



2012

City of Oakwood
Annual Report



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City Phone Numbers

CITY ADMINISTRATION 298-0600

City Manager
Deputy City Manager
Clerk of Council

POLICE, FIRE & RESCUE

Emergency 9-1-1
Non-Emergency 298-2122

PUBLIC SAFETY DEPARTMENT 298-2122

Public Safety Director
Police and Fire Services
Emergency Medical Services
Public Safety Records

FINANCE DEPARTMENT 298-0402

Finance Director
Assessments
Vital Records
Refuse and Stormwater Billing
Water & Sewer Metering/Billing 298-0400
Income Tax 298-0531

PUBLIC HEALTH 298-0600

INSPECTIONAL SERVICES 297-2920

City Inspector
Permits and Zoning
Pre-Sale Housing Inspections
Property Maintenance Issues
Rental Housing

LEISURE SERVICES DEPARTMENT 298-0775

Leisure Services Director
Health Center
Horticulturist & Smith Gardens
Parks & Recreation Programs
William E. Gardner Pool 297-2933
Leisure Line (Recordings) 297-2935

MUNICIPAL COURT 293-3058

Clerk of Courts
Small Claims Court & Traffic Violations

PERSONNEL/HUMAN RESOURCES 298-0411

PUBLIC WORKS DEPARTMENT 298-0777

Public Works Director
City Engineer
Bulk Pick-ups
Street, Alley, Water & Sewer Maintenance
Waste Collection (Refuse & Recycling)
Water Treatment Plant Information

CITY WEBSITE and FACEBOOK:

www.mvcc.net/oakwood

www.facebook.com/cityofoakwoodohio

OTHER FREQUENTLY CALLED NUMBERS

OAKWOOD SCHOOLS

Board of Education 297-5332
Oakwood High School 297-5325
Oakwood Junior High School 297-5328
Edwin D. Smith Elementary School 297-5335
Harman Elementary School 297-5338
Lange School (Kindergarten) 299-8730

OTHERS

AT&T 1-866-505-1765
Dayton Power & Light 331-3900
Hills & Dales Shelter Rental Info 275-7275
Kettering Inspection Dept. 296-2441
Montgomery County Property Tax Information 225-4326
RTA (Route & Schedule Info) 425-8300
Time Warner Cable 294-6400
Vectren 1-800-909-7668
Wright Brothers Post Office 1-800-275-8777
Wright Memorial Public Library 294-7171



William Duncan
Mayor



Steve Byington
Vice Mayor



Stanley Castleman
Council Member



Rob Stephens
Council Member



Anne Hilton
Council Member

Oakwood City Council

Oakwood is served by a council/manager form of government. Oakwood City Council is comprised of five members who are elected on a non-partisan basis for four-year overlapping terms. The mayor and vice mayor are selected by their fellow council members for two-year terms.

City Council is the policy-making body of the community. Council appoints a full-time professional city manager to implement city policies, enforce ordinances and direct delivery of citizen services. The city manager serves as chief administrative and operating officer of the city.

City Council normally meets in formal session on the first Monday of each month at 7:30 p.m. at the city building, 30 Park Avenue. Meetings are open to the public and citizen attendance is encouraged. These formal meetings are broadcast live on the local cable Government Access channels, (Time Warner Channel 6 and AT&T Channel 99). The meetings are re-broadcast several times during the week or two afterwards (check www.mvcc.net for dates and times). The meetings are also viewable through the city website at: www.mvcc.net/oakwood.

Council also meets in work session typically once each month. These work sessions are held at the city building and normally begin at 5 p.m. on the third Monday of each month. During summer months, council may meet only once per month. The schedule for upcoming Council meetings is posted on the city website (see above). Also available on the website are Council meeting agendas, minutes and legislation.

To help in performing city business, Oakwood City Council relies on the assistance of many Oakwood citizen committees. The current list of council-appointed committees is as follows:

Board of Health

Board of Zoning Appeals

Budget Review Committee

Comprehensive Planning Committee

Environmental Committee

Human Relations Commission

ADA Compliance Committee

Personnel Appeals Board

Planning Commission

Property Maintenance Board

Public Facilities Task Force

Tax/Sewer/Water/Assembly Appeals

Martin Luther King Breakfast Committee

In total, the slate of committees provides opportunities for over 150 residents to be involved in the business of providing local public services. Citizens interested in serving on a committee should contact Lori Stacel, Clerk of Council, at 298-0600 or should send an e-mail to Mayor Bill Duncan at duncan@oakwood.oh.us or City Manager Norbert Klopsch at klopsch@oakwood.oh.us

2012

Message From Mayor Bill Duncan



Dear Friends and Neighbors,

Each year we publish an annual report. It highlights the events of the previous year and informs you about many important community facts and issues. We send the report to every household and business in Oakwood in an effort to share details about what we do and how we do it and to be fully transparent. We hope you take some time to read it and get better acquainted with how our city operates. You should find the report interesting and useful.

2012 marked our 104th anniversary. We incorporated as a village in 1908. We began as the premier residential community in the Dayton and Miami Valley region and truly remain such today. We enjoy this distinction because of our beautiful neighborhoods, our excellent schools and library, unmatched city services, public safety, recreation and leisure; but most of all because of our citizens.

Within this report you will find information about significant events and city projects completed in 2012. Here are a few other highlights:

- ▶ In January, 2012 several hundred people attended the 9th annual Kettering-Oakwood Martin Luther King, Jr. Breakfast.
- ▶ In May, around 700 walkers participated in the 11th Annual Breast Cancer 5K CARE Walk. The event raised over \$16,500 to support a cure for breast cancer.
- ▶ That Day in May, sponsored by the City and the Oakwood Rotary Club, continued the tradition of the pancake breakfast, 5K and 10K runs, community parade, games, rides, refreshments and displays.
- ▶ The Oakwood Historical Society received a 2012 Historic Preservation Award from Dayton History for its preservation of the Long-Romspert Homestead.
- ▶ In September, The Oakwood Sister City Association hosted the 40th anniversary of our twinning with LeVesinet, France, a suburb of Paris. We have two sister cities: LeVesinet, and Outremont, a suburb of Montreal.
- ▶ We were honored as a Tree City USA for the 31st consecutive year and have planted almost 2,700 trees during the 34 years of our Johnny Appleseed program.

While we have much to celebrate and be thankful for here in our special community, we currently face the challenge of finding a way to continue providing comprehensive and responsive city services in a new economic environment. Beginning January 1, 2013, we lost an important source of revenue... the estate tax. That tax represented about 20% of the money required annually to operate and maintain Oakwood; about 20% of the money that paid for city services including police, fire & EMS, street maintenance and city parks and recreation. The City Manager's Message on the following two pages explains what we did over the past year to develop a plan for addressing this challenge and provides information on our proposed solution.

Oakwood has always been blessed with elected leaders who truly believe in community service and who always focus attention on what they believe is best for the entire community. This tradition continues. Councilmember Stanley Castleman completed his ninth year of service and Vice Mayor Steve Byington his fifth. Rob Stephens and Anne Hilton finished their third year in office.

Again, I hope you find time to review this report. If you have any questions about it or about any other issue or aspect of our community, please contact me, any member of City Council, or City Manager Norbert Klopsch.

Sincerely,

A handwritten signature in black ink that reads "William D. Duncan". The signature is fluid and cursive, with the first name "William" and the last name "Duncan" clearly legible.

William D. Duncan
Mayor



Message From City Manager Norbert Klopsch

Dear Fellow Citizens:

It is my pleasure to present the city's 2012 Annual Report. The report includes some general information about each city department followed by a series of questions and answers. The data and narrative will give you a good understanding of the services provided by your city staff. I hope you find this report informative and useful.

As I reflect back on the year I am reminded about many good things that took place throughout our community. Oakwood is a singularly unique and special place in which to live, work, raise a family and retire:

- We have a city where people really care about one another.
- We have a community that truly values important things like education and taking care of property.
- We have citizens who are willing to pay the extra costs to have this special Oakwood community.
- We have citizens who get involved in what we do and in how we do it.
- We are a community that is very generous when it comes to supporting regional efforts and caring for others.

As city manager, one of my primary responsibilities is stewardship of our public funds. Many pages in this report include information about our city finances. Please take some time to read them. You will find details about our sources of revenue and how we use that revenue to provide city services.

Mayor Bill Duncan's message on the previous page mentions that we are currently challenged with finding a way to continue providing comprehensive and responsive city services without the estate tax revenue. The Ohio Legislature eliminated that tax effective January 1, 2013.

The Ohio estate tax had been a source of revenue to pay for local public services for over 100 years. Of the total estate tax collected statewide, 80% was returned to the community in which a person lived at their time of death. For Oakwood and many other Ohio bedroom communities, the tax represented a major portion of the

financial resources needed to provide police, fire & EMS services, and to maintain streets and other public infrastructure as well as parks and public recreation facilities. Our average annual estate tax revenue amounted to \$2.6 million or about 20% of our revenue.

In addition to the estate tax, the state also eliminated about half of the Local Government Fund, a portion of the state sales tax that was for decades returned to cities, villages, townships and counties to pay for local public services.

In response to the significant financial loss, in 2012 Oakwood City Council and I engaged in public dialogue with over 500 Oakwood citizens. During the course of the year, we conducted 28 neighborhood meetings, three town hall meetings and three open house events. The community dialogues:

- 1) informed Oakwood residents about the impact of losing the estate tax and other state funding cuts;
- 2) shared with our residents the options we have in addressing a \$3,000,000 annual shortfall; and
- 3) provided a forum for feedback from citizens that we used to develop a comprehensive strategy to address the financial challenge.

Throughout the course of the 34 meetings, we heard several common themes, most notably:

- ▶ Oakwood residents said repeatedly that they live in this community for a good reason and they truly value the comprehensive and high quality city services and public safety.
- ▶ While recognizing that new taxes and fees must be part of the solution, our residents demand that the city do everything feasible to find ways to continue cutting expenses and become as cost efficient as possible.
- ▶ In considering options for raising fees or taxes, our citizens generally prefer a fee approach. To the extent that services can be paid for through specific fees, that is a preference over general taxing.

2012



With extensive input from these 34 meetings and advice from our 35 member citizen budget committee, we developed a multifaceted plan to address the financial shortfall, a plan that essentially retains our comprehensive city services and ensures that our community will continue to be the most desirable in the Dayton region. The plan was presented to our citizens in October 2012 through a city-wide mailing. It calls for a continuation of expense cuts, new or increased fees and replacement taxes. Two significant fee changes were implemented in January 2013. One involved raising the monthly refuse charge from \$12.50 to \$25 and the other establishing a \$6 per month residential stormwater fee. These two fees, coupled with about \$210,000 in cost cuts, make the refuse and stormwater utilities self-sustaining.

Besides the revenue enhancements, our multifaceted plan includes significant cost cutting, much of which has taken place over the past few years. Most notably,

- ✓ The city cut expenses each of last four years and is making additional cuts this year. Spending in 2012 was about 14% less than in 2008.
- ✓ The city reduced staff by 10% over the past few years, eliminating ten fulltime positions.

Over the past 22 years, Oakwood has been able to provide the finest city services and to maintain our beautiful community without raising taxes. We actually lowered property taxes in 2008 when a 5.5 mill issue expired. The expired tax saved the owner of a \$200,000 home about \$72 per year. We were able to do this by prudently using the estate tax revenue. With a policy recommended by the citizen's Budget Review Committee and approved by City Council, the estate tax was used to cover a portion of our normal operating expenses and also to complete essential facility maintenance and improvement projects at our two primary service delivery centers – the Public Safety/Administration building and the Public Works Center. Additionally, it allowed us to purchase the Old River athletic fields. All three of these major community investments were completed without incurring long-term debt. In fact, our city has

no long-term debt. We have always operated within our means and our goal is to continue doing so.

Historically, Oakwood has been blessed with supportive citizens and elected officials who have been prudent in the use of taxpayer dollars. While no one wants to pay higher taxes, we can not continue providing the array of comprehensive public services without some replacement dollars.

