

**MINUTES**  
**OAKWOOD CITY COUNCIL WORK SESSION**  
**JULY 15, 2013**

The council of the city of Oakwood, Ohio, met in a work session on Monday, July 15, 2013 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided. Council members in attendance were Mayor William Duncan, Vice Mayor Steven Byington, Stanley Castleman, Rob Stephens and Anne Hilton; Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques. Also attending were Oakwood residents Robert and Sheilah Conard and Pat Searcy.

Mayor Duncan called the pre-council work session to order at 6:30 p.m. and led a discussion on the following agenda items:

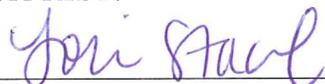
- **STATUS REPORTS:** Mayor Duncan noted that there are no status reports scheduled for the formal meeting this evening.
- **VISITORS – EXCHANGE STUDENTS FROM LE VÉSINET, FRANCE:** Mr. Klopsch noted that the four students had intended to be present at the formal meeting tonight but decided to forgo it as they were enjoying a day at Kings Island.
- **PUBLIC HEARING ON SAXBYS APPEAL:** Council discussed the process to be used at the formal meeting in hearing an appeal by Saxbys of the Planning Commission's denial of an early morning opening. Council members Castleman and Stephens departed the room for this discussion as they have conflicts of interest.
- **LEGISLATION:** Council discussed the following two ordinances to be introduced at the formal meeting this evening:
  - Ordinance to repeal Chapter 145, Contracts and Purchases, and to adopt new Chapter 145, Purchases and Contracts, to clarify various provisions and to provide that formal competitive bidding procedures shall be utilized when the cost exceeds \$50,000.
  - Ordinance to repeal existing Chapter 733, Peddlers and Solicitors, of the Oakwood Business Regulations Code and to adopt a new Chapter 733, Peddlers and Solicitors.
- **COUNCIL COMMITTEES**
  - **PUBLIC PROPERTIES, Mr. Castleman.**
    - **Acorn Bikeway:** Mr. Klopsch explained that the new public bikeway on the east side of Acorn Drive is nearly completed. It was paved last week and will be open to the public very soon. The city of Dayton has requested that Oakwood accept responsibility for general maintenance of this bikeway between Irving Avenue and Shroyer Road. Mr. Klopsch explained that it will likely involve significant time and expense. However, if Oakwood refuses to accept that responsibility, the path may not be maintained to the standard that Oakwood might desire. Vice Mayor Byington asked that Mr. Klopsch estimate the possible annual maintenance cost. This issue will be discussed again at the August 5 work session.

- PUBLIC UTILITIES/WATERWORKS/SEWER, Mr. Castleman
  - Yard Debris: Mr. Klopsch explained that staff is closely monitoring the impact of changing from a bi-weekly to monthly pick-up schedule. The city is aggressively enforcing the prohibition on placing yard debris in the street and expects that, over time, there will be noticeable improvement. The biggest challenge is to have citizens begin placing the yard debris just a day or so before their scheduled pick-up, rather than whenever they do yard work. Mr. Stephens suggested that the city consider returning to a bi-weekly pick-up schedule during peak yard maintenance periods. Vice Mayor Byington stressed the importance of the expense cuts and questioned whether variance from the monthly schedule was prudent. This item will be discussed again at the August 5 work session.
  - Roll Waste Containers: Mr. Klopsch explained that letters to 480 Oakwood residents abutting alleys will be sent this week...this to inform them of the transition from normal 35-gallon trash cans to a single 96-gallon roll waste container. The transition will occur within the next 4 to 6 weeks. At the same time, the city will implement the three can limit for normal weekly household refuse. The end objective is to improve refuse collection in the alleys and to increase the amount of residential recycling city-wide.
  
- STREETS & ALLEYS, Mr. Stephens
  - 2013 Asphalt Paving Project: Mr. Klopsch reported that staff is still working on a plan for awarding the 2013 project. Since the two lowest bidders were significantly above the engineer's estimate, Mr. Klopsch is implementing the informal competitive procedures, as authorized by the Contracts and Purchases code to obtain the best contract for the city. This will involve meeting with the two bidders, who were the only bidders for the project, and asking them to resubmit prices.
  
- MISCELLANEOUS
  - Website and Facebook: Mr. Klopsch explained that MVCC is working on a new city website and that it should be ready and available for review within the next month or two. He also noted that the current website is updated almost daily and includes a direct link to the city's Facebook page.

There being no other business, Mayor Duncan adjourned the pre-council work session at 7:24 p.m. at which time council moved to the formal meeting.

  
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Mayor

ATTEST:

  
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Clerk of Council