

**MINUTES  
OAKWOOD CITY COUNCIL WORK SESSION  
MAY 5, 2014**

The council of the city of Oakwood, Ohio, met in a work session on Monday, May 5, 2014 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided. Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Rob Stephens and Anne Hilton. Council began the meeting at 6 p.m. with an executive session for personnel matters. No staff members attended this executive session.

At 6:30 p.m., Council adjourned the executive session and City Manager Norbert Klopsch and Law Director Rob Jacques joined the meeting. Mayor Duncan called the pre-council work session to order and began by reviewing the agenda for the formal council meeting this evening. Thereafter, Mayor Duncan led a discussion on the following agenda items:

- **STATUS REPORTS:** Mayor Duncan mentioned that he will read a proclamation that recognized the week of April 21 as Arbor Week. This proclamation is part of our annual tree program and our annual "Tree City USA" application.
- **LEGISLATION:** Council discussed the following six items scheduled for the formal meeting this evening:
  - Ordinance adopting the 2015 tax budget.
  - Resolution to continue participation in the Montgomery County Hazard Mitigation Plan.
  - Ordinance to proceed with the 2014 Sidewalk Repair Project.
  - Ordinance to levy special assessments for the 2013 Sidewalk Repair Project.
  - Ordinance to proceed with the 2015 Street Lighting Program.
  - Ordinance to levy special assessments for the 2015 Street Lighting.
- **COUNCIL COMMITTEES**
  - **FINANCE, Mayor Duncan**
    - **BRC Meetings:** Mr. Klopsch suggested that Tuesday evening, May 27 was the best time for the spring Budget Review Committee meeting. Council decided to conduct the meeting at 5:30 p.m. in hopes of catching committee members on their way home from work. The meeting will include a financial update and brief presentations on the three operating departments: Public Safety, Public Works and Leisure Services. It will also include a discussion of the major cost components of each department.
  - **PUBLIC PROPERTIES, Mr. Stephens**
    - **Francine's Garden:** Mr. Klopsch mentioned that he met recently with Dr. Ludolph van der Hoeven to discuss several issues regarding the garden. Dr. van der Hoeven is planning to install two or three additional park benches. Also, the city is working on plans for a Francine's Garden sign to be installed along Runnymede Road.

- Natural Area Signage: Mr. Klopsch reviewed options for improving signs at natural areas including Loy Gardens, Elizabeth Gardens and Houk Stream. The 2014 budget includes \$5,000 for upgrades. Staff is planning to spend under \$2,000 and will limit work to replacing one Elizabeth Gardens sign, re-installing a damaged Loy Gardens sign and installing a new Francine's Garden sign. As a cost saving measure, the city will not replace a Houk Stream sign that was stolen from the corner of Ridgeway Road and Oakwood Avenue. There remain two Houk Stream signs, one along Oakwood Avenue and one along Runnymede Road.
- STREETS & ALLEYS, Mr. Stephens
    - 2014 Concrete Repairs: Mr. Klopsch reported that the city will award American Decorative Concrete (ADC) the project at a total cost of slightly under \$300,000. ADC was the low bidder and has been determined qualified to perform the work.
- MISCELLANEOUS
    - May 19 Work Session: Mr. Klopsch confirmed that Mayor Duncan will be out of town the week of May 19, therefore the May 19 work session is cancelled.
    - Holiday Market: Mayor Duncan, Councilmember Stephens and Mr. Klopsch reported on a meeting held last week with a group of Oakwood citizens and business owners to discuss ideas on establishing a holiday market over the first weekend in December. This would be a new endeavor for Oakwood and was well received by those attending the meeting. More details to follow.
    - Official Photos: Mr. Klopsch reported that the city will coordinate with a professional photographer to take official photos of council members once the new council member is appointed. The photo session will also include Mr. Klopsch and possibly some department heads.
    - City Shirts: Mr. Klopsch mentioned that city shirts will be ordered for the newly appointed council member. That order can include replacement shirts for other council members as needed. Mr. Stephens suggested dry-fit shirts as opposed to standard cotton shirts.
    - Local Government Innovation Fund Grant: Mr. Klopsch updated Council on the status of adding MVCC as a collaborative partner and lead agency. The action will be discussed at the May 12 Gov-Tech meeting and the May 21 MVCC Board Meeting.
    - Smith Gardens Donation: Mr. Klopsch reported that the city was recently notified that the estate of Lucy Schaefer left \$25,000 to Smith Gardens. Norm and Lucy Schaefer were longtime residents of East Schantz Avenue and dedicated supporters of Oakwood's garden programs.
    - Far Hills Business District Trees: Mr. Klopsch mentioned that several dead trees have been removed along the service road in the 2500 block of the Far Hills Avenue Business District and that staff is working on a plan to replace these trees.

- Holiday Lighting: Mr. Klopsch reported that Oakwood resident Linda Weprin recently provided an update on her efforts to raise funds to pay for the annual holiday lighting in the Far Hills Avenue Business District. Mrs. Weprin established a fund at the Dayton Foundation and reports that she is getting positive feedback from Oakwood businesses and residents.
- Teen Court: Mr. Klopsch mentioned that Oakwood has operated a teen court for several decades and is currently in the process of reviewing and improving the program. This will include obtaining formal approval of the teen court as a satellite division of the Montgomery County Juvenile Court.
- Time Warner: Mr. Klopsch discussed the proposed changes occurring with Time Warner. In the near future, Oakwood and many other areas in southwest Ohio will be receiving service from Charter as opposed to Time Warner. This is prompted by federal regulations dealing with Time Warner's increasing share of the cable market.
- Community Yard Sale: Mr. Klopsch noted that the first annual Oakwood community yard sale, organized by a group of Oakwood citizens, will take place on Friday, May 9 and Saturday, May 10. While not a city project, the city supports the effort.

There being no other business, Mayor Duncan adjourned the pre-council work session at 7:25 p.m. at which time Council moved to the formal meeting.



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Mayor

ATTEST:



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Clerk of Council