

**MINUTES
OAKWOOD CITY COUNCIL WORK SESSION
MARCH 3, 2014**

The council of the city of Oakwood, Ohio, met in a work session on Monday, March 3, 2014 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided. Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Rob Stephens and Anne Hilton. Councilmember Stanley Castleman was excused absent. Staff in attendance were City Manager Norbert Klopsch and Law Director Rob Jacques.

Mayor Duncan called the pre-council work session to order at 6:30 p.m. and began by reviewing the agenda for the formal council meeting this evening. Thereafter, Mayor Duncan led a discussion on the following agenda items:

- **STATUS REPORTS:** Mayor Duncan noted that PSO Jeff Yount, Jr. will be administered the Oath of Office at the formal meeting this evening. Also, Mayor Duncan will present a proclamation designating April as “Fair Housing Month”.
- **LEGISLATION:** Council discussed the following three items scheduled for the formal meeting this evening:
 - Ordinance amending Section 148.15, “Credit for Tax Paid to Another Municipality”.
 - Ordinance regarding Residential Building Code Enforcement.
 - Resolution authorizing Francine’s Garden Endowment Fund.
- **COUNCIL COMMITTEES**
 - **SAFETY & TRAFFIC, Mr. Stephens**
 - **Major Baldrige Retirement:** Mr. Klopsch reported that Major Randy Baldrige will retire at the end of April after 25 years of service in the Oakwood Public Safety Department. Upon his retirement, the position he holds will be eliminated. This is being done as a cost cutting measure.
 - **STREETS & ALLEYS, Mr. Stephens**
 - **Potholes:** Mr. Stephens asked about the process for surveying Oakwood streets for pothole repairs. Mr. Klopsch mentioned that Street Foreman Jeff Rittenhouse is in the process of completing a city-wide inspection and preparing a list of work areas. This will be included in Council’s newsletter packet next Friday.
 - **MISCELLANEOUS**
 - **“Oakwood” as Alias Address:** Mr. Klopsch mentioned that Councilmember Rob Stephens received a request that the City petition the US Postal Service to officially designate “Oakwood” as an alias address for our community. Staff is pursuing this action.
 - **Saxbys Ribbon Cutting:** Mr. Klopsch noted that a ribbon cutting event is scheduled for 10 a.m. on Saturday, March 15.

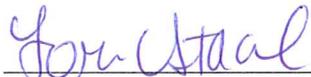
- Fiber Optic Study: Mr. Klopsch reported that the final approval of a grant under the State Local Government Innovation Fund (LGIF) was recently received and contract documents are forthcoming. While the study is 100% funded via the LGIF, the dollars will flow through the Oakwood budget. This will require a supplemental appropriation ordinance which will be included on the April 7 Council agenda.
- Post Office Box in Business District: Mr. Klopsch reported that staff is still working with the US Postal Service to obtain approval for installation of a drive-up mailbox on the west side of the Far Hills Business District near Oak Knoll. Staff is also asking the postal service to remove the mailbox on East Drive adjacent to Chase Bank. This is one of three mailboxes on the east side of the district.
- RTA Benches: Mr. Klopsch reported that he recently had a follow-up meeting with Oakwood resident Tom Norwalk to discuss Mr. Norwalk's ongoing request that the City consider applying for grant dollars to install benches at several RTA bus stops in Oakwood. Mr. Klopsch explained to Mr. Norwalk that ridership numbers did not justify such a project, but that the City will consider pouring small concrete pads in some select RTA bus stop locations.

There being no other business, Mayor Duncan adjourned the pre-council work session at 7:15 p.m. at which time Council moved to the formal meeting.



Mayor

ATTEST:



Clerk of Council