On May 7, 2013, Oakwood citizens will vote on a 3.75 mill property tax. The issue will cost the owner of a \$200,000 home about \$230 per year. You can find additional information about this issue on the Oakwood website (www.mvcc.net/oakwood).

In closing, I again encourage you to read this report. I think it is very important that our citizens understand what we do and how we do it. We have a wonderful city. Our excellent schools, beautiful homes, unmatched community character and ambiance, and neighborly environment are second to none. Although you can point to many features or attributes that make our city special, our most valuable resource is the fine citizens who have chosen Oakwood for the place to live, raise their families and retire.

If you have any questions about this report or have any other issues that you wish to discuss with me, please do not hesitate to call (298-0600) or e-mail (klopsch@oakwood.oh.us).

Sincerely,

Norbert S. Klopsch
City Manager

Building, Zoning, Property Maintenance And Land Use

Here are some key questions and updates on building, zoning, property maintenance and land use issues that we thought might be of interest to our citizens.

Pointe Oakwood hosted the 2012 Homearama Lifestyle Edition. Was the event successful?

The 2012 Homearama Lifestyle Edition was sponsored by the Home Builders Association of Dayton and featured five homes varying in size from 2,100 to 5,000 square feet. The homes were built by three of the areas most recognized custom homebuilders and featured the latest in design, building, technology and landscaping trends. There were more than 8,000 attendees to this 17-day event. To date, three of the five Homearama homes at Pointe Oakwood have sold, three homes are currently under construction and three additional homes are scheduled to get underway during the first half of 2013.



Oakwood Planning Commission and City Council approved plans in 2012 for an assisted living center and a 20-unit condominium project at Pointe Oakwood. When will construction begin on those two projects?

In December, Randall Residence, LLC purchased the 1.6 acre tract of land at the northwest corner of Sugar Camp Circle and Far Hills Avenue and intends to construct an 80-unit upscale assisted living center on the site. Randall Residence, a family-owned company in business since 1975, currently manages six retirement communities in Ohio and Michigan. Designed by local architect Earl Reeder, the assisted living center will provide a full range of senior living options designed to accommodate various levels of care. Construction is scheduled to begin in the first half of 2013 and should be completed in the fall of 2014.

The 20-unit Vista Ridge Condominium project will be located at the northwest corner of Far Hills Avenue and W. Schantz Avenue and features spacious two and three bedroom units – many with views of the Dayton skyline. Construction on two of the four buildings is scheduled to begin during the first half of 2013.



What is the status of the 5+ acre parcel of land at the top of the hill along W. Schantz Avenue between the Sugar Camp buildings and Pointe Oakwood? Wasn't there a proposal to build luxury apartments on the site?

A Cincinnati developer submitted an application last May to amend the approved Sugar Camp/Pointe Oakwood Master Plan for the purpose of constructing a multi-story building that would accommodate 125 luxury apartment units. Although the application was never presented to the Planning Commission for consideration, concerns were expressed by a number of immediate neighbors and other Oakwood citizens about the size of the proposed building, the number of apartment units, and its potential impact on city and school resources. After the luxury apartment application was withdrawn, Oakwood Investment Group solicited and received feedback from the immediate neighborhood for ideas on developing this parcel. However, with construction of the assisted living center and at least two of the four condominium buildings already slated to get underway in 2013, there are no new development plans for the 5+ acre parcel being considered at this time.

Besides Pointe Oakwood, are there any other new single-family homes being built in the city in 2013?

Plans have already been approved for construction of two new single-family homes on vacant lots located on the west side of Far Hills Avenue. In both cases, the owners of the property are already Oakwood residents. Plans are also nearing completion for a third single-family home to be built on the corner of Runnymede Road and W. Thruston Boulevard. The 1960's ranch home which previously occupied the site was demolished in January.



What types of businesses will be located in the new retail center being built at the southeast corner of Oakwood Avenue and Irving Avenue?

Immediately after demolition of the former Routsong Funeral Home was completed last fall, construction began on the new 8,100 square foot retail center. The exterior of the building will have a Tudor appearance with exposed wood, steep rooflines, limestone, brick and stucco. The building also features ample parking, a drive-thru and extensive landscaping. The developer already has a coffee shop tenant secured for the south end of the building and is currently in discussions with a number of other potential users for the remainder of available space. The building is scheduled to be ready for occupancy in the spring.



Oakwood has had a Property Maintenance Code in place since the late 1960's. What are my obligations as a property owner in terms of on-going exterior maintenance?



The city of Oakwood enforces the provisions of the International Property Maintenance Code. In general, property owners are required to keep their premises maintained in a clean, safe

and sanitary condition. Peeling, flaking and chipped paint must be removed and covered with paint or other protective coatings. Roofs must be sound and watertight, and all sidewalks and driveways must be kept in a proper state of repair and free from hazards. All vegetation must be trimmed and may not overhang adjoining properties. During the growing season, grass may not exceed eight inches in height, and during the fall, all leaves must be raked and removed from the premises.

How are Property Maintenance Code violations identified? Are there penalties for non-compliance?

Each spring city staff conducts a street-by-street automobile tour of the entire community and identifies exterior conditions in violation of the Code. In addition to those properties identified by city staff, residents are encouraged to contact the city if they wish to make

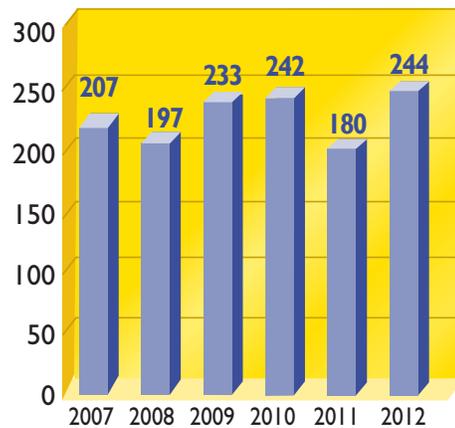
a complaint about a deficient property in their neighborhood. There is also a 15-member citizen Property Maintenance Board which assists city staff by authorizing enforcement actions and acting as an appellant body for the purpose of hearing appeals and variances from the Code.

Property owners who fail to comply with the requirements of the Property Maintenance Code initially receive a letter from the city identifying the violation(s). Property owners are then given a reasonable amount of time in which to correct the violation(s). If the violations are not corrected, and the city has exhausted all other reasonable means to gain compliance, the city may prosecute the property owner through the Oakwood Municipal Court. While a violation of the Property Maintenance Code is considered a minor misdemeanor, each day an offense exists is considered a separate offense and subject to a daily fine.

How many maintenance letters were sent out during 2012? How does this compare with previous years?

In 2012, the city sent out 244 violation letters. By the end of the year, 75% of the violations had already been corrected and most of the remaining property owners had received an extension through May, 2013 to complete the necessary repairs.

Property Maintenance Letters (2007 – 2012)



There is an Ordinance requirement that the city conduct an inspection before a property is sold. Does this requirement also apply to rental units?

Yes. Rental property owners are required to schedule an inspection whenever there is a tenant change. Code violations noted during the inspection must be corrected before the unit may be reoccupied.

What are the requirements for some of the most common home projects?

The following matrix identifies many of the most common improvement projects and whether those projects require a permit or zoning consideration. This list is not intended to be all-inclusive.

	ZONING REVIEW	BZA OR PLANNING COMMISSION HEARING	PERMIT REQUIRED
Air Conditioning/Heat Pump Equipment	Yes	May be needed	Yes*
Arbor or Trellis	No	No	No
Backflow Device	No	No	Yes*
Deck	Yes	May be needed	Yes#
Driveway Apron Replacement	No	No	Yes
Driveway Resurfacing	No	No	Yes
Driveway Replacement	No	No (If no expansion of existing driveway.)	Yes
Electrical Wiring (New, upgrade or renovation)	No	No	Yes*
Entrance Pillars	Yes	May be needed	Yes
Fence	Yes	No	Yes
Flag Pole	No	No	No
Gazebo	Yes	May be needed	Yes*
Garage	Yes	May be needed	Yes*
Greenhouse	Yes	No	Yes*
Hot Tub	Yes	No	Yes
Irrigation System	No	No	No
Landscaping (Plant material only)	No	No	No
New Construction (Room additions or new homes)	Yes	May be needed	Yes*
Painting	No	No	No
Patio	Yes	May be needed	Yes
Play Structure (limited to 12 feet)	Yes	No	Yes
Porch Enclosure	Yes	May be needed	Yes*
Signs (Permanent)	Yes	May be needed	Yes
Roof Shingles	No	No	No (Yes if roof decking is being replaced.)*
New Steps	Yes	No	Yes
Replacement Steps	No	No	Yes
Siding	No	No	Yes* (If the work requires removal of electric meter.)
Sump Pump	No	No	Yes*
Sidewalks – Public	No	No	Yes
Storage Shed	Yes	No	Yes
Swimming Pool	Yes	May be needed	Yes
Walkways (Private)	Yes	May be needed	Yes
Water Heater	No	No	Yes*
Water Softener	No	No	Yes*
Window Replacement	No	No	No

*Permits issued by the city of Kettering.

*Although Oakwood provides zoning review, the permit authorizing commencement of the work is issued by the city of Kettering.

#Kettering issues permits for decks exceeding 200 sf.



How many permits are issued annually for these types of improvements; and what has been the total investment in new construction and renovation during the past five years?

	2008	2009	2010	2011	2012
Driveway, Patio, Sidewalk, etc. projects on Private Property # of Permits Value	152 \$580,248	129 \$488,627	179 \$700,512	129 \$400,015	142 \$629,292
A/C Unit/Heat Pump # of Permits Value	84 \$409,071	79 \$413,788	126 \$605,689	113 \$554,121	87 \$342,137
Fence/Retaining Wall # of Permits Value	66 \$173,231	94 \$246,161	81 \$231,160	79 \$219,388	65 \$176,643
Accessory Structure (Garages, storage sheds, decks, etc.) # of Permits Value	17 \$46,866	31 \$175,600	35 \$198,237	27 \$83,530	18 \$158,048
Residential Addition/Remodel # of Permits Value	61 \$1,682,475	49 \$1,887,895	63 \$2,205,070	58 \$1,932,285	66 \$1,119,372
Residential – New Home Construction # of Permits Value	3 \$2,763,146	1 \$250,000	0 0	5 \$2,272,000	4 1,895,000
Business Addition/Remodel # of Permits Value	9 \$823,100	1 \$20,000	8 \$495,155	5 \$116,800	4 \$591,000
Business – New Business Construction # of Permits Value	0 0	0 0	0 0	0 0	1 \$900,000
All Other Permits/ Value	71 \$712,071	46 \$780,298	18 \$283,305	34 \$312,737	41 \$140,264
Total Number of Permits Total Value	463 \$7,190,208	430 \$4,262,369	510 \$4,719,128	450 \$5,890,876	428 \$5,951,756

In 2013, we anticipate a substantial spike in new residential and business construction values due primarily to the planned construction of a number of single family homes at several sites throughout the community as well as the start of construction on an 80+ unit assisted living center and residential condominiums at Pointe Oakwood.

Public Safety

The Oakwood Public Safety Department is one of only approximately 32 fully consolidated police and fire departments in the country. All of Oakwood's sworn officers are state certified in law enforcement, firefighting and emergency medical services. The underlying strength of the department is that any Oakwood officer responding to an incident is trained in all three disciplines and can take immediate action in providing public safety services.

