and City Building projects and Old River Field purchase. It is projected that borrowing rates will exceed investment returns – this due to the national economic climate. The existing short-term debt of \$3,150,000 is due next month. Council discussed the pros and cons of permanently paying off the debt. Mr. Klopsch mentioned that if the city does not borrow money next month, as budgeted, the city would need to take legislative action in transferring approximately \$350,000 from the General Fund to supplement existing cash available in the Public Facilities Fund. Council concluded the discussion by suggesting that additional dialogue should take place at the February 22 work session and asked Mr. Klopsch to invite Investment Advisor Roger Cox to attend that meeting.
 - 2009 Year-End Financial Report. Mr. Klopsch asked if Council had any remaining questions on the 2009 year-end report. There were no questions.

- o PLANNING & ZONING, MR. BYINGTON
 - Transitional Use District Zoning. Mr. Klopsch and Vice Mayor Byington explained that the Planning Commission will consider a proposal by staff to create a new zoning district entitled “Transitional Use Zoning District” to encompass the properties at the southeast and southwest corners of Peach Orchard and Far Hills. The issue will be heard by the Planning Commission at their February 3 meeting. The Planning Commission will make a recommendation that will then be forwarded to Council at the March 1 meeting.
 - New PC Member. Council discussed the need to replace Becky Butler on the Planning Commission. Council directed Mr. Klopsch to advertise the position vacancy via the *Oakwood Register*, *K-O Times* and *Dayton Daily News*.
- o PUBLIC PROPERTIES, MR. CASTLEMAN
 - Athletic/Rec Master Plan. Council discussed the status of the project including remaining tasks. Mr. Klopsch reviewed the items addressed at the January 26 committee meeting.
- REGIONAL AGENCIES
 - o MVCC, MR. CASTLEMAN. Mr. Stephens reported that he was asked by Mr. Castleman to attend the February 17 MVCC Council meeting, in Mr. Castleman’s absence. However, Mr. Stephens is unable to attend. Mr. Klopsch stated he too is unable to attend. Mr. Klopsch will inform Executive Director John Weithofer that Oakwood will not be represented at this meeting.
 - o MAYORS & MANAGERS, MAYOR DUNCAN
 - Report on January 20 Meeting. Mayor Duncan suggested that Mr. Klopsch reported during City Manager comments this evening the discussion that took place at the January 20 Mayors & Managers meeting.
 - o FIRST SUBURBS, MR. BYINGTON
 - Report on January 27 Meeting. Vice Mayor Byington provided a summary of the discussion from the January 27 First Suburbs meeting.
- BOARDS & COMMISSIONS
 - o MLK BREAKFAST COMMITTEE, MAYOR DUNCAN
 - Inclusive Community Committee. Mr. Klopsch asked if Council supported a proposal by former Mayor Judy Cook to develop legislation to change the MLK Committee to the Inclusive Community Committee. Council expressed support. Mr. Klopsch will work with Mrs. Cook on this endeavor.
 - o HISTORICAL SOCIETY, MRS. HILTON
 - Request regarding bi-monthly newsletter. Mr. Klopsch explained that he received a request from the Oakwood Historical Society to include Society event information in the Oakwood Scene bi-monthly newsletter. Council did not object to this but it was suggested that Mr. Klopsch discuss the request with School Superintendent Mary Jo Scalzo and Wright Library Director Ann Snively.

- MISCELLANEOUS

- o 2009 Annual Report. Mr. Klopsch commented that he plans to contract with Cox Media for preparation and mailing of the 2009 Annual Report. The report will look similar to the Leisure Service Department program brochure.
- o New Resident Breakfast. Council discussed a request by the Oakwood Rotary Club to have a table promoting Rotary membership at the annual New Resident Breakfast. Mr. Stephens suggested the city manager should comment about Rotary rather than have a table at the event.
- o Financial Disclosure Statement. Mr. Klopsch asked if there were any questions, particularly of new council members, about the annual Financial Disclosure Statements. There were no questions.
- o Facebook/Twitter. Not discussed (to be on February 22 work session agenda).

Mayor Duncan asked for a motion to go to executive session for conference with attorney and to discuss personnel matters. Motion by Vice Mayor Byington; second by Mr. Stephens. Upon viva voce vote, motion passed.

At 7:26 p.m., Mayor Duncan adjourned the pre-council work session at which time council moved to the formal meeting.

Mayor

ATTEST:

Clerk of Council

MEMORANDUM

TO: MEMBERS OF STAFF
FROM: NORBERT KLOPSCH
SUBJECT: COUNCIL MEETING WORK SESSION MINUTES
DATE: FEBRUARY 4, 2010

Attached is a copy of the minutes from our most recent council work session. I send this to you for your information and follow through as appropriate. Please see me if you have any questions.

NSK:cg

attachment