

MINUTES
OAKWOOD CITY COUNCIL WORK SESSION
DECEMBER 12, 2011

The council of the city of Oakwood, Ohio, met in a work session on Monday, December 12, 2011 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided. Council members in attendance were Mayor William Duncan, Vice Mayor Steven Byington, Stanley Castleman, Rob Stephens and Anne Hilton; Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques.

Mayor Duncan opened the pre-council work session at 6 p.m. and led a discussion on the following agenda items.

- **STATUS REPORTS.** Mayor Duncan announced that he will present a Proclamation recognizing the 60th anniversary of The Little Exchange.
- **VISITORS.** Mr. Klopsch noted that there are no visitors scheduled for the formal meeting this evening.
- **LEGISLATION.** Council discussed the following ten items of legislation scheduled for presentation at the formal meeting this evening.
 - **ORDINANCE RE: 2012 BUDGET, MR. CASTLEMAN**
 - **SUPPLEMENTAL APPROPRIATION ORDINANCE, MR. CASTLEMAN**
 - **ORDINANCE RE: AMENDMENTS TO CHAPTERS 3 AND 5, MRS. HILTON**
 - **ORDINANCE RE: ADMIN COMPENSATION, MR. CASTLEMAN**
 - **ORDINANCE RE: COURT COMPENSATION, MR. CASTLEMAN**
 - **RESOLUTION RE: GRAPPLE TRUCK, MR. CASTLEMAN**
 - **RESOLUTION RE: REFUSE TOTERS, MR. CASTLEMAN**
 - **FIRST READING OF NOTE ORDINANCE FOR SERVICE CENTER, MR. CASTLEMAN**
 - **FIRST READING OF NOTE ORDINANCE FOR ADMIN FACILITY, MR. CASTLEMAN**
 - **FIRST READING OF NOTE ORDINANCE, LAND ACQUISITION, MR. CASTLEMAN**
- **COUNCIL COMMITTEES**
 - **FINANCE, MR. CASTLEMAN**
 - **2012 Neighborhood Meetings.** Mr. Klopsch noted that work is continuing in preparation for the 40 +/- meetings scheduled to take place between January and June, 2012. Mr. Klopsch also noted that he will deliver the presentation to the Oakwood Rotary Club at the January 27 meeting.
 - **Meeting with School and Library Boards.** A meeting is set for Tuesday, January 17 at 6 p.m. for the purpose of briefing the school and library boards on the upcoming neighborhood meetings.

- PLANNING & ZONING, MR. BYINGTON
 - Pointe Oakwood. Council briefly discussed the progress underway in building homes at Pointe Oakwood. Mr. Klopsch noted that an ordinance will be prepared for presentation at the January 3 council meeting establishing the requirement that building plans be approved by a design review committee prior to submission to Kettering for building permits. Mayor Duncan asked if the developer is still planning to present plan change requests at the March planning commission meeting. Mr. Klopsch responded yes.
- BOARDS & COMMISSIONS
 - MLK BREAKFAST COMMITTEE, MAYOR DUNCAN
 - Mayor Duncan confirmed that the breakfast event will be held at 7:30 a.m. on Monday, January 16. All council, except Mr. Castleman who will be out of town, are planning to assist in serving food. Mr. Klopsch noted that department heads will assist this year in cooking the food.
- MISCELLANEOUS
 - 2012 Bi-Annual Organizational Meeting. Mr. Klopsch mentioned that council will gather for a work session at 11:30 a.m. on January 3 and will then conduct the bi-annual organizational meeting at noon that day. The meeting will begin with election of the Mayor and Vice-Mayor to serve for 2012 and 2013. Mayor Duncan stated his interest in continuing as Mayor. Likewise, Vice Mayor Byington stated his desire to continue as Vice Mayor.
 - Council Committee Assignments. Mr. Klopsch stated that the bi-annual committee assignments would take place on January 3 as well. Mayor Duncan asked if council was comfortable retaining the current assignment schedule. All responded yes.
 - Council Committee Appointments. Mayor Duncan noted that all citizen appointments are ready for presentation at the January 3 meeting except for one additional BRC member. He will ask Ron Guyer to fill this last remaining vacancy.
 - December 20 Meeting with State Officials. Mayor Duncan and Mr. Klopsch explained that they've been invited to Columbus for a meeting with two officials in the Governor's office. The purpose of the meeting is to discuss issues affecting local governments.

At 7:07 p.m., Mayor Duncan asked for a motion to go to executive session for conference with attorney. Motion by Mr. Castleman; second by Mr. Byington. Upon a viva voce vote, motion passed.

As 7:23 p.m., Mayor Duncan concluded the executive session at which time council moved to the formal meeting.

Mayor

ATTEST:

Clerk of Council

MEMORANDUM

TO: MEMBERS OF STAFF
FROM: NORBERT KLOPSCH
SUBJECT: COUNCIL MEETING WORK SESSION MINUTES
DATE: DECEMBER 20, 2011

Attached is a copy of the minutes from our most recent council work session. I send this to you for your information and follow through as appropriate. Please see me if you have any questions.

NSK:cg

attachment