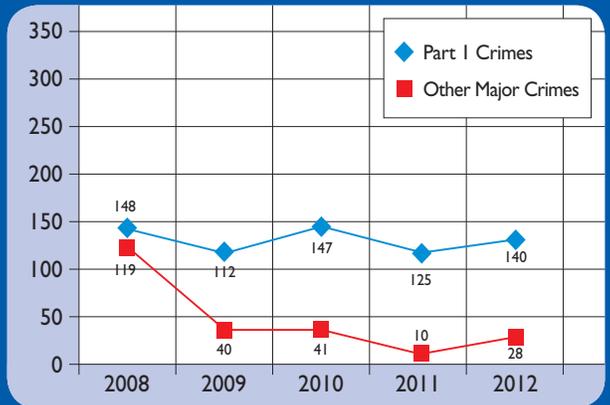
One significant advantage to consolidation is that Public Safety Officers (PSO's) on police patrol are typically the first officer on the scene and can respond very quickly to a fire call and extinguish

small fires even before the fire truck and other firefighters arrive. Another distinct advantage is that the PSO's are trained and equipped to respond to life-threatening emergencies and to take immediate action on any medical situation, even when they are working their police shifts.

Oakwood's Public Safety Department is the second oldest consolidated department in the United States. Formed in 1927, the concept has been successful in providing our citizens with one of the most secure and safe cities in Ohio and an extremely quick and knowledgeable response to any emergency.

What are our crime statistics?

Reporting of crime is categorized into two areas: "Part I" and "Other Major". These categories are defined by the Federal Bureau of Investigation for a uniform consistency in comparison across the nation. A breakdown of each category for 2011 and 2012 is as follows:



CRIME	2011		2012	
	OFFENSES	CLEARANCES	OFFENSES	CLEARANCES
PART I CRIMES				
Criminal Homicide	0	0	0	0
Attempted Murder	0	0	0	0
Rape	1	1	3	3
Robbery	2	1	1	0
Assault	3	1	7	4
Burglary	29	14	10	4
Larceny	88	18	118	21
Auto Thefts	2*	2	1	0
PART I TOTALS	125	37	140	32
OTHER MAJOR CRIMES				
Arson	0	0	0	0
Forgery, Fraud, Counterfeiting	6	5	9	2
Morals	0	0	0	0
Vandalism	0	0	14	2
Narcotics	3	3	4	4
Carrying Concealed Weapon	1	1	1	1
OTHER CRIMES TOTALS	10	9	28	9
ALL MAJOR CRIMES TOTALS	135	46	168	41

* Both vehicles were stolen from Oakwood and recovered elsewhere.



OAKWOOD CRIME DATA & TRENDS 2008-2012

The rate of crime in Oakwood is relatively stable from year to year. In 2012, the Safety Department saw a significant decrease in reported burglaries. Unfortunately, there was a significant increase in the number of reported fraud, forgery, and counterfeiting crimes, mostly in the area of identity theft. Nationwide, identity theft reports increased by over 13% with over 10 million people affected and is the nation's fastest growing crime according to FBI statistics. Identity theft can have devastating consequences for the victim, who may face long hours of closing bad accounts, opening new ones, and repairing wrecked credit records. Any offense should be regarded as one too many in the community. In 2013 the Safety Department will focus on and actively target specific crime prevention in the areas of identity theft and vandalism.

Please explain what constitutes a Part One Crime. What is the Uniform Crime Report?

Part One Crimes are part of the traditional Uniform Crime Reporting (UCR) guidelines. Part One Crimes are defined by the FBI as "Index Crimes". These crimes include Homicide, Sexual Assault, Robbery, Aggravated Assault, Aggravated Burglary, Burglary, Larceny, including Theft from a Motor Vehicle, Auto Theft and Arson. The Uniform Crime Reporting (UCR) Program was conceived in 1929 by the International Association of Chiefs of Police to meet a need for reliable, uniform crime statistics for the nation. In 1930, Congress tasked the FBI with collecting, publishing, and archiving those statistics. Today, the FBI produces several annual statistical publications, such as Comprehensive Crime in the United States, from data provided by nearly 17,000 law enforcement agencies across the United States, including the city of Oakwood.

Who investigates serious crimes that occur in Oakwood? What can citizens like me do to avoid becoming a victim?

The Public Safety Department investigates every reported crime in the city. Serious crimes are investigated by our criminal investigations section. Oakwood has one experienced investigator assigned to handle more complex or significant cases. One additional safety officer assists the primary investigator at times in the handling of criminal investigations. Fortunately, Oakwood has very few violent crimes. Most of our Part I crimes are property crimes, which include thefts from vehicles.

Law Enforcement alone cannot prevent or solve crimes after they occur. To help citizens avoid becoming victims, the department needs every resident to be vigilant and report suspicious persons, activity and circumstances. Whenever in doubt, call the Safety Department. We encourage citizens

to get to know their neighbors and look out for their neighborhood. Know who belongs and watch your neighbor's property when they are away on business or vacations. Use lights inside and outside of your home and consider removing large bushes and shrubs from your exterior that may conceal would-be thieves. If you have an alarm system, use it. Always remove valuables from your vehicles, park in well lighted areas if possible and lock your car doors.

How many investigated crimes are solved?

As shown by the table below, the department 'cleared' an average of approximately 30% of all larcenies that were reported from 2008 through 2012. While this number may seem relatively small, Oakwood Safety Department investigators are more successful than the national average, where only approximately 12% of burglaries are cleared and 22% of larcenies are cleared.

	2008	2009	2010	2011	2012
Total Larcenies	104	88	103	88	118
Clearances*	30	37	40	18	21
Percent Cleared	28.8%	42.0%	38.8%	20.5%	17.8%

Clearance of a crime for reporting purposes does not necessarily mean that an arrest was made or a suspect identified. In certain situations, elements beyond law enforcement's control prevent the agency from arresting and formally charging the offender. When this occurs, the agency can clear the offense exceptionally. Under FBI reporting guidelines, "Clearance" means that the case is no longer under investigation because: 1) an arrest has been made; 2) the case is exceptionally cleared; or 3) the case was unfounded.

Larcenies, especially thefts from vehicles and bicycle thefts, can be difficult to clear. Residents can prevent many of the larcenies in our community by doing the following:

- Locking garages.
- Locking vehicles and removing items of value from vehicles.
- Obtaining bike licenses from the Safety Department and securing bicycles in garages.
- Reporting any suspicious activity to the Safety Department immediately.

TRAFFIC ENFORCEMENT

Patrol visibility and traffic enforcement play a key role in reducing crime, vehicle accidents, OVI, and traffic offenses that often directly or indirectly contribute to vehicle accidents. Studies have shown that active visible patrol is an effective deterrent to many of these problems. Our goal is simple: keep our community safe for residents, pedestrians and motorists and maintain a reputation that Oakwood is a community where traffic laws are enforced and those with criminal intentions should avoid.



Numerous studies have correlated aggressive traffic enforcement programs with a corresponding reduction in traffic crashes that occur in a community. Oakwood's experience for 2012 bears out this tenet. In 2012, Public Safety Officers issued 18% more citations than in 2011 and accidents dropped by 29% over the same period. In 2013, traffic enforcement will remain a cornerstone of the Safety Department's policing philosophy.

Last year, what were the causes of our vehicle accidents?

YEAR	OVI*	ACCIDENTS	INJURIES	DEATHS	CITATIONS
2008	15	193	16	0	1997
2009	13	127	15	0	2434
2010	12	186	14	0	2354
2011	14	186	20	0	2388
2012	16	131	25	0	2837

*Operating Vehicle under the Influence (formerly DUI).

CAUSES	NUMBER OF ACCIDENTS
Assured Clear Distance	21
Failure to Yield	17
Improper Backing	8
Failure To Control.....	26
Inattention	5
Improper Turn	4
Disobey Traffic Device.....	13
OVI.....	2
Snow/Ice	1
Other.....	9
Hit & Run	25
TOTAL.....	131

What do Public Safety Officers do while assigned to patrol duty?

In addition to traffic enforcement, officers also perform vacant house checks, after hours checks on businesses, conduct OVI patrols, respond to citizen calls, perform foot patrols in parks and business areas, conduct crime prevention activities, visit block parties, investigate suspicious individuals and vehicles, make contact with citizens, conduct follow-up investigations on previous complaints, respond to fire and EMS calls for service, direct traffic and monitor school areas.

I have seen a little camera-like antenna on the back of one of our police cars, what is it and what does it do?

The devices you see mounted on the patrol car's trunk are license plate scanners. These small cameras capture license plate images on cars the patrol car passes. The plates are sent to the cruiser's on-board computer and checked against wanted vehicles and persons through the Ohio Law Enforcement Automated Data System (LEADS). Daily the computer downloads updated information with new stolen vehicles and persons with warrants. This technology was provided by a grant from The Department of Homeland Security. Many domestic and foreign based terrorist and criminal enterprise groups have their initial contacts with local, county and state law enforcement. This technology is intended to assist law enforcement in locating, investigating, and arresting individuals who have or are in the process of committing criminal acts.



FIRE

Oakwood citizens and businesses benefit greatly from the fast fire response time - an important advantage of a consolidated Public Safety Department. What is our response time to fire scenes as compared to the ideal national standard of six minutes?

Response	2009	2010	2011	2012	National Standard
Average Engine Response Time to Scene	4.65mins	4.50mins	4.39mins	4.42mins	6 Minutes
Average Cruiser Response Time to Scene	1.95mins	1.64mins	1.71mins	1.68mins	None

What has been Oakwood's fire loss record in recent years?

YEAR	ALARMS RECEIVED	HANDLED BY FIRE CREW	PATROL OFFICERS	FALSE ALARMS	NO DAMAGE	DAMAGE INVOLVED	TOTAL FIRE LOSS
2008	124	108	16	31	81	12	\$94,665
2009	72	65	7	26	39	7	\$205,837
2010	73	61	12	39	30	4	\$6,500
2011	79	70	9	25	48	6	\$164,525
2012	70	-	-	22	45	3	\$153,500

The department continues to maintain an exceptional response time that is well below the national average for the first responding apparatus. The first arriving public safety officer conducts an emergency assessment and requests additional resources when necessary. Small fires can at times be contained by the first arriving officer. Over the past several years the department has taken an aggressive approach to fire training and developed a standardized fire training guidelines manual. Practical application of basic skills and tactics, combined with improved incident management training, allow us to continually improve our overall fire response capabilities.

One change should be noted in the chart above. The Safety Department is no longer differentiating between incidents handled by a "Fire Crew" or "Patrol Officer". In auditing fire reports in 2012, we more closely examined the definition of "Fire Crew" and "Responding Fire Personnel" for reporting purposes to the state. As Oakwood's officers are cross-trained in all three disciplines (Police, Fire, & EMS) there is no longer a differentiation in this category on state reporting and statistical record keeping as all responding officers meet the category and criteria of a "Fire Crew".

What is the primary cause of fires in Oakwood and what steps should citizens take to make our homes less likely to experience a devastating fire?

The primary cause of fires in Oakwood is typically electrical or human factors, such as unattended cooking or combustibles left too close to an ignition source. We recommend that every home have working smoke detectors and Carbon Monoxide detectors. Fire alarm systems are also helpful. Have a multi-purpose fire extinguisher near your kitchen and in other locations if possible. At least one on every floor of the home is best. If you burn a wood fireplace have it inspected regularly for creosote build-up. Many older homes experience a breakdown in the chimney liners that can lead to fires. A chimney inspection can prevent this from occurring. Never use portable heaters in close proximity to combustible materials. Never discard fireplace ashes in anything but a metal container with a lid and place them outside away from the structure. If smoking materials are used inside of a home, use proper containers and disposal methods. Never leave food unattended on a stove.

If a fire does occur, immediately call 911 and get everyone out and away from the structure. Give the dispatcher as much information as possible about the location of the fire and anyone who is unable to exit on their own. Once out, account for everyone and never go back inside. If pets are inside tell the firefighters upon their arrival. Firefighters are trained and equipped to enter into your home for the purposes of rescue if conditions permit.



RESCUE

*How many medic runs do we have in an average year?
Of those runs, what happened to the patient?*

	2008	2009	2010	2011	2012
Total Medic Runs	517	471	429	434	461

ACTION TAKEN	2008	2009	2010	2011	2012
Removed by medic vehicle	441	409	368	373	404
Removed by police cruiser	3	7	3	2	0
Removed by mutual aid*	14	7	0	0	0
No removal**	48	43	57	55	54
Dead on Arrival	11	5	1	4	3

* "Mutual Aid" means we were assisted by medics from another jurisdiction – Kettering is the predominant provider.

