

CITY OF OAKWOOD
STATE OF OHIO
DECEMBER 9, 2013

The Council of the city of Oakwood, State of Ohio, met in a work session at 6:30 p.m. in the conference room of the city of Oakwood, 30 Park Avenue, Dayton, Ohio, 45419. Council then met in a regular session at 7:30 p.m., in the council chambers of the city of Oakwood.

The Mayor, Mr. William Duncan, presided, and the Clerk of Council, Ms. Lori Stacel, recorded. Mayor Duncan opened the meeting by asking all present to participate in the Pledge of Allegiance.

Upon call of the roll, the following members of council responded to their names:

MR. WILLIAM D. DUNCAN PRESENT
MR. STEVEN BYINGTON PRESENT
MR. STANLEY CASTLEMAN PRESENT
MR. ROBERT P. STEPHENS PRESENT
MRS. ANNE S. HILTON PRESENT

Officers of the city present were the following:

Mr. Norbert S. Klopsch, City Manager
Mr. Robert F. Jacques, City Attorney
Mr. Jay A. Weiskircher, Assistant City Manager
Mr. Kevin Weaver, Director of Engineering and Public Works
Mr. Alex Bebris, Director of Public Safety
Mrs. Cindy Stafford, Finance Director
Ms. Lori Stacel, Clerk of Council

Mrs. Hilton advised Council she had read the minutes of the November 4, 2013 regular and work sessions of Council and November 18, 2013 work session. Mrs. Hilton reported she found the minutes correct and complete. Therefore, it was moved by Mrs. Hilton and seconded by Mr. Castleman that the minutes of the sessions of Council aforementioned be approved as written and the reading thereof at this session be dispensed with. Upon a viva voce vote on the question of the motion, same passed unanimously and it was so ordered.

Mayor Duncan reported that the Public Works Labor Agreement legislation item will not be presented because there are still some unresolved issues.

STATUS REPORTS

Mayor Duncan provided an update on House Bill 5. He reported that there hasn't been a lot of activity since the bill passed out of the House in November. He shared that the bill was supposed to go the Senate Ways and Means Committee; however it was sent to the Senate Finance Committee instead and hearings are anticipated for January or February of 2014. Mayor Duncan added that he is still unclear of whether the bill will pass in existing form or if amendments will be made. Over the past four weeks the city of Dayton, city of Newark and city of Lyndhurst passed resolutions opposing HB 5. Mayor Duncan shared that the Miami Valley Regional Planning Commission (MVRPC) which represents numerous cities and townships in a five county area in southwest Ohio also announced opposition to House Bill 5 in its current form. Mayor Duncan added that he will continue to provide updates on this legislation.

VISITORS – None

LEGISLATION

ORDINANCE

BY MAYOR DUNCAN NO 4781

TO AMEND EXISTING SECTIONS 148.08, *DUTIES AND POWERS OF THE TAX ADMINISTRATOR*, AND 148.10, *INTEREST AND PENALTIES, OF THE OAKWOOD ADMINISTRATIVE CODE, TO IMPOSE A NON-FILING PENALTY UPON INCOME AND WITHHOLDING TAX RETURNS FILED AFTER THE DUE DATE AND TO CLARIFY THE UNDERPAYMENT PENALTY.*

A copy of the ordinance, having been placed on the desks of each member of Council prior to introduction, was read by title.

Mayor Duncan explained that this ordinance was introduced with a 1st reading at Council's last meeting. He shared that it does two things:

Upon call of the roll on the question of the motion, the following vote was recorded:

MR. WILLIAM D. DUNCAN YEA
 MR. STEVEN BYINGTON YEA
 MR. STANLEY CASTLEMAN YEA
 MR. ROBERT P. STEPHENS YEA
 MRS. ANNE HILTON YEA

There being five (5) yea votes and no (0) nay votes thereon, said resolution was declared duly passed and it was so ordered.

ORDINANCE

BY MR. STEPHENS

NO 4782

TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF OAKWOOD, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2014.

A copy of the ordinance, having been placed on the desks of each member of Council prior to introduction, was read by title.

Mr. Stephens explained that this is our annual budget ordinance, which appropriates the city's funding for 2014. This ordinance is required under Section 6.05 of the City Charter and, when adopted, provides formal authorization to the city manager to spend public dollars in providing city services.

Mr. Stephens shared that the 2014 budget reflects non-enterprise spending at about \$200,000 less than the 2013 budget. This is the sixth year in a row where the city has budgeted a decrease in spending. Actual spending has followed the budgets and has dropped each year over the past five years.

Mr. Stephens added that the city budget is divided into four parts with each respective budget as follows:

Water Utility:	\$ 1,197,887
Sewer Utility	\$ 1,497,733
Stormwater Utility	\$ 261,135
All other City Services	\$12,679,025

Mr. Stephens then asked the City Manager and Finance Directors to make a presentation on the 2014 budget.

City Manager Norbert Klopsch and Finance Director Cindy Stafford referenced a PowerPoint presentation on the 2014 budget. Mr. Klopsch shared that the 2014 budget reflects spending at \$200,000 less than 2013 which is significant because it is the sixth year in a row where the city has budgeted a decrease in spending.

Mr. Klopsch reported that the Citizen Budget Review Committee met four times this year. The first meeting was earlier in the year for a mid-year financial update and the other three meetings were this fall focused primarily on annual spending and the 2014 budget. He added that there are 37 members on the committee and on average there were 22-23 members that attended each meeting.

