

CITY OF OAKWOOD
STATE OF OHIO
MAY 5, 2014

The Council of the city of Oakwood, State of Ohio, met in an executive session at 6 p.m. followed by a work session at 6:30 p.m. in the conference room of the city of Oakwood, 30 Park Avenue, Dayton, Ohio, 45419. Council then met in a regular session at 7:30 p.m., in the council chambers of the city of Oakwood.

The Mayor, Mr. William Duncan, presided, and the Clerk of Council, Ms. Lori Stacel, recorded. Mayor Duncan opened the meeting by asking all present to participate in the Pledge of Allegiance.

Upon call of the roll, the following members of council responded to their names:

MR. WILLIAM D. DUNCAN.....PRESENT
MR. STEVEN BYINGTON.....PRESENT
MR. ROBERT P. STEPHENS.....PRESENT
MRS. ANNE S. HILTON.....PRESENT

Officers of the city present were the following:

Mr. Norbert S. Klopsch, City Manager
Mr. Robert F. Jacques, City Attorney
Mr. Jay A. Weiskircher, Assistant City Manager
Mrs. Cindy Stafford, Finance Director
Ms. Lori L. Stacel, Clerk of Council

The following visitors registered:

Brian Barr, Oakwood Register
Travis Bautz, Wright Library
Stefanie Campbell, 271 Schenck Ave.

Mrs. Hilton advised Council she had read the minutes of the April 21, 2014 regular and work sessions of Council. Mrs. Hilton reported she found the minutes correct and complete. Therefore, it was moved by Mrs. Hilton and seconded by Mr. Stephens that the minutes of the sessions of Council aforementioned be approved as written and the reading thereof at this session be dispensed with. Upon a viva voce vote on the question of the motion, same passed unanimously and it was so ordered.

STATUS REPORTS

Proclamation recognizing the week of April 21 as Arbor Week – Mayor Duncan read the proclamation aloud:

“Recognizing the week of April 21, 2014 as ARBOR WEEK in the City of Oakwood.

WHEREAS, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor^h Day is now observed throughout the nation and the world, and is observed in the State of Ohio on the last Friday in April; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS, the city of Oakwood has been recognized as a TREE CITY, USA by the National Arbor Day Foundation for the 32nd consecutive year and desires to continue its tree-planting way;

NOW, THEREFORE, I, William Duncan, Mayor of the City of Oakwood, do hereby proclaim the week of April 21, 2014 as ARBOR WEEK in the City of Oakwood, and I urge all citizens to support efforts to protect our trees and woodlands and to support our city's urban forestry program;

FURTHER, I urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations."

VISITORS

Wright Library – Travis Bautz, Wright Library Director, shared that it was a pleasure to address Council. He reported that new book drops have been installed closer to the street and he has received a lot of positive feedback from the community. Mr. Bautz reported that the floor in the children’s area of the library is currently being repaired. He acknowledged and thanked Mr. Jay Weiskircher for his help with the new book drops and for allowing them to have meetings at the city building during the restoration.

Mrs. Hilton asked if there were plans to open the downstairs entrance. Mr. Bautz said that he would like to open the entrance, but it is not in the short-term plan. It is however, a long-term goal.

Mayor Duncan reported that when he attended the celebration of the library being added to the National Historic Register and for the appointment of Mr. Travis Bautz as Director, he obtained a replacement library card and it was ready in about 3 minutes. He shared that it is very easy to get a library card at Wright Library and urged all Oakwood citizens to get one.

LEGISLATION

ORDINANCE

BY MAYOR DUNCAN

NO 4786

ADOPTING THE 2015 TAX BUDGET FOR THE CITY OF OAKWOOD, OHIO, FOR THE FISCAL YEAR BEGINNING JANUARY 2015.

A copy of the ordinance, having been placed on the desks of each member of Council prior to introduction, was read by title.

Mayor Duncan explained that the Montgomery County requirement for a tax budget from all jurisdictions has been discontinued; however, the Oakwood City Charter was not amended to delete this item so this legislation is a housekeeping item only to comply with our charter. It estimates the city’s revenues for calendar year 2015.

Thereupon, it was moved by Mayor Duncan and seconded by Mrs. Hilton that the second reading be waived and that the ordinance be passed.