** These are patients who did not need to be transported to the hospital. They either received treatment onsite, or refused treatment and transport.

With in-house supervisory staff assistance we were able to continue to keep at zero the number of times we called mutual aid for medic assistance in 2012. By relying on Oakwood staff, response times are kept low, and provide more Oakwood residents with service from their own department.

We continue to provide our emergency medical technicians and paramedics with comprehensive training opportunities to meet

the growing challenges and demands of providing exceptional advanced emergency care to our community. To monitor our service delivery we have a Quality Assurance Committee that is made up of paramedics, command staff and our physician medical advisors. The Q & A Committee looks at medic run reports to assure personnel follow established regional care and treatment protocols. We continually evaluate our training and equipment, and new technology available in the emergency care field.

How quickly do safety officers respond to calls for medical emergencies as compared to the ideal national standard of 4 to 6 minutes for the first unit and 13 minutes for a medic?

MEDICAL RESCUE TIMES	National Standard	2009	2010	2011	2012
First unit on scene	4-6	2.05	2.04	1.96	1.88
Medic response time	13	3.87	3.55	3.58	3.54
Average on-scene time (medic)	None	15.68	16.48	15.71	13.30
Average run time	None	57.76	57.27	56.44	46.56

All time listed in minutes.

TRAINING

How many hours of training are accomplished annually for the department to maintain current certifications for Public Safety Officers?

TRAINING	2008	2009	2010	2011	2012
Police	1249	1369	1952	1963	2012
Fire	1217	1295	979	886	831
Rescue	502	537	448	696	453
Communications/General	40	356	208	90	100
TOTALS	3008	3557	3587	3635	3396

Continuing education and training is critical for Safety Department staff. It is not only a requirement to maintain state certifications, but crucial for organizational development and success. Well trained employees provide superior service and are more efficient and productive. To meet requirements established by the State of Ohio each officer must complete a minimum of approximately 24 hours each in police, fire, and EMS in-service education.

2012



Leisure Services

The mission of the Department of Leisure Services is to enhance the quality of life of Oakwood residents by offering a variety of activities that encourage overall wellness, cultural enrichment and fellowship with neighbors. Its purpose also includes building upon the natural beauty of the city through the improvement, care and maintenance of parks, public gardens, boulevards and rights-of-way.

The department is managed by Carol Collins who supervises a full-time staff of seven and provides oversight to dozens of program leaders, volunteers, seasonal and part-time employees.

When the Department of Leisure Services was created in 1987, its goal was to make each recreation program as self-sustaining as possible. What are the top ten program areas for which fees are received?

	2007	2008	2009	2010	2011	2012
Pool Membership	\$121,113	\$134,797	\$130,670	\$135,774	\$142,596	\$146,918
OCC/Health Center Membership Dues	79,353	84,489	78,378	76,119	70,612	72,326
Sports Activities Fees	43,396	44,880	39,067	40,276	32,930	33,448
Pool Concessions	32,892	32,697	29,873	28,601	25,078	21,884
Dance Classes and Lessons	36,711	38,222	32,521	31,830	35,160	34,375
Old River Rentals	25,950	22,030	23,780	29,650	21,380	22,124
Smith Gardens	20,472	22,385	22,994	23,460	21,620	19,804
Exercise, Fitness Programs	21,340	17,504	16,799	17,167	18,297	22,821
Swim Lessons, Pool Passes	15,125	22,904	21,224	23,125	23,760	24,030
Tumbling, Gymnastics	7,762	6,864	7,572	9,382	6,626	5,062
Other Misc. Programs	69,714	56,329	58,102	67,244	58,141	66,668
TOTAL	\$473,828	\$483,101	\$460,980	\$482,628	\$456,200	\$469,460

To what extent does the General Fund subsidize Leisure Services Programs and how often do we raise our user fees?

The amount of Oakwood tax dollars used annually to help pay for Leisure Services programs is around \$300,000. We evaluate our fees annually and typically raise them every two or three years. In response to the loss of estate tax revenue, we took steps in late 2012 to lower the tax subsidy by about \$60,000. This was accomplished by cutting around \$30,000 in expenses and raising fees by around \$30,000.



The Department of Leisure Services also has responsibility for maintenance of the city's natural areas and boulevards. What is the value of publicly owned trees and what are the annual expenses to maintain and replace them?

Total value of street/park trees	\$16,387,419
Average street tree value	\$2,036/tree
Average park tree value	\$1,749/tree
2012 Expenses:	
Annual Quadrant Pruning Program	\$8,286
Tree Removal and Trimming	\$26,309
Stump Removal	\$7,535
Johnny Appleseed Street Tree Planting Project (city portion)	\$3,408
Community Tree Planting	\$11,251
Emerald Ash Borer Treatment	\$30,000
TOTAL:	\$86,789

What are the major special community events and activities that are coordinated by the Department of Leisure Services?

- Pictures with the Easter Bunny/ Eggstravaganza
- 2 on 2 Basketball Tournament
- Friends of Smith Gardens Perennial Sale
- Spring Health Fair
- New Resident Pancake Breakfast
- That Day in May
- Kite Nite at Old River Complex
- Summer Blanket Concerts Series at Smith Gardens
- Princess Garden Tea Party
- Teddy Bear Picnic
- Pre-School Story Hour at Smith Gardens
- Wii Bowling Tournament
- Orchardly Park Crafts
- Youth Talent Contest
- Friday Night Fun
- Dog Splash at Gardner Pool
- Gingerbread House Class
- Community Photography Contest
- Safety Town
- Community Food Drive
- Ice Cream Social
- Homecoming Hotdog Supper
- Senior Luncheons
- Johnny Appleseed Street Tree Planting Project
- Pumpkin Carving
- ScareCrow Row
- Family Fall Festival
- Fencing Programs
- Candy Cane Hunt
- Letters from Santa
- Mother/Son and Father/Daughter Dances
- Breakfast with Santa
- Lighting up Oakwood
- Holiday of Lights
- Holiday Decorating Event
- Snowman Building at Old River
- Community Book Swap
- Holiday Break
- Family Basketball Tournament
- AARP Driver's Safety Course
- Family Movie Night at Old River
- Self Defense Class
- Orchardly Park Free Crafts



Annual memberships are an important indicator of citizen interest in Leisure Services offerings. How many Oakwood Community Center, Health Center and Pool memberships did we have during 2012 and how does this compare to previous years?

OCC Memberships	2,207
Health Center	334
Pool Memberships	763

Note: We have approximately 9,200 citizens living in Oakwood.

HEALTH CENTER MEMBERSHIPS

Note: There were 6,601 visits to the Health Center in 2012.

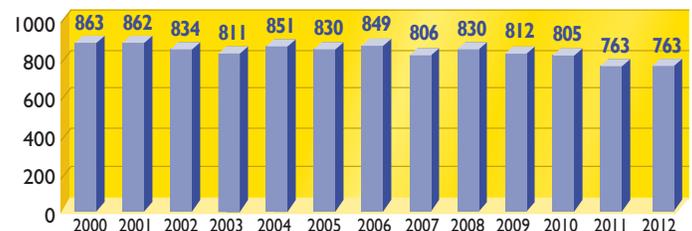


OCC MEMBERSHIPS



POOL MEMBERSHIPS

Note: There were an additional 851 daily passes purchased in 2012. Total visits to the pool in 2012 were approximately 21,551 as compared to 21,999 in 2011.





What are the benefits of purchasing an OCC Membership?

By becoming a member, you are entitled to discounts on a Health Center Membership and the Gardner Pool Membership. It also entitles you to the lowest possible rate offered on all of the classes, sports programs and OCC sponsored events. If you plan on taking classes, enrolling in programs or participating in events, your membership will pay for itself in a short period of time. An OCC Membership is valid one year from date of purchase.

How many people swim at Gardner Pool every season and how many employees does it take to run the pool?

In 2012, there were 21,551 visits to the pool, which is slightly less than the 21,999 in 2011. The figures do not reflect swim lesson or swim team participants. Staff includes a Pool Manager, Assistant Manager, Head Lifeguard, 7 full-time guards, 9 substitute guards, a concession supervisor, 6 full-time concession workers and 3 substitutes. Additionally, the city employs four swim team coaches.

Old River Sports Complex is located off of Far Hills Avenue at 225 Old River Trail. What kinds of activities were held during the year?

Old River Sports Complex is open from early spring through late fall for a variety of activities. Old River Sports Complex is opened 7 days a week in the spring and fall, and 5 days a week in the summer.

The city of Oakwood utilizes the complex for recreational sports and special events. City sponsored spring recreational sports include kickball, coach pitch and tee-ball clinics. City sponsored fall recreational sports include youth soccer for grades 1-6 and preschool outdoor soccer. City sponsored summer recreational events include youth golf, lacrosse, Mini Hawks multi sports camp (baseball, basketball and soccer) and school age multi-sport camp (soccer, football and baseball). Special events include Snowman Building in February, Kite Nite in April. A new event for 2012 was Family Movie night at Old River Sports Complex. Family Movie night was held in cooperation with Wright Memorial Library who provided the movie "Hugo". Around 85 people attended this initial movie night. We look forward to continue these programs as well as adding others.

Oakwood City School's use of Old River Sports Complex is from June to late October for boys and girls High School/Junior High School soccer practice and open fields.

Old River Sports Complex facility is rented to non-city or school organizations. These include: Oakwood United Soccer Club, one large regional area soccer tournament, Dayton Coed Soccer, Dayton Amateur 40+ Soccer, Oakwood Flag Football, Coerver Soccer Camp as well as others. More than 60,000 people attended and utilized Old River Sports Complex for sports and special events in 2012.

In addition, The City of Oakwood also entered into a mutual lease agreement with the University of Dayton for the use of Old River Sports Complex and UD Old River Tennis Courts. The University of Dayton club sports and intermural sports have scheduled access to Old River Sports Complex while the city has exclusive programming rights to the UD Old River Tennis courts. These 6 tennis courts are open to the public for play from April-October.

How many years has the city of Oakwood been a Tree City USA and what is the significance of this program?

The city of Oakwood has been a Tree City USA for 31 consecutive years and was one of the first communities in the Miami Valley to receive this award by the National Arbor Day Foundation. Oakwood meets four major criteria each year to qualify for this national award. They are as follows:

- A city department is designated and responsible for tree maintenance.
- The city's forestry program must have an annual budget of \$2 per capita.
- The city must have in place a tree ordinance.
- The city must sponsor an Arbor Day Observance and Proclamation.

How many trees have been planted through the Johnny Appleseed Street Tree Planting program?

In 34 consecutive years, a total of 2,672 trees have been planted through this project at a total cost of \$309,028. The program is offered each year and includes a 50% discount to homeowners for trees that are planted in the rights-of-way. In 2012, the homeowners cost was \$71 for a 2" diameter tree. A total of 65 trees were planted through the 2012 Johnny Appleseed Street Tree Planting program.

Are there rooms available to rent at the OCC for meetings or parties?

Yes, there are three rooms available to rent: The Great Room, which is perfect for a reunion, reception or large party; the Teen Center, which is just the right size for a birthday party or meeting; and the Large Classroom which can accommodate 10-15 people comfortably for a meeting or presentation. For information on room rentals, please contact the OCC at 298-0775.

What new programs were offered in 2012?

The vitality of the Department of Leisure Services is very important to the community. During the year, the Oakwood Community Center staff added new programs to encourage and increase participation. Some of the added programs were Bike Maintenance & Registration and Family Fun Ride, Camp Oddments, Skyhawks Sports Camp, Pottery Wheel 101, Ultimate Frisbee Clinic, Moo Duk Kwan Martial Arts, Bringing the Family Back to the Table Cooking Classes, Gifts from the Kitchen, Photography and Easy to Make Awesome to Serve Appetizers. Movie Night down at Old River Sports complex was a huge success for the first year and will become an annual event!

