

MINUTES
OAKWOOD CITY COUNCIL WORK SESSION
FEBRUARY 24, 2014

The council of the city of Oakwood, Ohio, met in a work session on Monday, February 24, 2014 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided. Council members in attendance were Mayor William Duncan, Vice Mayor Steven Byington, Rob Stephens and Anne Hilton; Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques.

Councilmember Stanley Castleman was excused absent.

Mayor Duncan called the council work session to order at 5 p.m. and began the meeting with a discussion about Francine's Garden. Oakwood resident Tracy Bieser joined the discussion. Mrs. Bieser is Chair of the Garden History and Design Committee of the Garden Club of Dayton. The Garden Club of Dayton is interested in submitting Francine's Garden to the Horticulture Services Division of the Smithsonian Institution for inclusion in the "Archives of American Gardens". The Archives was established in 1992 and includes many gardens from around America. As owners of Francine's Garden, Oakwood would need to authorize the application. Mr. Stephens asked if Smith Memorial Gardens could also be added to the Archives. Mrs. Bieser responded that large, established public gardens are typically not included in the Archives. Mrs. Bieser stated that the Garden Club of Dayton would take photographs of the gardens and write an essay about its history. The total application process could take 1-2 years. With no objection voiced by Council, City Manager Klopsch will proceed in providing the appropriate authorization.

Mayor Duncan then led a discussion on the following additional agenda items:

- COUNCIL COMMITTEES
 - FINANCE, Mr. Castleman
 - Income Tax Credit Limit: Mr. Klopsch explained that he and staff have not received any citizen comments about the proposed 1.75% income tax credit limit. Mr. Klopsch commented on three letters of opposition recently printed in the *Oakwood Register* and reviewed three draft articles by the City for possible submission to the newspaper. Mayor Duncan reviewed the process to be used at the March 3 Council meeting where the ordinance will be given a second reading.
 - 2013 Audit: Mr. Klopsch mentioned that council will be receiving periodic e-mails from the state auditors as they proceed with reviewing the 2013 city finance records. This is a new process underway to keep elected officials abreast of audit activities.
 - PUBLIC UTILITIES/WATER WORKS/SEWER, Mr. Castleman
 - Recycling: Mr. Klopsch mentioned that the City will be delivering a recycling sticker and information sheet to all Oakwood property owners in late March. This will be done concurrent with delivery of the 2013 Annual Report and Spring/Summer OCC Brochure. Mrs. Hilton questioned whether the information sheet should mention styrofoam recycling.

- STREETS & ALLEYS, Mr. Stephens
 - Shafor Blvd. Street Signs: Mr. Klopsch presented staff's plan to eliminate one of the two street name signs at the 24 intersections on Shafor Blvd. between East Drive and Thruston. Because Shafor Blvd. is a local street with a 25 m.p.h. speed limit, the city is not required to post two signs at each intersection. Mr. Stephens, Chair of Council Committee for Streets & Alleys, mentioned the \$2,400 cost savings and his support for the action. Mrs. Hilton, also on the committee, concurred. There being no objection, Mr. Klopsch will proceed. The work will be done when the street name signs are replaced.

- MISCELLANEOUS
 - Francine's Garden: Mr. Klopsch mentioned that the March 3 Council agenda will include a resolution authorizing the signing of an agreement to establish an endowment fund for the future care and maintenance of Francine's Garden.
 - Admin and Council Policies: Mr. Klopsch reported that the March 3 Council agenda will include updates to two Council policies regarding parking.
 - Home Sales Data: Mr. Klopsch explained that the Dayton Area Board of Realtors will no longer provide detailed home sales data as they have done over the past ten years. With a change in leadership, the DABR takes the position that only registered members of the organization are entitled to the data.
 - 2013 Annual Report: Mr. Klopsch provided an update on preparing the report. A first draft is due back from the printer very soon. The report will be delivered to every Oakwood property in late March.

There being no other business, Mayor Duncan adjourned the work session at 6:04 p.m.



Mayor

ATTEST:



Clerk of Council