Upon call of the roll on the question of the motion, the following vote was recorded:

MR. WILLIAM D. DUNCAN.....	YEA
MR. STEVEN BYINGTON	YEA
MR. ROBERT P. STEPHENS.....	YEA
MRS. ANNE HILTON	YEA

There being four (4) yea votes and no (0) nay votes thereon, said ordinance was declared duly passed and it was so ordered.

RESOLUTION

BY MR. STEPHENS NO 1789

TO CONTINUE PARTICIPATION IN A MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN IN CONJUNCTION WITH THE MONTGOMERY COUNTY OFFICE OF EMERGENCY MANAGEMENT.

A copy of the resolution, having been placed on the desks of each member of Council prior to introduction, was read by title.

Mr. Stephens explained that in 2004, Council adopted Resolution No. 1590 to authorize the city's participation in the Montgomery County Natural Hazard Mitigation Plan. This is a countywide emergency management and mitigation plan to address regional vulnerability to natural disasters. The 2004 plan has now been updated and this resolution will authorize Oakwood's participation under the 2014 plan in ways that are feasible and appropriate to the city's needs, resources, and responsibilities in the community.

Thereupon, it was moved by Mr. Stephens and seconded by Mr. Hilton that the resolution be passed.

Upon call of the roll on the question of the motion, the following vote was recorded:

MR. WILLIAM D. DUNCAN.....YEA
MR. STEVEN BYINGTON.....YEA
MR. ROBERT P. STEPHENS.....YEA
MRS. ANNE HILTON.....YEA

There being four (4) yea votes and no (0) nay votes thereon, said resolution was declared duly passed and it was so ordered.

ORDINANCE

BY MR. STEPHENS NO 4787

DETERMINING TO PROCEED WITH THE REPAIRING OF SIDEWALKS AND APPURTENANCES THERETO ON EAST DRIVE AND CERTAIN OTHER STREETS BETWEEN CERTAIN TERMINI, IN THE CITY OF OAKWOOD, OHIO, PROVIDING THAT ABUTTING PROPERTY OWNERS REPAIR THE SAME, AND DECLARING AN EMERGENCY.

A copy of the ordinance, having been placed on the desks of each member of Council prior to introduction, was read by title.

Mr. Stephens explained that this is an annual ordinance that is the second step of our 2014 Sidewalk, Curb and Apron Project. This year's program will cover all streets from East Drive to Aberdeen Avenue, between Far Hills Avenue and Shroyer Road, including those parts of Far Hills Avenue, Shafor Boulevard, Hathaway Road, Delaine Avenue and Shroyer Road that fall within those boundaries.

Council is required by law to pass three (3) pieces of legislation in order to carry out this program and assess the costs. After the conclusion of the project, we will adopt the final ordinance to levy assessments for the cost.

This ordinance is presented as an emergency measure so that the contract can be awarded right away and the project can stay on schedule, and should be passed as an emergency measure for the reasons set forth in the ordinance.

Thereupon, it was moved by Mr. Stephens and seconded by Mr. Byington that the ordinance be passed as an emergency measure, with no second reading required.

Upon call of the roll on the question of the motion, the following vote was recorded:

MR. WILLIAM D. DUNCAN.....YEA
MR. STEVEN BYINGTON.....YEA
MR. ROBERT P. STEPHENS.....YEA
MRS. ANNE HILTON.....YEA

There being four (4) yea votes and no (0) nay votes thereon, said ordinance was declared duly passed and it was so ordered.

ORDINANCE

BY MR. STEPHENS : NO 4788

TO LEVY SPECIAL ASSESSMENTS FOR THE CONSTRUCTION OR RECONSTRUCTION OF SIDEWALKS AND APPURTENANCES THERETO IN THE CITY OF OAKWOOD, OHIO.

A copy of the ordinance, having been placed on the desks of each member of Council prior to introduction, was read by title.

Mr. Stephens explained that this ordinance is the final piece of last year's Sidewalk, Curb and Apron Project, and assesses the costs that have not already been paid directly by affected homeowners.

Thereupon, it was moved by Mr. Stephens and seconded by Mrs. Hilton that the second reading be waived and that the ordinance be passed.

Upon call of the roll on the question of the motion, the following vote was recorded:

- MR. WILLIAM D. DUNCAN.....YEA
- MR. STEVEN BYINGTON.....YEA
- MR. ROBERT P. STEPHENS.....YEA
- MRS. ANNE HILTON.....YEA

There being four (4) yea votes and no (0) nay votes thereon, said ordinance was declared duly passed and it was so ordered.