How many people attend programs, events and activities at the OCC?

The Oakwood Community Center is a very busy place right in the heart of our city! On average, we hold over 150 classes, programs and community events in which nearly 6,600 people participate annually. Over the course of the year we serve more than 55,000 people at the OCC, over 45,000 people in our beautiful parks, 22,000 people swim at Gardner Pool and over 85,000 play and spectate at the Old River Sports Complex.

What types of fitness classes are available at the OCC?

Together with our fitness instructors, we have developed a diverse selection of exercise classes to fit into your schedule and that will suit your individual fitness level and goals. Classes are available in the mornings and the evenings, and you can register for the whole session or buy class passes to attend on a drop-in basis. We realize that everyone has busy lives, but exercise, health and fitness should be an important part of it! No more excuses! :)

I've heard a little about the Emerald Ash Borer insect. Should we be concerned about it?

Yes. Emerald Ash Borer (EAB) has destroyed millions of ash trees throughout the upper Midwest and it is vitally important that Oakwood does its part in responding to the threat imposed by this insect. Prior to the confirmed discovery of EAB in Huber Heights in July 2007, the city of Oakwood's Department of Leisure Services developed an EAB Management Plan that focuses on trying to preserve the ash trees in the community. The city's tree inventory identifies the ash trees in the city rights-of-way, parks and natural areas. They continue to be monitored and inspected by city staff and the city's tree contractor.

Has the treatment helped?

Yes. To date, the only EAB activity or evidence of the insect in Oakwood has been on private property where no treatment was made.

What are we doing to protect our ash trees?

In 2007, the city treated 102 ash trees in our parks and boulevard areas. In 2008, the city treated 793 trees in the city's parks, boulevards and city rights-of-way at a cost of \$49,563. In 2009, the city treated 888 trees in the city's parks, boulevards and rights-of-way at a cost of \$54,036. The contractor used 6,110 vials of Imicide which is injected directly into the tree. In 2010, the city treated 882 trees at a cost of \$54,990 and in 2011 we spent \$55,350. Additionally, residents were given the opportunity to have private property ash trees treated at the same price that the city paid for treatment of public trees. In 2012, the City treated 438 residential row trees at a cost of \$29,997.

From where does the city get information about EAB?

The city remains in contact with the Ohio Department of Agriculture and the Ohio Department of Natural Resources and receives regular updates on the insect's movement and on new treatments available to combat EAB. As of September 2010, all of Ohio's 88 counties have been quarantined and it is illegal to transport wood across State lines. Wood can be transported in quarantined counties as long as the wood is not transported through a county that has not been quarantined. It is recommended that residents who do not use wood as a primary heat source purchase small quantities through local vendors instead of large quantities that will not be entirely used in one season.

ADDITIONAL COMMENTS

Customer Service

The OCC's brochures are available in PDF form on the City's website, www.mvcc.net/oakwood under "Online Resources" – "Leisure Services". Residents and patrons are able to access our program and events schedule as well as office hours, membership forms and other information online. Brochures are published and delivered to every property owner in April, August and December of every year.

Annual Quadrant Pruning Program

The City of Oakwood takes great pride in its beautiful tree-lined streets. Many of the trees in the tree lawn areas need to be trimmed each year to meet code height limits. The City has contracted with American Forestry Service to provide this tree trimming service at no direct charge to residents. Letters of notification are sent to each household prior to trimming.

Email Distribution List

We know how busy everyone is these days, so the OCC tries its best to keep you in the loop! Sign up today and receive email reminders for our programs and community events. Never miss another deadline! Email the OCC at occ@oakwood.oh.us to have your email added to our list.

Annual Community Book Swap

The annual Community Book Swap was a huge success! We received well over 2,000 books again this year. Residents brought gently used books to the OCC and received a ticket for each book donated. Then, on the day of the swap, they were able to exchange their tickets for new books. This is a great way for people to enhance their home library without spending a penny so start putting your books aside now!

New Resident Breakfast

The City of Oakwood held a new resident family pancake breakfast on Saturday, March 10, 2012 to welcome residents who moved into the community during the past year. 114 people attended this wonderful community event.

Facebook!

In keeping up with the times, the City is now on Facebook! "Like" us on Facebook and keep up to date on all the registration deadlines, programs and events happening at the OCC.

Community Calendar

In an effort to be fiscally responsible as well "greener" to our environment, we did not print our community calendar this year. Instead, the calendar has been uploaded to the city website in two different versions: one that has pictures from the OCC's annual photo contest and the other which is more printer-friendly...with just the months on it. We have still listed all of the information we normally do...school closings, city meetings, special events, library information, basketball and football schedules, etc. because we know many people use this calendar as a vital tool in their everyday life! Please follow the link below to print your calendar:

Full calendar: <http://www.ci.oakwood.oh.us/PDFs/graphicCalendar.pdf>

Printer Friendly version: <http://www.ci.oakwood.oh.us/PDFs/printCalendar.pdf>

Dog Park at Creager Field

The Dog Park at Creager Field was opened in 2011 and has been a great success. The park is available from sunrise to sunset year round. There is a section for large dogs as well as one for small dogs. Residents are asked to please clean up after their pets while using this City facility.

2012



Engineering & Public Works

The Public Works Department responsibilities include:

ENGINEERING: To provide quality professional engineering and surveying in managing, operating and improving Oakwood's infrastructure. This includes development of short-term and long-range capital improvement plans and implementing an annual capital improvement program. Services include project budgeting, design and preparation of construction plans and contract documents, and construction engineering and inspection.

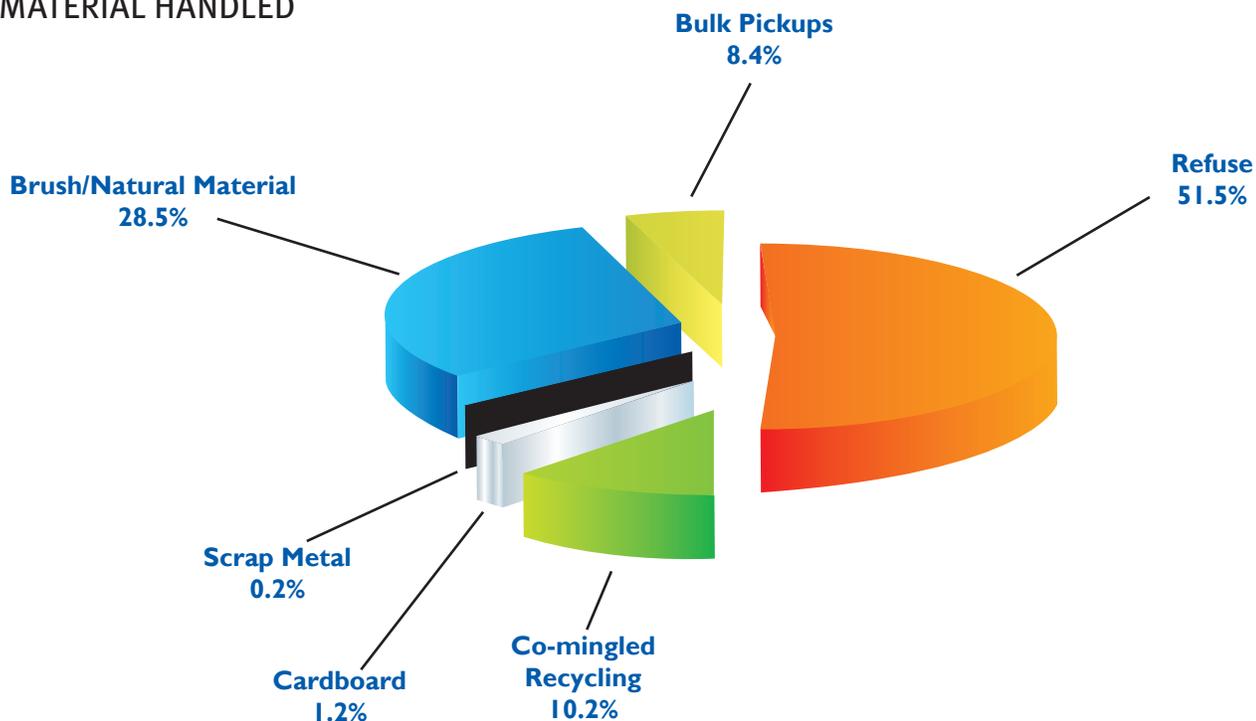
PUBLIC WORKS: To provide the following public services:

- Refuse Program - Includes weekly household waste collection and disposal, a comprehensive recycling program, a bulk pickup program and year around yard debris pickup. Also includes fall leaf pickup and a spring mulch delivery program.
- Roadway Maintenance - Includes routine repair of asphalt and concrete streets and alleys, maintenance of sidewalks and other structures within the public rights-of-way, snow and ice removal, and maintenance of the city's traffic control systems including traffic signals and street signs.
- Utilities - Includes operating and maintaining the city's water production and treatment facilities and the water distribution system, including fire hydrants. Also includes sanitary sewer line cleaning and repair, and storm sewer maintenance.

Kevin Weaver, PE., PS. is director of this department. The department includes an assistant director, two foremen, a water production superintendent, an engineering technician, department secretary, and 23 public works employees.

Weekly refuse collection is one of the primary components of the Public Works Department's service delivery program. What was the mix of our solid waste stream in 2012?

TOTAL OF 5,816 TONS OF MATERIAL HANDLED



Each week refuse, recycling and bulk pickup crews make over 3,200 residential collections, which translates to over 166,000 pickups for the year. With all these stops, how many times last year did service crews miss scheduled pickups?

Misses for the year	
Refuse and Co-Mingled Recycling	197 (Less than 1% of total pick-ups)

COMMENT: In 2012, we had 432 cases of inaccessible trash. These reflect individual reports from our service crews where they could not make pickups due to locked garages, cars in the driveway, locked driveway gates, loose dogs, etc.

Do most Oakwood residents participate in our recycling program?

Yes, they do. However, we believe that many households can recycle more. In other words, we believe that many recyclable items are inadvertently placed in with regular trash.

Another important task of the Public Works Department is to make sure Oakwood streets are free of ice and snow. One way to measure this effort, and the severity of our winters, is to track the tons of salt and overtime used in any one year. What does the data show?

	2008	2009	2010	2011	2012
Tons of Salt	1585	752	1662	1193	589
Overtime hours	1107	497	1176	446	284

Part of the city's snow removal operation includes plowing the sidewalks. The city dispatches sidewalk plowing crews during snowfalls of one inch or more. How long has the city provided this service?

We have plowed sidewalks since 1966, after the completion of major roadway widening improvements to Far Hills Avenue. This plowing is a unique service and is a supplement to property owner work efforts. Residents are ultimately responsible for the safe condition of sidewalks on their frontage and must view the city plowing as a supplement only. The city does not apply deicing salt to sidewalks.

Where does the city get its water?

We have eight water production wells and three water treatment plants. We produced 99.4% of our own water in 2012. The city continues to maintain backup connections to the city of Dayton water system and to the Montgomery County water system. The city's total water use over the past five years looks like this.

Water use	2008	2009	2010	2011	2012
In million gallons	417	410	449	439	466

The total gallons used each year is highly dependent on rainfall levels – this because of all the irrigation water we use. In 2012 our annual average daily water use was 1.274 million gallons. Our single highest daily water use was 2.27 million gallons on September 2.

What is the value of the city's "infrastructure"?

The infrastructure is valued at over \$100 million and consists of:

- Eight water production wells and three water treatment plants.
- A 1.5 million gallon water storage tower and a water distribution system including 44 miles of underground water main pipes and 345 fire hydrants.
- 39 miles of underground sanitary sewer pipes.
- 33 miles of underground storm sewer pipes.
- 51 miles of roadways and alleys, and 53 miles of sidewalks.
- 17 signalized traffic intersections.

What major roadway infrastructure projects were completed in 2012 and what did they cost?