Mr. Klopsch noted that in 2014, expenditures will decrease again as they have in the past six (6) years. The decreases were necessary due to the loss of the estate tax which was about 20% of total revenue. Mr. Klopsch added that 60-65% of total budget is for personnel expenses and that the city is down 11 full time positions since 2004, all through attrition. Mr. Klopsch expects to drop three additional positions over the next 3-4 years and confirmed that city services will still be provided as they currently are.

Mr. Klopsch shared that non-enterprise funds include all city services except for water utility, sanitary sewer utility and stormwater utility. Actual spending for non-enterprise funds is \$12,679,025. Mrs. Stafford added that the short-term debt has been paid off and is no longer reflected with the non-enterprise funds.

Mr. Klopsch reviewed year-end balances for non-enterprise funds and is projecting roughly \$7 million at the end of 2014. He shared that 75% of budgeted expenditures go to city services. Of this figure, 40% represents Public Safety, 20% Public Works and 12% is Parks and Recreation

Department. In 2014 there is \$1.1 million budgeted for capital expenses and about two-thirds is for roadway, curb and sidewalk maintenance.

Mr. Klopsch reviewed Enterprise Funds which are Water Funds, Sanitary Sewer Funds and Stormwater Funds. The water fund has plenty of reserves and we haven't raised our water rates since 1994 and do not foresee having to raise the rates over the next few years. The annual water rate survey showed Oakwood as having the 5th lowest water rates out of 66 jurisdictions in the Miami Valley region. Mr. Klopsch shared that the Sanitary Sewer utility is compromised of the underground piping system and the wastewater treatment operation which is contracted through Dayton and Montgomery County because Oakwood doesn't have its own wastewater treatment plant. The sanitary sewer rates haven't been raised since July 2009. The Stormwater Utility was established in December 2013 and the utility has functioned as planned.

Mayor Duncan inquired about the inter-fund advance that was used to initially fund the Stormwater utility. Mrs. Stafford confirmed that the transfer will be paid back to the General Fund by the end of the year. Mr. Klopsch thanked all of the department heads for their hard work in preparing the 2014 budget and for continuing to provide outstanding services with less dollars.

Thereupon, it was moved by Mr. Stephens and seconded by Mrs. Hilton that the ordinance be passed and the second reading be waived.

Upon call of the roll on the question of the motion, the following vote was recorded:

MR. WILLIAM D. DUNCAN	YEA
MR. STEVEN BYINGTON	YEA
MR. STANLEY CASTLEMAN	YEA
MR. ROBERT P. STEPHENS	YEA
MRS. ANNE HILTON	YEA

There being five (5) yea votes and no (0) nay votes thereon, said ordinance was declared duly passed and it was so ordered.

STAFF REPORT – NONE

CITY MANAGER'S REPORT – NONE

COUNCIL COMMENTS

Mrs. Hilton wished everyone a happy and safe holiday season.

Mr. Stephens thanked the citizens of Oakwood for his re-election. He shared that he's enjoyed the past four years on council and is looking forward to another four. Mr. Stephens wished everyone happy holidays.

Mr. Castleman shared that there was an article in the Dayton Daily News recognizing Dayton's Pine Club steakhouse making a list of "10 of the World's Greatest Old Dining Institutions" by *T Magazine*, the *New York Times Style Magazine*, joining restaurants in Paris, London, New York and San Francisco. This is quite an honor for the restaurant which is owned by Oakwood resident David Hulme.

Vice Mayor Byington thanked the citizens that attended the Holiday Tree Lighting ceremony. He thanked Carol Collins and the Leisure Services staff, the High School Band and Chorus as well as Santa!

Mayor Duncan explained that five months ago was the 150 year anniversary of the Battle of Gettysburg and three weeks ago was the 150 year anniversary of the Gettysburg Address. Mayor Duncan read the Gettysburg Address as follows:

"Four score and seven years ago our fathers brought forth on this continent, a new nation, conceived in Liberty, and dedicated to the proposition that all men are created equal.

Now we are engaged in a great civil war, testing whether that nation, or any nation so conceived and so dedicated, can long endure. We are met on a great battle-field of that war. We have come to dedicate a portion of that field, as a final resting place for those who here gave their lives that that nation might live. It is altogether fitting and proper that we should do this.

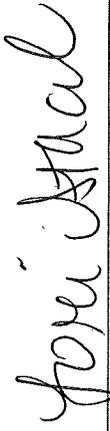
But, in a larger sense, we can not dedicate -- we can not consecrate -- we can not hallow -- this ground. The brave men, living and dead, who struggled here, have consecrated it, far above our poor power to add or detract. The world will little note, nor long remember what we say here, but it can never forget what they did here. It is for us the living, rather, to be dedicated here to the unfinished work which they who fought here have thus far so nobly advanced. It is rather for us to be here dedicated to the great task remaining before us -- that from these honored dead we take increased devotion to that cause for which they gave the last full measure of devotion -- that we here highly resolve that these dead shall not have died in vain -- that this nation, under God, shall have a new birth of freedom -- and that government of the people, by the people, for the people, shall not perish from the earth."

The public meeting concluded at 8:05 p.m.



MAYOR

ATTEST:



CLERK OF COUNCIL