ORDINANCE

BY MR. STEPHENS NO 4789

DETERMINING TO PROCEED WITH THE IMPROVEMENT OF CERTAIN STREETS BETWEEN CERTAIN TERMINI IN THE CITY OF OAKWOOD, OHIO, BY LIGHTING THE SAME WITH ELECTRICITY, AND DECLARING AN EMERGENCY.

A copy of the ordinance, having been placed on the desks of each member of Council prior to introduction, was read by title.

Mr. Stephens explained that this is an annual ordinance that is the second step of our street lighting program for 2015. The resolution of necessity was adopted at last month's meeting. It is presented as an emergency measure in order to take effect immediately and maintain continuity in our street lighting program, and should be passed as an emergency measure for the reasons set forth in the ordinance.

Thereupon, it was moved by Mr. Stephens and seconded by Mr. Byington that the ordinance be passed as an emergency measure, with no second reading required.

Upon call of the roll on the question of the motion, the following vote was recorded:

- MR. WILLIAM D. DUNCAN.....YEA
- MR. STEVEN BYINGTON.....YEA
- MR. ROBERT P. STEPHENS.....YEA
- MRS. ANNE HILTON.....YEA

There being four (4) yea votes and no (0) nay votes thereon, said ordinance was declared duly passed and it was so ordered.

ORDINANCE

BY MR. STEPHENS NO 4790

LEVYING SPECIAL ASSESSMENTS FOR THE IMPROVEMENT OF CERTAIN STREETS BETWEEN CERTAIN TERMINI IN THE CITY OF OAKWOOD, OHIO, BY LIGHTING THE SAME WITH ELECTRICITY, AND DECLARING AN EMERGENCY.

A copy of the ordinance, having been placed on the desks of each member of Council prior to introduction, was read by title.

Mr. Stephens explained that this is the last annual ordinance for our 2015 street lighting program, and allows the city to levy assessments for the cost. It is also presented as an emergency measure in order to take effect immediately and maintain continuity in our street lighting program, and should be passed as an emergency measure for the reasons set forth in the ordinance.

Thereupon, it was moved by Mr. Stephens and seconded by Mrs. Hilton that the ordinance be passed as an emergency measure, with no second reading required.

Upon call of the roll on the question of the motion, the following vote was recorded:

MR. WILLIAM D. DUNCAN.....	YEA
MR. STEVEN BYINGTON.....	YEA
MR. ROBERT P. STEPHENS.....	YEA
MRS. ANNE HILTON.....	YEA

There being four (4) yea votes and no (0) nay votes thereon, said ordinance was declared duly passed and it was so ordered.

STAFF REPORT

Finance Report: Mrs. Cindy Stafford, Finance Director, referenced a PowerPoint presentation and updated Council on the following topics: 2013 Financial Audit, Financial Software, 2013 Financial Results and 2014 Financial Update. In regard to the 2013 financial audit, she shared that the audit began in early April and is continuing right now. It is being conducted by the Ohio Auditor's office. She expects that the audited financial statements will be available at the end of May or the beginning of June. Mrs. Stafford reported that the city of Oakwood has been involved in alpha and beta testing of the financial software which allows the city to provide direct feedback and suggestions on the development and improvement of the software. Mrs. Stafford thanked city staff for their help and patience throughout this long process.