Project	Cost
Curb, Sidewalk and Apron Repair	\$140,000
Concrete Street Repair Project	\$125,000



The city has a five-year capital improvement program that presents projects for consideration in upcoming years. These projects are listed for general planning purposes only. In many cases, the actual project budgeting and construction planning is delayed due to financial constraints and other priorities. What are some street maintenance and repair projects and the anticipated costs?

STREET MAINTENANCE AND REPAIR INFRASTRUCTURE IMPROVEMENTS

Funding	2013	2014	2015	2016	2017	Five-Year Program
Annual Asphalt Pavement Repair	530,000	570,000	450,000	450,000	450,000	2,450,000
Bi-Annual Concrete Street Repair		160,000		160,000		320,000
East Drive Roadway Reconst.			520,000			520,000
Orchard Dr. Parking/Green Space			30,000			30,000
Park Ave. Streetscape - Pavers		30,000				30,000
Park Ave. Streetscape					150,000	150,000
Park Road Reconstruction				300,000		300,000
Sweetwood Lane Reconstruction			150,000			150,000
Thornhill Road Curb Replacement		100,000				100,000
Traffic Signal Head Replacement			20,000			20,000
Woods and Thruston Reconstruction					350,000	350,000
Sidewalk, Curb and Apron	140,000	140,000	140,000	140,000	140,000	700,000
Total	670,000	1,000,000	1,310,000	1,050,000	1,090,000	5,120,000

I've read about Phase 2 Stormwater requirements with which the city of Oakwood must comply. What are they and what can residents do to help?

In March of 2003, the City of Oakwood was required to submit a Stormwater Management Plan (SWMP) to the Ohio Environmental Protection Agency (OEPA). The SWMP is a plan for accomplishing specific goals to limit pollution that enters the region's streams and rivers.

Some of the tasks that the city is completing to meet these requirements include:

- continuing street sweeping operations on a regular basis to keep debris out of the storm sewer;
- dry weather screening of manholes to help identify and eliminate illicit connections;

- mapping of the city's outfalls to rivers and streams;
- controlling construction run-off;
- modifying internal day to day practices to help limit pollution;
- submitting an annual report on the year's activities to the OEPA;
- public participation and communication with residents

Citizens in the community can do some simple things to help prevent pollution to our rivers and streams. Please clean up after your pets because the bacteria from their waste is very dangerous to fish and other wildlife in the rivers and streams. Please do not put oil into the storm or sanitary sewers – 1 quart of oil can pollute 100,000 gallons of water. Please keep plant material (except for leaves during the 10 week collection period in the fall) out of the street as it will be washed into the storm sewers and eventually into the rivers and streams.

COMMENTS AND FUTURE GOALS:

Asphalt Pavement Maintenance Project:

We did not perform asphalt pavement repair contracts in 2012 so in 2013 we will have a larger than normal paving project. The engineering department will explore options to ensure that we are using the most cost effective paving methods available for maintaining our asphalt roadways.

Refuse Update:

In 2013 we will implement changes to refuse operations. These changes will reduce overall program costs and will include some refuse program modifications.

Finance

Our Finance Department provides fiscal oversight to seven broad fund classifications, and manages income tax collection, payroll, water, sewer and refuse billing, accounts receivable and accounts payable.

The finance department is managed by Cindy Stafford, CPA and consists of seven employees. Six are full-time and one is part-time. The finance department prepares the annual budget and monitors all city expenditures.

How is our City budget organized?

Our budget document is organized into seven specific fund classifications as follows: General Fund, Special Revenue Funds, Capital Improvement Fund, Internal Service Funds, Trust & Agency Funds, Enterprise Funds and Service Fund.

The first five (General, Special Revenue, Capital Improvement, Internal Service and Trust & Agency) cover all of our city operations except the water and sewer utilities. We refer to these five as "Non-Enterprise Funds". The sixth (Enterprise) covers all operations relating to our water and sewer utilities. The seventh (Debt Service) accounts for any long-term bond debt. We are pleased to report that the city currently has no long-term bond debt.

How are the Water and Sewer Enterprise Funds different than the Non-Enterprise Funds?

Enterprise Funds are operated like a business, but intended to operate at a break-even point, rather than at a profit. Customers are billed for services provided. Under Ohio law, Water and Sewer revenues cannot be used for any purpose other than to provide water and sewer services to the residents and businesses who use these utilities.

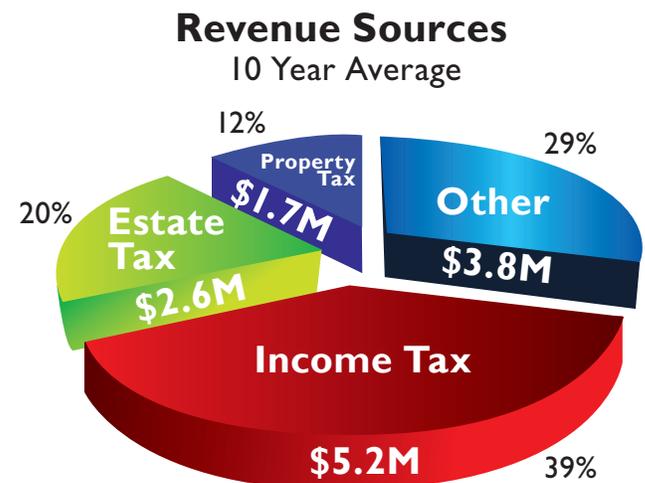
The Non-Enterprise group of funds is comprised of all other funds that provide public services to the community, and may be subsidized in whole or in part by General Fund revenues such as property, income and/or estate taxes. Some examples of services provided by Non-Enterprise Funds are public safety (police, fire and emergency medical services), street maintenance and repair, street lighting, and a portion of the cost to operate the Oakwood Community Center.

How are the Water, Sewer and Non-Enterprise Fund Budgets organized?

From a budgetary standpoint, our Water, Sewer and Non-Enterprise operations are separate and unique. All of the costs involved in producing, treating, storing, distributing and billing for our public water system are paid for by our residents and businesses who use the water. Likewise, all of the costs involved in operating and maintaining our sanitary sewer system and the costs we pay to Dayton and Montgomery County for the treatment of our wastewater are paid for by the residents and businesses who use our sanitary sewer system. None of our general tax dollars (e.g., income tax, property tax, estate tax) are used to pay for any costs related to the water and sewer utilities.

I understand that the city is addressing a major budget shortfall. What is this all about?

The city manager message on pages 6 and 7 explains that the Ohio Legislature eliminated the estate (inheritance) tax effective January 1, 2013 and cut other state funding that for decades provided money to cities to pay for local public services. The pie chart below shows Oakwood's 10-year average annual revenue. With repeal of the estate tax, our city has lost a major source of revenue.



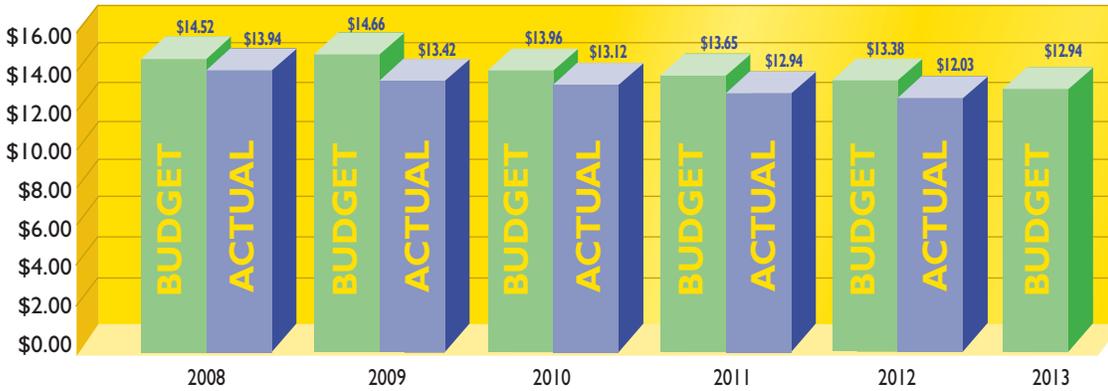
In general terms, our options for addressing this loss are as follows:

- Cut Expenses
- Cut Services
- Raise Taxes
- Raise Fees



Before talking about raising taxes or fees, shouldn't we find ways to cut expenses?

Yes, and that process started several years ago. Over the past five years we have cut expenses by \$1.9 million dollars, a 14% cut in costs.



What is the City's annual budget?

Shown below are the 2013 budget figures.

FUND CLASSIFICATION	ACTUAL BALANCE 01/01/13	EST. REVENUE	EST. EXPENDITURES	EST. BALANCE 12/31/13
NON ENTERPRISE FUNDS FOR PUBLIC SERVICES				
Non-Enterprise	9,245,352	11,367,211	15,336,740(I)	5,275,823
WATER UTILITY				
Water	1,592,288	997,800	1,074,448	1,515,640
SEWER UTILITY				
Sewer	616,271	1,584,500	1,667,199	533,572
SEWER UTILITY				
Stormwater Funds	0	370,000	270,000	100,000

(I) This includes \$2,402,000 to pay off short-term borrowing. The money is coming from a reserve fund designated for this purpose.

	Inside Mill.	Outside Mill.	Total Mill.
Oakwood City Schools	4.72	57.38	62.10
Human Services*	0.00	13.24	13.24
Sinclair Community College	0.00	3.20	3.20
Five Rivers Metro Parks	0.00	1.80	1.80
City of Oakwood	3.58	1.55	5.13
Wright Memorial Public Library	0.00	1.50	1.50
Developmental Disabilities	0.00	0.29	0.29
Montgomery County	<u>1.70</u>	<u>0.00</u>	<u>1.70</u>
Total	10.00	78.96	88.96

*This includes money that goes to support the County Human Services Programs (e.g., ADAMHS Board for Montgomery County, Montgomery County Children Services, Public Health Dayton & Montgomery County).

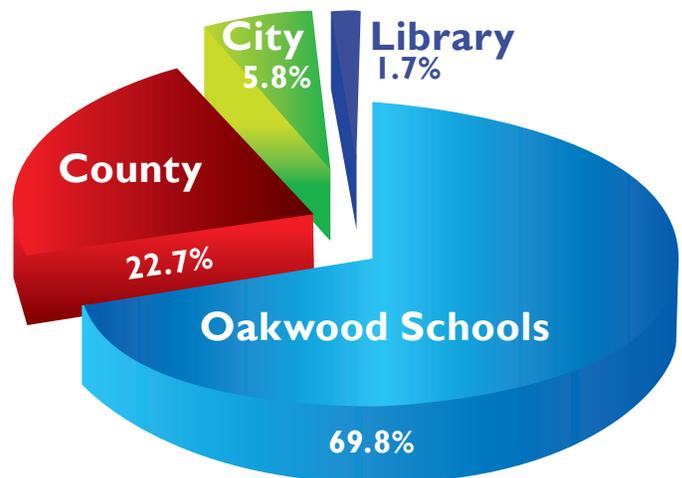
How are my property taxes collected and who receives my residential property tax dollars?

The amount you pay in property taxes is a function of the assessed value of your property and the property tax millage for our city. The residential total effective millage rate for 2013 property tax collections was 88.96, as compared to the 2012 residential total effective millage rate of 88.18. The increase is a result of Wright Library's replacement levy. The total effective millage can be broken into two components, as follows:

Inside millage (non-voted) – the tax rate imposed by governmental bodies without need for vote by its citizens. Inside millage is limited to 10 mills and is divided between Montgomery County, Oakwood City Schools and the city of Oakwood.

Outside millage (approved by voters) – the tax rate proposed by government entities (e.g., county, city, schools, Sinclair; Human Services) and approved by citizen vote.

Property Tax Breakdown



How does the 2013 property tax dollar distribution today compare to the distribution 20 years ago?

Our Oakwood schools currently receive about 70% of the property taxes which is almost exactly the same percentage as in 1992. The most notable difference is the higher amount now going to countywide agencies and lower amount going to the city of Oakwood.

