

**MINUTES
OAKWOOD CITY COUNCIL WORK SESSION
SEPTEMBER 19, 2011**

The council of the city of Oakwood, Ohio, met in a work session on September 19, 2011 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided. Council members in attendance were Mayor William Duncan, Vice Mayor Steven Byington, Stanley Castleman, Rob Stephens and Anne Hilton; Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques. Also attending was *DDN* reporter Jill Kelley.

Mayor Duncan opened the pre-council work session at 6 p.m. and led a discussion on the following agenda items.

- **STATUS REPORTS:** Mayor Duncan explained that he will begin the meeting with a slide show of the September 11, 2001 terrorist attacks – this in remembrance at the ten year anniversary of the event.
- **VISITORS:** Mr. Klopsch noted that Public Safety Officer Sarah Martin will attend the meeting this evening for her official swearing in. Chief Bebris will provide information about PSO Martin.
- **LEGISLATION:** Mayor Duncan led a discussion on the following agenda items scheduled for presentation at the formal meeting this evening.
 - Public Hearing
 - Ordinance re: coffee shops selling beer and wine as special use, Vice Mayor Byington
 - Ordinance regarding Planning Commission procedures, Vice Mayor Byington
 - Resolution regarding internet café, Vice Mayor Byington
 - Resolution re: Amounts & Rates and authorizing tax levies to County Auditor, Mr. Castleman
 - Resolution regarding TCSU Agreement, Mr. Stephens
 - Resolution regarding Pointe Oakwood Sanitary Sewer, Mr. Castleman
- **COUNCIL COMMITTEES**
 - Finance, Mr. Castleman
 - 2.72 Mill Levy. Regarding the November 8 ballot issue, Mr. Klopsch explained that the letter from Budget Review Committee Chairman Dave Dickerson is ready to mail on or about October 10 and postcards with each BRC member's name included on or about October 31.
 - Health District Revenue. Mr. Klopsch reported that he was approached by County Administrator Debbie Feldman about the possibility of a reduction in Human Services Levy funds distributed to Oakwood. Since 1988, Oakwood has received \$129,210 per year. With significant reductions in receipts from the two Human Services Levies, the county is forced to make cuts. Mr. Klopsch noted that applying the annual CPI, the \$129,210 would equal

approximately \$254,000 in today's dollars. He suggested to Mrs. Feldman that the county recognize this fact and not reduce Oakwood's allotment.

- Law & Minutes, Mrs. Hilton
 - Oakwood Nominating Form. City Attorney Rob Jacques mentioned that Vice Mayor Byington expressed concern about Oakwood's city council nominating form. Council asked staff to review the form and make appropriate updates.
- Public Properties, Mr. Castleman
 - Old River Tennis Courts. Mr. Klopsch explained that within the next few weeks, the city will sign a contract with the University of Dayton providing shared use of recreation facilities. Oakwood would be granted use of the six UD owned Old River tennis courts and UD would be granted use of Oakwood's Old River Fields. This will be a reciprocal agreement with no cost to either party.
 - Dog Park Improvements. Mr. Klopsch reported that the city has yet to receive any complaints about activity at the park, with only one exception. There was one incident where two dog owners had a minor confrontation. The public safety department addressed the issue and no citations were needed. Mr. Klopsch also explained that staff believes it appropriate to add some additional seating at the park and to plant some trees. These improvements could be done at modest expense.
- MISCELLANEOUS
 - Vectren Update. Mr. Klopsch reported that he met last week with Colleen Ryan, President of Vectren Energy Delivery of Ohio. This is a new position within Vectren. Ms. Ryan asked for the meeting to explain her role and ways in which she could assist Oakwood with issues involving Vectren.
 - Representative Jim Butler. Mr. Klopsch commented that Representative Butler will attend the October 3 council meeting for the purpose of providing an update on state-wide issues.
 - Casual Dress. Mr. Klopsch suggested that the city allow casual dress throughout the year rather than just during the three summer months. Council expressed no objection.

Mayor Duncan asked for a motion to go to executive session for conference with attorney and labor negotiations. Motion by Mr. Castleman, second by Vice Mayor Byington. Upon a viva voce vote, motion passed.

At 7:25 p.m., Mayor Duncan concluded the executive session and adjourned the meeting.

Mayor

ATTEST:

Clerk of Council

MEMORANDUM

TO: MEMBERS OF STAFF
FROM: NORBERT KLOPSCH
SUBJECT: COUNCIL MEETING WORK SESSION MINUTES
DATE: SEPTEMBER 22, 2011

Attached is a copy of the minutes from our most recent council work session. I send this to you for your information and follow through as appropriate. Please see me if you have any questions.

NSK:cg

attachment