In regard to the 2013 financial results, she referenced a chart showing unencumbered balances from 2012 and 2013 for Non-Enterprise Funds and Enterprise Funds. She explained that the unencumbered balance is similar to a savings account with the exception of withdraws from prior year carry-over purchase orders. The Enterprise Funds include water, sewer and stormwater, where the fees pay for costs associated with running the various utilities. The Non-Enterprise Funds encompass funds such as Public Safety, Leisure Services and Refuse and are supported by fees and General Fund revenues, which are primarily derived from income tax and property tax. Non-Enterprise Funds were \$9.2 million in 2012 and \$8.2 million in 2013. The difference between the two is primarily the result of paying off \$2.4 million of short-term debt and receiving \$1.6 million in estate tax revenue that was budgeted in 2012, but was not received until 2013. The city is estimating general reserves of \$7.2 million at the beginning of 2014. She further explained that out of the \$8.2 million, there is roughly \$1 million in special revenue funds that are restricted on what they can be used for. The Auditor of State has suggested that they would like to see city reserves at about 50% of the budget. It is being predicted that at the end of 2014, the city will have \$7.4 million in reserves and, with one million restricted, the city will be right at the 50% mark in reserves. The balances for water and sewer did not change significantly from 2012. There was a slight increase in the Sewer Fund and she explained that 75% of costs are driven by the county and their timing of billing for wastewater treatment. The Stormwater Fund was new in 2013 and has a revenue source based on a \$6 monthly fee for residential properties. The Stormwater Fund was at \$50,000 at the end of 2013. Mrs. Stafford referenced a chart showing that for 2013 Non-Enterprise Funds, \$11.47 million in revenue was budgeted and \$12.94 million was budgeted for expenses. A chart was referenced for actual expenditures versus budget for Non-Enterprise Funds showing that over the past six years (since 2008) there was a 15% drop in expenditures which equates to about \$2.1 million in spending cuts. A chart was referenced for 2013 Enterprise Funds for water, sewer and stormwater. The water and sewer funds can fluctuate from year to year and are driven by the weather and how much rain is received.

Mrs. Stafford shared that Oakwood has the 4th lowest water rates out of 66 districts and 35th lowest sewer rates out of 63 districts. She recognized Utility Clerk Theresa Rushlow for collecting the annual water and sewer rate information from the various water districts in the area. Mayor Duncan confirmed that these are quarterly figures. Oakwood has the 12th lowest rates out of 63 districts on the annual combined water and sewer rate survey.

In regard to the 2014 budget update, Mrs. Stafford referenced a chart for Non-Enterprise Funds, excluding transfers, showing budgeted versus actual for receipts (budgeted: \$11,798,548 versus actual: 5,429,044), which is 46% for the year primarily because April and May are when income tax and property tax is received as well as property tax assessments; disbursements (budgeted: \$12,846,487 versus actual: \$3,807,555) which is 30%, of budget and on track. She then referenced a chart for Water Funds, excluding transfers, showing budgeted versus actual for receipts (budgeted: \$1,023,000 versus actual: \$265,848) which is 26% of budget and largest water revenue is in the July-September timeframe; disbursements (budgeted: \$1,254,467 versus actual: \$344,763) which is 27% of budget and costs will rise as more water is used in the summer months. She referenced a chart for Sewer Funds, excluding transfers, showing budgeted versus actual for receipts (budgeted: \$1,595,700 versus actual: \$517,019) which is 32% of budget; disbursements (budgeted: \$1,922,666 versus actual: \$659,824) which is 34% of budget and on track. She referenced a chart for Stormwater Funds, excluding transfers, showing budgeted versus actual for receipts (budgeted: \$265,000 versus actual: \$92,226) which are at 35% of budget; disbursements (budgeted: \$268,354 versus actual: \$83,446) are at 31% of budget.

Mrs. Stafford reported that Oakwood has implemented many cost saving measures over the past few years including not only reducing staff, but also by operating more efficiently and with better use of technology. For example, the city previously used meter readers that required city staff to go onsite to read the water meter information. Currently, with better use of technology, the meter information is sent directly to the Finance Department electronically with automated meter reads. In addition, there have been union and non-union wage freezes, a 5% reduction in health insurance costs, utilization of quality used equipment versus new equipment, switching from bi-weekly yard waste collection to monthly yard waste collection, implementation of roll containers which reduces use of city staff in hand-collecting waste containers, removing the in-car video camera systems from police cars, reducing staff of pool concession stand and boulevard maintenance, and the municipal judge using online resources versus hard copy books.

Mr. Byington inquired what percentage of other communities have the 50% reserves as recommended by the state. Mrs. Stafford responded that she isn't sure if the state auditor has that information. She said there was recently a newspaper article about the state auditor's office monitoring cities in fiscal watch that were moving into fiscal emergency so there must be something that is tracked. Mayor Duncan added that it is a common metric that is used.