	1992	2013
% Property Tax to City	13.3	5.8
% Property Tax to County	17.3	22.9

How are my property taxes calculated?

Here is the formula for an owner-occupied single-family property:
 Assessed Value of your property x 35% x millage ÷ 1,000 x 87.5%
 = Annual Property Tax

So, if your property is assessed at a value of \$200,000 your annual property tax would be calculated as follows:
 $\$200,000 \times 0.35 \times 88.96 \div 1,000 \times 0.875 = \$5,449$

Your property tax dollars would be distributed as follows:

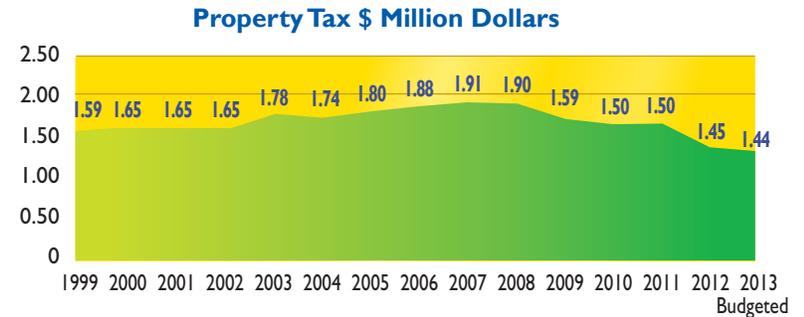
Oakwood City Schools	\$ 3,804
Human Services	811
Sinclair Community College	196
Five River Metro Parks	110
City of Oakwood	314
Wright Memorial Public Library	92
Developmental Disabilities	18
Montgomery County	104
Total	\$ 5,449

Who receives my income taxes?

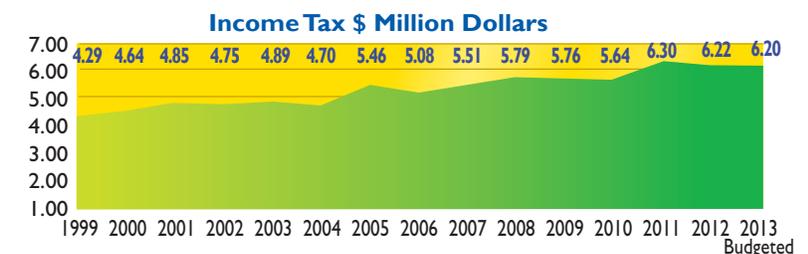
The city of Oakwood has always given full credit for local income taxes paid to the cities in which our residents are employed. As a result, a large portion of the total local income taxes we pay goes to other surrounding communities. For example, Oakwood residents working in Kettering or Dayton pay 2.5% in local income tax, but Oakwood only receives 0.25%. Most of the taxes (2.25%) go to Kettering or Dayton.

Have the property, income and estate taxes that go to the City and pay for city services changed much in recent years?

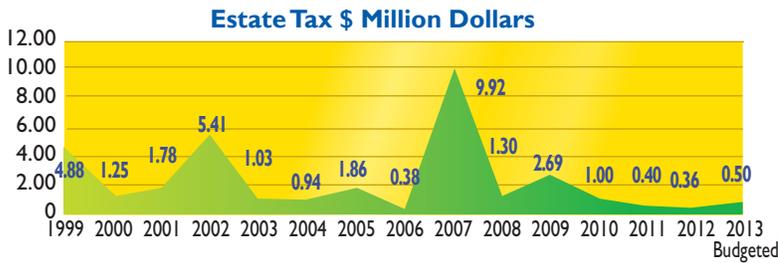
Below is the history since 1999.



- Property reappraisals occur every six years and are updated every three years. The 2011 update reappraisal valuations become effective in 2012.
- 2014 will be the next reappraisal of property values.
- In 2008, the city council voted to allow a 1978 property tax issue to expire, resulting in an overall decrease in revenue.
- The city has not asked property owners for an increase in voted property taxes for city services since November, 1991.



Our income tax receipts have generally seen steady growth over the years. However, economic conditions resulted in a slight decline in 2009 and 2010. The improving economy and a significant past-due tax collection in 2011 resulted in increased revenues. We have not raised our income tax rate since 1984.



As you can see from the graph above, annual estate tax revenue represented a significant financial resource. Our estate tax receipts over the 14-year period from 1999 through 2012 average \$2.4 million per year. Estate tax has been a source of revenue to pay for local government services since 1893. On June 30, 2011, Governor John Kasich signed H.B. 153: The 2012/2013 Biennial Budget Bill. Within that bill was a provision to totally eliminate the estate tax effective January 1, 2013. This action has drastically reduced financial resources for Oakwood and for hundreds of Ohio cities, villages and townships.

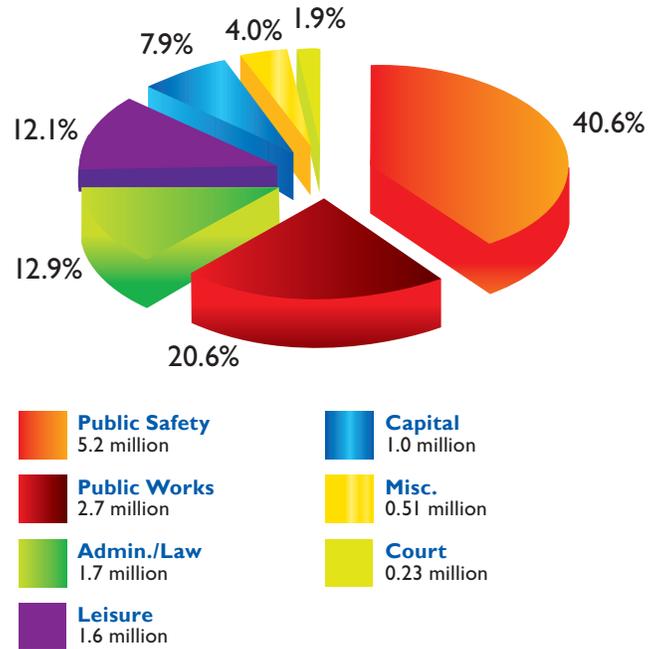
What has been our rate of growth in spending over the years?

In 1991 we spent \$7.9 million in providing city services. In 2012 we spent \$12.0 million. This represents 2.0% rate of growth. This is less than the average annual CPI (inflation) of 2.5% during this twenty-two year time period.

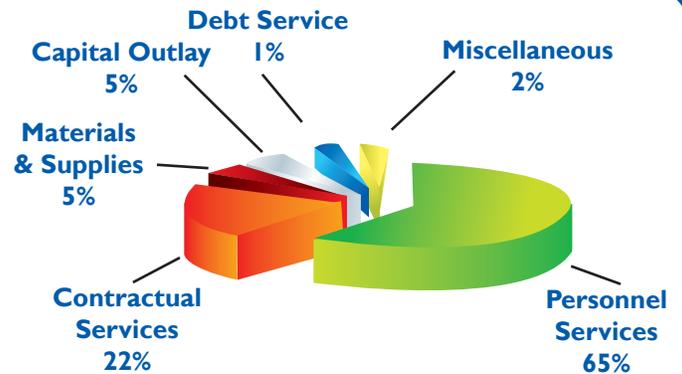
What do we spend our money on?

We spend the largest portion on delivery of public safety services followed by public works. Our public safety department is recognized as the finest in the area and the services offered by our public works department are the most comprehensive and responsive around.

2013 Total Budget \$12.94 million



What are the different categories of expenditures incurred by the City, and what percentage of the total was expended in each category for 2012?

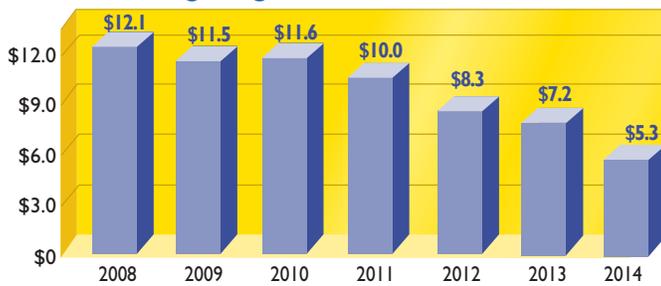


What have been our beginning year fund balances over the past seven years and what is the projected balance on January 1, 2014?

Shown below are our beginning year fund balances since 2008. These figures do not include the cash we had on hand to cover the city's short-term debt.

As reflected, the balances have dropped. In 2009 we received about \$2.7 million in estate tax which accounts for the stability that year. In 2008, 2010, 2011 and 2012 we received smaller amounts of estate tax which resulted in the drop of fund balances.

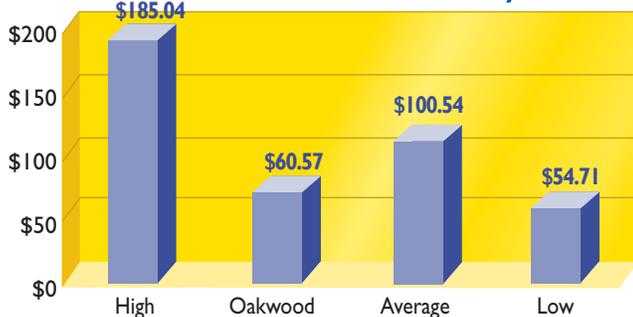
Beginning Year Fund Balances \$Millions



How do our water and sewer rates compare to those in other Miami Valley communities?

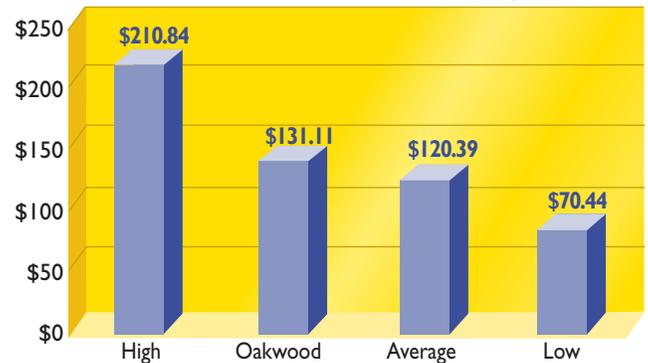
Based on the 2012 rate survey, our water rates are the 5th lowest out of 66 jurisdictions. We have not raised water rates since 1994 and will not raise them in 2013.

Annual Water Rate Survey



Our sewer rates rank 47th lowest out of 63 jurisdictions. Unlike our water system which is 100% run by Oakwood, about 75% of our sewer operation (i.e., the wastewater treatment) is contracted. We use Montgomery County and the city of Dayton wastewater treatment plans and must pay County and Dayton rates.

Annual Sewer Rate Survey



Does Oakwood offer a paperless way to pay the monthly water/sewer/refuse bill?

Yes and there is no charge to participate in either the E-Statement or autopay programs. As the City continues to look for ways to cut costs, we encourage residents to utilize paperless options for both receiving and paying the monthly utility bill. Residents can register via the city's website at www.mvcc.net/oakwood to have your monthly utility bill e-mailed directly to you. The process is quick and easy; just click on the "On-line E-Statement" link under the Water/Sewer/Refuse Department tab. To register you will need your Oakwood water/sewer/refuse account number (printed on your monthly statement) and a valid e-mail address.

Direct and automatic payment of your monthly utility bill through an ACH (Automatic Clearing House) is also a simple process. Complete a "utility bill authorization form" (available at the City Building or on the City's website under the Water/Sewer/Refuse Department tab). The completed form will authorize the City to process a withdrawal from your bank account in the amount of our current net bill on the net due date each month. You will still receive an invoice either by email (E-Statement) or regular mail.





Does Oakwood invest the money it holds in the fund balances?

Yes, most of it. We keep all dollars not immediately required for cash flow safely invested. All investments are guided by an investment advisor and are overseen by the City Manager and Finance Director. Our investment protocol is governed by city ordinances which encompass a philosophy of protecting principal first and maximizing return second.

A few years ago Oakwood began accepting credit cards as payment for various non-OCC related fees and services (e.g., water bills, sewer bills, refuse bills, taxes, etc.). How does this work?

Effective January, 2006, the City of Oakwood partnered with a firm by the name of Official Payments Corporation to provide this convenient service to its citizens. Credit card payments can be made by calling 1-800-272-9829 or by logging on to the website www.officialpayments.com and providing the requested information. A convenience fee will be added by Official Payments Corporation for providing this service. The user fee is required in lieu of the city using general tax dollars to provide this service. The Oakwood Community Center continues to accept traditional credit card payments as they have in the past; their system is not affiliated with Official Payments Corporation. As Community Center fees are structured to accommodate credit card transaction fees, no convenience fee is added to charges made for Oakwood Community Center membership dues, programs or classes.

Do we have short-term debt?

At the close of 2012, we held \$942,000 in short-term debt for public facilities (the Public Works Center and Administration/Safety Building) and \$1.46 million for the Old River Sports Complex acquired in 2006. Both debts will be repaid in March 2013 with dollars saved in the Public Facilities Fund.

Do we have long-term debt?

Remarkably, the city does not carry any long-term debt. For decades, Oakwood city leaders have prudently managed our city and avoided long-term borrowing. As a result, our annual budgets are void of any debt service obligations.



COMMENTS AND FUTURE GOALS:

Financial Software and Departmental Procedures

During 2010, we began testing and implementation of new municipal software. We anticipate the implementation to be completed during 2013. In conjunction with the implementation of the software, the finance department will begin multi-year project to update and document all policies and procedures for each major job function.

Finance Department Payment Options

During 2013, we will review the current customer payment options for tax and utility. We will explore alternatives to allow more options to make payments to the City.

Legal Affairs

Oakwood's Department of Law is headed by our Law Director and City Attorney, Robert F. Jacques, Esq., who oversees and coordinates all legal affairs for the city. Mr. Jacques provides most of the city's legal representation in-house as the city's chief legal officer, supplemented by outside counsel as necessary.

The office of the City Attorney is established under Oakwood's Charter, which was approved by our citizens on May 3, 1960, and last amended at an election on November 8, 1988. The Charter provides that the City Attorney shall serve as the Director of the Department of Law. Chapter 127 of the Administrative Code of Oakwood sets forth the City Attorney's duties and specifies that he or she is accountable to the City Manager and to the City Council.

The legal services of Oakwood's Department of Law fall into three main categories:

General Legal Counsel: As the city's general counsel, the Department of Law is responsible for advising City Council, the City Manager, municipal boards and commissions, and the administrative officers and departments on relevant issues of current and emerging law. In addition, the Department of Law drafts and reviews legislation, contracts, deeds, and other legal documents, and represents the city in litigation and transactional matters.

Prosecution: The Department of Law is responsible for prosecuting charged violations of municipal ordinances and state laws in Oakwood Municipal Court, including criminal, traffic, and parking offenses. As a related function, the Department provides training to the Oakwood Public Safety Department on matters relevant to effective law enforcement, and to the personnel of Oakwood Municipal Court on procedural and substantive legal matters.

Tax Collection: Working closely with the city's Department of Finance, the Department of Law assists with the collection of delinquent municipal taxes. In that capacity, the Law Director advises the Department of Finance in its pre-litigation tax collection efforts, and when necessary, files suit and enforces court judgments against delinquent taxpayers.

Can the City Attorney advise a citizen with regard to matters involving the city of Oakwood or decisions made by the Council?

No. The City Attorney's role is to advise city officials as they perform the duties of their public offices. The City Attorney does not represent any individuals of the public, nor does he represent city officials in personal matters. The City Attorney is a resource for the members of Council and for city officials in the course of performance of their official duties. As such he renders legal opinions on matters of interest to the Council and/or to city officials.

What is the significance of the Charter of the city of Oakwood?

Article XVIII, Section 18.07, of the Ohio Constitution was adopted in 1912, and is known as the "home rule amendment." It was intended to free municipalities from control of the Ohio General Assembly and state officials, thereby allowing municipalities to exercise local self-government. This is done through adoption of a charter, which provides for the structure and organization of municipal government.

The charter of a municipality is essentially the "constitution" of the city or village and sets forth the framework under which it will operate. It designates the distribution of power and duties of elected and appointed officials, boards and commissions, and city officials and citizens.

The city of Oakwood has chosen a council-manager form of government. The council has the power to adopt ordinances and resolutions, make certain appointments, and exercise related powers. The mayor, who is a member of the council, presides at council meetings and is designated as the ceremonial head of the city, without power to exercise individual administrative or executive authority. The mayor has one vote, as do each of the four other council members.

Executive and administrative authority is vested in the city manager, who is appointed by a majority vote of the council. The city manager is responsible for faithfully executing and implementing the ordinances and resolutions enacted by the council. All other employees of the city report to the city manager, who oversees the performance of all of their job functions.

What is the difference between a resolution and an ordinance?

According to the Charter of Oakwood, an ordinance is required for all actions which are of "a general or permanent nature" or for "granting a franchise, or levying a tax, or appropriating money, or contracting an indebtedness to be evidenced by the issuance of bonds or notes, or for the purchase, lease or transfer of public property."

A resolution is an enactment by the council that does not fall into any of the above listed categories and that addresses a matter which does not apply to the general population and is of a temporary or short-term duration. An example of a resolution is an authorization for the city manager to enter into a contract for a specified project or purchase.

Are the procedural requirements for enactment of an ordinance and resolution the same?

No. An ordinance is required to be introduced at two separate meetings, unless an emergency is declared or three-fourths of the council members vote to dispense with the second reading. In contrast, a resolution is introduced and voted on at a single meeting. A resolution takes effect immediately upon passage.

As a general rule, ordinances do not go into effect until thirty days after passage. However, certain ordinances go into effect immediately upon enactment:

- those declared to be an emergency;
- those providing for appropriations;
- those which are intended to raise revenue; and
- those intended to make public improvements which are petitioned for by the owners of a majority of the foot frontage of property befitted and specially assessed for the cost thereof.



Municipal Court

The Oakwood Municipal Court was established on January 1, 1934. Its authority is derived from section 1901.01 of the Ohio Revised Code and its territorial jurisdiction coincides with the corporate limits of Oakwood. The court's mission is to provide high quality and courteous services to the litigating public. It is charged with deciding cases fairly and will impose meaningful sentences in criminal/traffic cases.

Judge Robert Deddens is serving his fourth and final six-year elected term as Municipal Judge. His responsibilities as Judge include appointing and supervising a full-time Clerk of Courts who in turn supervises a part-time Clerk. A part-time Bailiff is employed to serve subpoenas and eviction notices, and to immobilize vehicles.

What is the authority of our municipal court?

Like all municipal courts, Oakwood court has authority to conduct preliminary hearings in felony cases and has jurisdiction over traffic and non-traffic misdemeanors. The court also has limited jurisdiction in handling civil cases in which the amount of money in dispute does not exceed \$15,000 and in handling small claim cases in which the amount of money in dispute does not exceed \$3,000.

What are the court hours of operation?

The court is open to the public Monday through Friday, 8:30 a.m. to 4:30 p.m. Non-jury, criminal and traffic proceedings convene at 8:30 a.m. on Thursdays of each week. Jury trials are scheduled every other month throughout the year as needed. In addition, the judge is on call for the purpose of conducting criminal arraignments when called upon to do so by public safety officers. Civil proceedings commence at 1:30 p.m. on Thursdays of each week.

What is the process used by the court in dealing with serious criminal and traffic cases?

When a person is arrested and charged with committing a serious crime or a serious traffic offense, the police officer notifies the court which immediately schedules an arraignment to set bail. Arraignments are held anytime day or night, on short notice. The judge meets with the officer and defendant promptly after the arrest. This reduces police time and the cost of housing and monitoring prisoners. It also ensures that the prisoner is not unnecessarily jailed pending trial. Prisoners who do not make bail are transported to the county or Kettering jail.

Does Oakwood have a jail?

Yes, and it includes two cells. However, our jail is classified as a Temporary Holding Facility ("THF") meaning that we may only incarcerate a prisoner for a maximum period of six hours. Given the availability and close proximity of the County jail, and Kettering jail for male prisoners, this THF meets our needs.

When a person pays a traffic citation for a violation of a city ordinance, how much of the fine and court costs go to the state and how much goes to the City and County?

	COURT COSTS	CRIMINAL TRAFFIC/FINES	SEAT BELT FINES	COURT COST SEAT BELTS
(Court Costs are currently \$84 or \$89 for moving violations)				
State	44% (approx)	0%	100%	29% (approx)
County	0%	25% (approx)	0%	0%
City	56% (approx)	75% (approx)	0%	71% (approx)

- Effective September 29, 2008 an additional \$10 was mandated by the State for all moving violations. (The \$10 is distributed at \$6.50 to the Drug Enforcement Fund and \$3.50 to the State Alcohol Treatment Fund).
- A \$24 court cost going to the State are for the Innocent Victims of Crime Fund and the Public Defender Fund.
- Fines for violation of state codes are paid to the County Treasurer while fines for violation of Oakwood ordinances are paid to the City.
- Effective October 16, 2009 an additional \$5 court cost was mandated by the state for an Indigent Alcohol Treatment Fund on all moving violations.

Do we have jury trials in Oakwood?

Yes. When a defendant requests a jury trial, the Clerk of Court on behalf of the Court summons eighty residents from the city of Oakwood to report as prospective jurors. From those who report, eight jurors and one alternate are selected for the actual trial. No jury trial in the last 16 years has lasted more than one day. Jury trials are typically scheduled on Fridays. Jury trials are not permitted for minor misdemeanors (such as a speeding ticket) when jail is not a possible sentence.

What are some of the legal requirements that affect jury duty?

Ohio law dictates the circumstances under which a prospective juror may be excused. The circumstances include:

- A physical or mental condition which must be supported by a physician's documentation.
- If a person can demonstrate that jury service would cause "extreme undue physical or financial hardship."
- The person is over 75 years of age and would like to be excused.

A person may be permanently excused if the judge determines that the underlying grounds for being excused are of a permanent nature.

The law also:

- Provides for a minimum fine of \$100 for failure to appear for jury service.
- Prohibits employers from taking disciplinary action that could lead to the discharge of any permanent employee as a result of being summoned to serve as a juror, and
- Prohibits employers from requiring employees to use vacation or sick leave for time spent on jury duty.

Parking Tickets Fines

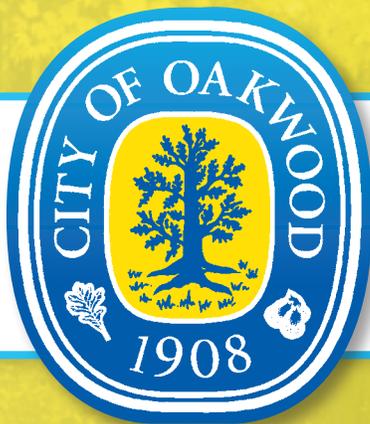
Parking ticket fines are \$30 if paid within 72 hours. The fines double after 72 hours, not counting weekends or holidays to \$60. The handicap parking fine is \$250.



CITY OF OAKWOOD VISION STATEMENT

It is City Council's vision of the city of Oakwood to continue its heritage as a premiere residential community:

- Where citizens know and respect one another.
- Where principal emphasis is placed on neighborhood, schools, responsive city services and parks.
- Where citizens contribute to and benefit from strong, responsible stewardship of community resources.
- Where a responsible citizenry helps establish and follows community standards that preserve the quality of individual and community property.
- Where residents feel comfortable and secure in their homes as they move about the community.
- Where education is a vital community tradition.
- Where viable business and professional enterprises are clearly compatible with residential living and not in conflict with the residential integrity of the community.
- Where citizen participation is valued and encouraged to give definition to the high expectations to the community and its residents.
- Where Oakwood benefits from the involvement of its residents and employees in a variety of regional, business, cultural and governmental activities.



30 Park Avenue
Oakwood, Montgomery County
Dayton, OH 45419