Mayor Duncan shared that when he joined Council, it was common that the public sector employees paid little or none of their healthcare costs. Several years ago, the city changed from a traditional PPO program to a High Deductible Health Plan with an HSA. Oakwood employees are currently contributing about 21% towards annual health insurance costs through monthly premium and deductible contributions. Mayor Duncan reported that additional cost saving measures have been implemented by the city. Oakwood uses the city of Kettering for building inspection services (e.g., plumbing, electrical, HVAC, structural) in lieu of hiring our own personnel, which is less expensive than the cost of hiring just a single person if a person could even be found that is a certified inspector in all the disciplines. He also shared that the city began operating the public safety dispatch and records center with a mix of full-time and part-time employees resulting in a reduction in overtime and benefit costs saving approximately \$24,000 annually. He added that there are many other items he could report on. Every department in the city has reduced costs and will continue to do so, but at some point, essential city services will need to be reduced or eliminated unless another revenue source is found.

Mayor Duncan congratulated Cindy Stafford and her staff on the good work and pointed out that for the 2012 fiscal year, Oakwood received the Ohio Auditor of State Award for exemplary financial reporting according to Generally Accepted Accounting Principles (GAAP).

CITY MANAGER'S REPORT— Mr. Klopsch echoed Mayor Duncan's comments about Cindy Stafford and thanked her. He added that there isn't a day that goes by that he isn't in her office

asking her a question about city finances or gathering information and she is always able to produce what is requested.

Mr. Klopsch reported that Vectren will be replacing gas mains and service lines in several Oakwood neighborhoods as part of the company's pipeline improvement program to replace bare steel and cast iron infrastructure. The project is scheduled to take place roughly from June to September. Vectren is installing PVC pipe in place of old metal pipes and the tricky part will be to reconnect all of the homes to the new pipe. In several areas, they will need to relocate the main line from the backyard easement area to the front street. He added that even though this will be a fairly disruptive project, Vectren has committed to working quickly and communicating effectively with residents. Vectren will be having an informational meeting at the Oakwood City Building, placing door hangers and having face-to-face communication with residents. Mr. Klopsch added that the June/July Oakwood Scene newsletter will have a map showing the project areas.

Mr. Klopsch reported that the city is signing a contract with American Decorative Concrete (ADC) for a little under \$300,000 to complete the entire concrete repair work required under the 2014 capital improvement plan. A portion of the concrete work will be for the Sidewalk, Curb and Apron Project as well as work on the asphalt streets receiving mill and overlay this summer. The Asphalt Pavement project has not yet been bid. Most of the work will take place on Shafor Blvd. from Thruston all the way south to East Drive. For "That Day in May", the city has done spot repairs and touch-up work to ensure things look acceptable for the parade and other events.

Mr. Klopsch shared that work has been started on the city owned parking lot behind the Oakwood Club. A concrete pad will be poured where the dumpster is located and the city will be overlaying the entire parking lot. The other city owned lot across Orchard Drive will be sealed and restriped.

Mr. Klopsch explained that this is the second year of monthly yard debris collection versus bi-weekly and he feels things are better this year. People are more aware of the monthly pick-up schedule. Also, quite a number of people have utilized the monthly drop-off at the Public Works Center on the first Saturday of each month and the dumpster containers available 24/7 at Creager Field.

Mr. Klopsch shared that this past weekend was the last weekend for the mulch program where the leaves from Oakwood last fall were processed and turned into mulch. It has been very successful and there was a continuous stream of citizens at the Public Works Center picking up mulch.

Mr. Klopsch reported that Leisure Services Director Carol Collins and her staff are working hard to get the pool ready. He shared that he was notified earlier in the day that there is a problem with the valve in the bottom of the diving well, which when it fails, allows water to flow out of the pool. It appears that the pool is losing some water and a diver will need to be sent down to repair the valve. Also, Carol and her staff are working hard to beautify the community. Unfortunately, the harsh winter and use of salt damaged some of the grass strips on the edge of the medians, specifically on Far Hills where sod will need to be laid to repair the grass.

Mr. Klopsch shared that the community yard sale, which is not an Oakwood city project, is being organized by Oakwood resident Cheryl Mahoney. The *Dayton Daily News* misstated the dates for the sale as being May 8 and 9, but it is actually May 9 and 10. He feels that it will be a popular event and participants can register online at www.onlyinoakwood.com.

COUNCIL COMMENTS

Mrs. Hilton thanked Cindy Stafford for her presentation and congratulated department heads for reducing expenses over the past several years.

Mr. Stephens reminded everyone of "That Day in May" on Saturday, May 17. He said there is a full slate of activities by Oakwood Rotary which include: the pancake breakfast 5K and 10K runs, silent auction, children's games, rides, crafts and the parade on Shafor Blvd. He said it will be a great day and invited everyone, including new residents, because it is a great way to meet people and enjoy the beautiful landscaping of Oakwood.

Mayor Duncan shared that a letter was received from Major Randy Baldrige after the April 21 council meeting honoring him for his retirement; he read the letter aloud:

"Mayor Duncan and members of City Council,

Thank you very much for the kind words and recognition at City Council on Monday evening. It was an honor to work for the City of Oakwood and to serve the citizens as a member of the Public Safety Department.

*Sincerely,
Randy Baldrige"*

Mayor Duncan shared that in addition to the Arbor Day resolution discussed earlier, he also wanted to discuss Oakwood being part of the "Tree City USA" program for the 32nd consecutive year. The only other city in Ohio involved in the program longer than Oakwood is Cincinnati and they have been involved with the program for 33 years. In 35 consecutive years, a total of 2,745 trees have been planted through the Johnny Appleseed Street Tree Planting Project which represents a \$320,000 investment. Homeowners get a 50% discount on trees that are planted in the city right-of-way. The total estimated value for all publicly owned trees in the right-of-way and in Oakwood parks is \$16,715,167. Each tree has an average value of approximately \$2,000 for street trees and about \$1,800 per park tree. There are four standards that must be met in order to be recognized as a Tree City USA: a tree board or department designated and responsible for tree maintenance; a community tree ordinance; a community forestry program with an annual budget of at least \$2 per capita; and an Arbor Day observance and proclamation. Mayor Duncan added that he hopes that the city will meet this again next year for our 33rd year.

Mayor Duncan attended the 100th anniversary of the actual occupancy of Hawthorn Hill by Orville Wright. More than 300 people came through the open house and a lot of organizations supported the event. Mayor Duncan read aloud a comment from Oakwood Historical Society member Mackensie Wittmer:

"There was a 60 year old couple from Middletown. They read about the event in the Dayton Daily News and since they love driving around Oakwood and seeing the great homes and had never been to Hawthorn Hill, they decided to come. They are members of Dayton History and just loved learning more and being part of the event. They are already interested, but the event made them come. People don't just say, today I am going to visit a museum in my hometown. It is more likely they have never been to their local museums but on their to-do lists when visiting a city they go to that city's historic sites."

Mayor Duncan shared that he read an article in *Midwest Living* magazine about John and MJ Gray's home on Ridgeway Road showing all of the daffodils. The article says that they started with 25,000 daffodils and now have 160,000 daffodils and growing. They have a party every April to benefit the community and it is beautiful.

Mayor Duncan will participate in the CARE walk which is the 13th annual 5K walk that raises money for breast cancer. He said that 100% of the proceeds go to fund breast cancer education and prevention programs in Ohio and over the past 13 years, they have raised approximately \$170,000 in the fight against cancer.

Mayor Duncan congratulated the Oakwood High School Academic Decathlon team for traveling to compete in Hawaii and bringing home a three-peat national championship. It is an unbelievable group of High School students.

Mayor Duncan regretfully announced that Dr. WJ "Jack" Lewis passed away. He was a family practice physician in Oakwood for 37 years and was instrumental in establishing the Wright State University Medical School, where he became a clinical Professor Emeritus. Dr. Lewis served as President of the Montgomery County Medical Society and was elected to the Board of Directors of the American Medical Association. He also was Chief of Staff at Kettering Hospital. He is survived by his wife, Ann, and four children. There was a lovely memorial service at Christ Church, where he sang in the church chorus most of his life and helped design the church service. During his last days, while they were organizing a church service around his

hospital bed, he talked about how great the church service was going to be. At his funeral service at Christ Church, there was a nice Success Poem attributed to Ralph Waldo Emerson that Mayor Duncan read aloud:

"To laugh often and much; To win the respect of intelligent people and the affection of children; To earn the appreciation of honest critics and endure the betrayal of false friends; To appreciate the beauty; To find the best in others; To leave the world a bit better, whether by a healthy child, a garden patch or a redeemed social condition; To know even one life has breathed easier because you have lived; This is to have succeeded."

The public meeting concluded at 8:31 p.m.



MAYOR

ATTEST:



CLERK OF COUNCIL